

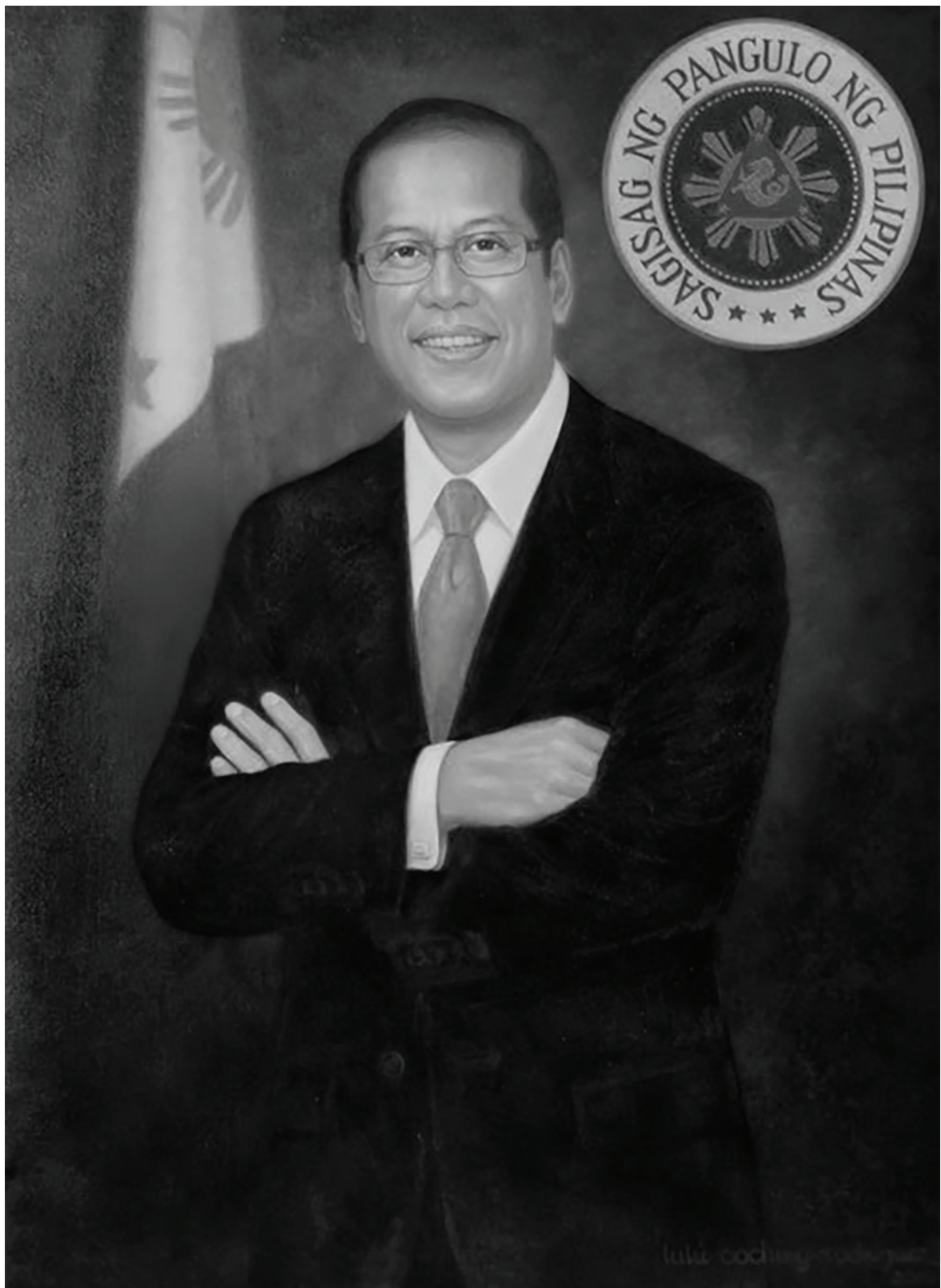


MESSAGES OF THE PRESIDENT BENIGNO S. AQUINO III

2010-2016

BOOK 15 | VOLUME 5

Administrative Orders



President Benigno S. Aquino III, Fifteenth President of the Philippines
and Fifth President of the Fifth Republic



MESSAGES OF THE PRESIDENT
BENIGNO S. AQUINO III
2010-2016

BOOK 15 | VOLUME 5
Administrative Orders

Messages of the President Book 15: Benigno S. Aquino III
Volume 5 Part 1

Presidential Communications Development and Strategic Planning Office

<http://www.gov.ph>

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Volume 5 Part 1

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INTRODUCTION

As the President's chief message-crafting body, the Presidential Communications Development and Strategic Planning Office (PCDSPO), is mandated to provide strategic communication leadership and support to the Executive Branch, its composite agencies, and instrumentalities of government.

The PCDSPO is also mandated to act as custodian of the institutional memory of the Office of the President. One of our projects is the continuation of the series of books called the Messages of the President, started in 1936 by Jorge B. Vargas, Executive Secretary to President Manuel L. Quezon. The series was a wide collection of executive issuances, speeches, messages, and other official papers of the President. The volumes were intended to serve as the definitive compilation of presidential documents. The series was continued until the Quirino administration, although the series for the Presidential administrations of Presidents Quezon, Roxas, and Quirino were never completed.

In 2010, President Benigno S. Aquino III ordered the revival of the series and the constitution of a complete set, covering all 15 presidential administrations. With pride, we continue what Vargas began.

We would like to extend our gratitude to our partners for without whose gracious cooperation, this project would have not been possible.

A note on organization: Each presidential administration's messages are in book form, compiled and subdivided into volumes. The books are as follows:

- Book 1: Emilio Aguinaldo
- Book 2: Jose P. Laurel
- Book 3: Manuel L. Quezon
- Book 4: Sergio Osmeña
- Book 5: Manuel Roxas
- Book 6: Elpidio Quirino
- Book 7: Ramon Magsaysay
- Book 8: Carlos P. Garcia
- Book 9: Diosdado Macapagal
- Book 10: Ferdinand E. Marcos
- Book 11: Corazon C. Aquino
- Book 12: Fidel V. Ramos
- Book 13: Joseph Ejercito Estrada
- Book 14: Gloria Macapagal-Arroyo
- Book 15: Benigno S. Aquino III

Each book is subdivided into the following volumes:

- Volume 1: Official Week/Month in Review
 - Volume 2: Appointments and Designations
 - Volume 3: Historical Papers and Documents
 - Volume 4: Executive Orders
 - Volume 5: Administrative Orders
 - Volume 6: Proclamations
-

Volume 7: Other issuances

Volume 8: Cabinet minutes

We hope that this collection will be a useful and vital reference for generations to come.

PREFACE

On July 30, 2010, President Benigno S. Aquino III issued Executive Order No. 4, which effectively renamed what was previously called the Malacañang Museum into the Presidential Museum and Library (PML) and placed it under the supervision and control of the Presidential Communications Development and Strategic Planning Office (PCDSPO). The PML is responsible for preserving, managing, and promoting the history and heritage of the Philippine presidency. It is the principal historical and artistic repository in support of the institution of the presidency, for the benefit of the Republic and the Filipino people. In partnership with the PCDSPO, which has pioneered the publication of the Official Gazette of the Republic of the Philippines as a web archive and information website, the PML has taken this mandate and placed it on the cutting edge of the information age.

Much has been done over the past years, under the administration of President Aquino III, to digitize executive issuances, speeches, letters, and other presidential papers; and publish them online. The project is not limited to a single administration, nor does it discriminate. This collection, published as databases, as well as print and e-publications, includes documents from the presidency of Emilio Aguinaldo to the current Aquino administration. This represents the government's allegiance to transparency, continuity, and the fostering of an informed citizenry, as well as an effort, in earnest, to preserve the institutional memory of the Presidency. All this was done not just for the posterity, but for the current generation and the ongoing task of nation building.

The PML are proud partners of the Official Gazette and PCDSPO team, to whom we made the collections available. We sincerely hope that this series will serve as a vital reference to educators, students, journalists, lawyers, historians, and the public at large.

FOREWORD

This is the fifth volume of President Benigno S. Aquino III's official papers, which constitutes the 15th book of the Messages of the President series. The series was started in 1936 by Executive Secretary Jorge B. Vargas, during the first year in office of Manuel L. Quezon, the first President of the Commonwealth of the Philippines. This volume collects President Aquino's Administrative Orders, which relate to particular aspects of governmental operations in pursuance of the President's duties as administrative head.

BOOK 15

PRESIDENT BENIGNO S. AQUINO III

President Benigno S. Aquino III is the current and the fifteenth President of the Philippines and is the fifth President of the fifth Republic. He assumed office on June 30, 2010 and is President until June 30, 2016.

The Executive Issuances of President Benigno S. Aquino III began with Memorandum Circular No. 1 which was signed on July 1, 2010.

President Benigno S. Aquino III's documents were gathered from its official sources such as the Official Gazette of the Philippines; Malacañang Records Office's Book of Executive Issuances; and the SONA Technical Report.

The American Psychological Association (APA) style was used for the citation. The titles that have been provided by the researchers are enclosed in square brackets, considering that the exact wordings and its order were not verbatim from the document being described. Book titles are italicized while the speech titles are not. If in any case that the book title is the same as the title of the speech, it is transcribed in italics because it is the book title.

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President Benigno S. Aquino III and His Holiness Pope Francis exchange views during the private conversation at the Papal Library of the Apostolic Palace for the Private Audience on December 04, 2015.



MESSAGES OF THE PRESIDENT
BENIGNO S. AQUINO III
2010-2016

BOOK 15 | VOLUME 5
Administrative Orders



President Benigno S. Aquino III views the scale model of the *M/V Tenshu Maru* during the naming and delivery ceremony Wednesday (November 10, 2015) in Barangay Buanoy, Balamban, Cebu. Tenshu Maru is the biggest ship built in the Philippines and manufactured by Tsuneishi Heavy Industries (THI) Cebu Inc., the 4th largest ship builder in the world.

ADMINISTRATIVE ORDERS

An Administrative Order relates to particular aspects of governmental operations in pursuance of the President's duties as administrative head of the Executive Department. The Administrative Orders of President Benigno S. Aquino III began on September 17, 2010 with Administrative Order No. 1 and ended on February 4, 2016 with Administrative Order No. 48.

MALACAÑAN PALACE
MANILA

ADMINISTRATIVE ORDER NO. 1

**DIRECTING THE LOCAL GOVERNMENT UNITS, PARTICULARLY PROVINCES,
TO ADOPT AND USE IN THEIR PLANNING ACTIVITIES THE GUIDELINES
ON MAINSTREAMING DISASTER RISK REDUCTION (DRR) IN SUBNATIONAL
DEVELOPMENT AND LAND USE/PHYSICAL PLANNING**

WHEREAS, the Philippines, due to its location and geographic landscape, is considered as one of the most prone countries in the world, experiencing an average of four disasters per year or a total of 373 disaster events triggered by natural hazards from 1905 to 2006;

WHEREAS, development efforts are disrupted by natural hazards since budgets intended for pursuing planned development are diverted to finance disaster response, rehabilitation and reconstruction endeavors;

WHEREAS, the country's vulnerability to natural hazards will continue to hinder socioeconomic development unless practical solutions are done to avert or minimize the potential damage of said hazards;

WHEREAS, the Medium-Term Philippine Development Plan identifies disaster mitigation as a priority thrust and this will be achieved, by among others, the integration of a disaster management strategy in the development planning process at all levels of governance;

WHEREAS, the development plans that Local Government Units (LGUs), especially provinces, regularly prepare can be an effective tool to reduce the country's vulnerability to natural hazards;

WHEREAS, introducing natural hazard risk analysis in planning will strengthen the ability of provinces to identify areas at risk to natural disasters;

WHEREAS, the NEDA Board-National Land Use Committee (NB-NLUC) has recognized the importance of mainstreaming Disaster Risk Reduction (DRR) in subnational planning in line with Disaster Risk Management (DRM) Action Agenda;

WHEREAS, the National Economic Development Authority (NEDA), in line with its plan and policy formulation mandate and in response to the NB-NLUC's DRM Action Agenda, has developed the Guidelines on Mainstreaming Disaster Risk Reduction in Subnational Development and Land Use/Physical Planning (DRR Guidelines);

WHEREAS, the use of the DRR Guidelines by the LGUs is expected to effectively integrate DRR in its planning and reduce or prevent adverse effects of disasters in socio-economic development;

NOW, THEREFORE, I, BENIGNO S. AQUINO III, President of the Republic of the Philippines, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. The Local Government Units (LGUs), particularly provinces, are directed to adopt and use the DRR Guidelines to enhance natural disaster risk reduction efforts in the local development planning process. To the extent possible, the disaster risk assessment methodology introduced in the DRR Guidelines shall be followed to ensure proper siting of development undertakings and to enable the identification of areas at risk to natural disaster and the appropriate mitigation measures.

SECTION 2. The NEDA is directed to conduct capability-building activities for planning offices at the local, regional and national levels towards the DRR Guidelines in the development usage of the process and to provide copies of the DRR Guidelines to the LGUs.

SECTION 3. All departments, agencies, bureaus and instrumentalities of the government are hereby directed to provide technical assistance as maybe necessary to support DRR-enhanced local planning.

SECTION 4. All executives issuances, rules and regulations or parts thereof, which are inconsistent with this Administrative Order are hereby repealed and/or modified accordingly.

SECTION 5. This Administrative Order shall take effect immediately.

DONE, in the City of Manila, this 17th day of September, in the year of Our Lord, Two Thousand and Ten.

(Sgd.) **BENIGNO S. AQUINO III**

By the President:

(Sgd.) **PAQUITO N. OCHOA JR.**

Executive Secretary

Source: **Malacañang Records Office**

Office of the President of the Philippines. (2010). *Administrative Order No. 1: Directing the local government units, particularly provinces, to adopt and use in their planning activities the guidelines on mainstreaming Disaster Risk Reduction (DRR) in subnational development and land use/physical planning*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 2
CREATING THE PRESIDENTIAL SITUATION ROOM

WHEREAS, as Chief Executive and Commander-in-Chief, the President should always have timely and full access to adequate and accurate information and analysis on all events and incidents affecting national interest and security;

WHEREAS, it is imperative that all government efforts and activities pertaining to crisis situation management be promptly and appropriately coordinated, harmonized and synchronized;

WHEREAS, there is a need to enhance the capacity of the Office of the President to effectively monitor all related government activities in order to evaluate and analyze matters of State as well as emerging issues requiring immediate Presidential attention and executive action;

WHEREAS, there is a need to appropriately establish a site to allow the President seamless access to pertinent information, and to enhance his ability to provide prompt executive action in managing, handling, abating and/or resolving such matters or incidents deemed critical to national interest and security;

NOW, THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by law, do hereby order the following:

SECTION 1. Creation of the Presidential Situation Room — The Presidential Situation Room (PSR) is hereby created, the establishment of which, including its appropriate staffing, shall be undertaken by the National Security Adviser/Director-General of the National Security Council Secretariat. It shall be headed by an Executive Director who shall report directly to the National Security Adviser/Director-General, the Executive Secretary and the Secretary of the Presidential Management Staff.

SECTION 2. Functions – The PSR shall have the following functions:

- a) Monitors events, situations and developments that have national security implications including those with serious diplomatic, political and peace and order ramifications;
 - b) Provides current intelligence and crisis support to the President, the Executive Secretary, the National Security Adviser and the Secretary of the Presidential Management Staff;
 - c) Serves as the primary monitoring, coordination and communications center in Malacañang on classified information;
 - d) Coordinates the collection, verification and evaluation of highly sensitive information bearing on national security;
 - e) Establishes linkages and coordinates with the various operations centers of civil and security agencies of government;
 - f) Serves as the National Crisis Management Operations Center for various contingencies and crises.
-

SECTION 3. Operations – The National Security Adviser/Director-General shall determine the operational requirements and guidelines of the PSR. The National Security Council Secretariat shall provide the necessary manpower support to operate the PSR to be sourced from staff detailed from the different units in the Office of the President as well as personnel to fill the vacant plantilla positions of the National Security Council (NSC). All concerned government agencies including the intelligence units of the Armed Forces of the Philippines, the Philippine National Police, the National Intelligence Coordinating Agency, and representatives from the President’s Communications Group shall provide support in manning the PSR. Other vital government agencies may be called upon to provide support as may be determined by the National Security Adviser/Director-General.

SECTION 4. Budget – The PSR shall have an initial budget of P5.5 million for the purchase of office equipment and for the operations of the PSR, sourced from the Office of the President. The National Security Council Secretariat shall include in its annual appropriations succeeding budgetary support for the PSR.

SECTION 5. Repealing Clause – All orders, issuances, rules and regulations or any part thereof which are inconsistent with the provisions of this Administrative Order are hereby repealed or modified accordingly.

SECTION 6. Effectivity – This Administrative Order shall take effect immediately.

DONE in the City of Manila, this 17th day of September, in the year of Our Lord, Two Thousand and Ten.

(Sgd.) BENIGNO S. AQUINO III

By the President:

(Sgd.) PAQUITO N. OCHOA, JR.

Executive Secretary

Source: **Malacañang Records Office**

Office of the President of the Philippines. (2010). *Administrative Order No. 2: Creating the Presidential Situation Room*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 3
AUTHORIZING THE GRANT OF PRODUCTIVITY ENHANCEMENT INCENTIVE
TO GOVERNMENT EMPLOYEES FOR FISCAL YEAR 2010

WHEREAS, the efforts of the national government in exercising prudence in government spending have greatly contributed in reversing overspending in previous months and in keeping the fiscal deficit within target for FY 2010;

WHEREAS, the economy has stabilized; investors' confidence, trust and faith in the Philippine Government have been restored; plans for the effective implementation of government programs such as on education, health, poverty alleviation, and job generation are pursued under the platform of good governance;

WHEREAS, these accomplishments were achieved through the unwavering support, commitment, and collaborative efforts of all government employees from all sectors and levels of Philippine bureaucracy;

WHEREAS, the grant of **Productivity Enhancement Incentive (PEI)** provided under item (4)(h)(ii) of the Senate and House of Representatives Joint Resolution No. 4, approved on 17 June 2009, may be authorized at the end of the year by the President of the Philippines for the Executive Branch and local government units (LGUs);

WHEREAS, government employees deserve to be rewarded with the PEI in recognition of their collective participation in said fiscal and operational performance in FY 2010, and to motivate them towards sustained and improved productivity;

NOW, THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. Grant of Productivity Enhancement Incentive (PEI) to Employees in the Executive Branch. Employees in the Executive Branch, including those in government-owned or controlled corporations (GOCCs) and government financial institutions (GFIs), are authorized to be granted a one-time maximum amount of Ten Thousand Pesos (P10,000.00) each as PEI, subject to the following conditions:

- a. The employees were hired on a permanent, temporary, casual or contractual status, and are still in the service as of 30 November 2010;
- b. The employees have rendered for the year at least four (4) months of service as of 30 November 2010;
- c. Employees who have rendered less than four (4) months of service as of 30 November 2010, shall also be entitled to the PEI on pro-rated basis, as follows:

| Length of Service | Percentage of the PEI |
|---------------------------------|-----------------------|
| 3 months but less than 4 months | 40% |
| 2 months but less than 3 months | 30% |
| 1 month but less than 2 months | 20% |
| Less than 1 month | 10% |

- d. The employees should not have received any additional year-end benefit in FY 2010 over and above the benefit authorized under Republic Act (R.A.) No. 6686, as amended by R.A. No. 8441.

SECTION 2. Funding Source of the PEI for Employees in the Executive Branch. Funds needed for the grant of the PEI to employees in the Executive Branch shall be charged against the following:

- a. For national government agencies (NGAs), the amount required shall be charged against:
- i. Savings from unreleased appropriations for NGAs under R.A. No. 9970, the FY 2010 General Appropriations Act (GAA), which shall be pooled and released by the Department of Budget and Management (DBM) to fund the PEI in the amount of Seven Thousand Pesos (P7,000.00) for each employee; and,
 - ii. Savings in the respective agency allotments for the remaining Three Thousand Pesos (P3,000.00) for each employee.
- In the event that agency savings are insufficient to cover in full the remaining P3,000.00, partial grant thereof shall be made at a uniform rate for all qualified employees.
- b. For GOCCs and GFIs, the amount required shall be charged against savings from the respective approved corporate operating budgets for FY 2010. A GOCC or GFI which does not have sufficient funds may grant the PEI at a lower but uniform rate for all qualified employees.

SECTION 3. PEI for Employees in the Legislative and Judicial Branches and Other Offices Vested with Fiscal Autonomy. Employees in the Senate, House of Representatives, the Judiciary, the Office of the Ombudsman, and Constitutional Offices vested with fiscal autonomy may likewise be granted a one-time PEI by their respective heads of office at rates not exceeding Ten Thousand Pesos (P10,000.00) each, chargeable against their respective available savings in allotments, subject to the conditions in Sub-sections 1a to 1d hereof.

SECTION 4. PEI for Employees in LGUs. The grant of the one-time PEI to employees in LGUs, including those in barangay governments, shall be determined by the *sanggunian* depending on the LGU financial capability, subject to the Personal Services limitation in LGU budgets under R.A. No. 7160, and to the conditions in Sub-sections 1a to 1d hereof, chargeable against the FY 2010 local government funds.

In determining the amount of the PEI, the *sanggunian* shall exercise prudence and judicious use of government funds, and shall ensure that the expenditure thereof is reasonable and will not, in any way, adversely affect all delivery of services to the public.

SECTION 5. Payment of the PEI. The payment of the PEI to all government employees shall be made not earlier than 15 December 2010.

SECTION 6. Guidelines on the Grant of the PEI. The DBM shall issue the necessary guidelines to implement this Administrative Order.

SECTION 7. Effectivity. This Administrative Order shall take effect immediately.

Done in the City of Manila this 25th day of November, in the Year of Our Lord, Two Thousand and Ten.

(Sgd.) **BENIGNO S. AQUINO III**

By the President:

(Sgd.) **PAQUITO N. OCHOA, JR.**

Executive Secretary

Source: Malacañang Records Office

Office of the President of the Philippines. (2010). *Administrative Order No. 3: Authorizing the grant of productivity enhancement incentive to government employees for Fiscal Year 2010*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 4
DIRECTING THE NATIONAL HISTORICAL COMMISSION OF THE PHILIPPINES TO
ORGANIZE THE OBSERVANCE OF THE 114TH ANNIVERSARY OF THE MARTYRDOM
OF JOSE RIZAL ON DECEMBER 30, 2010

I, **BENIGNO S. AQUINO III**, President of the Philippines, by virtue of the powers vested in me by law, do hereby direct the National Historical Commission of the Philippines (NHCP) to organize the observance of the 114th Anniversary of the Martyrdom of Jose Rizal on December 30, 2010 and commence preparation for the 150th birthday celebration of our National Hero on June 19, 2011.

The Department of Budget and Management (DBM) is hereby authorized to release the amount of **Three Million Pesos** (P3,000,000.00), chargeable against the regular budget of the National Historical Commission of the Philippines by General Appropriation Act (GAA) of 2010 and from other savings to defray the expenses for Year 2010 activities commemorating the heroic martyrdom of Jose Rizal.

This Administration Order shall take effect immediately.

Done in the City of Manila, this 13th day of December, in the year of our Lord, Two Thousand and Ten.

(Sgd.) **BENIGNO S. AQUINO III**

By the President:

(Sgd.) **PAQUITO N. OCHOA, JR.**

Executive Secretary

Source: **Malacañang Records Office**

Office of the President of the Philippines. (2010). *Administrative Order No. 4: Directing the National Historical Commission of the Philippines to organize the observance of the 114th anniversary of the martyrdom of Jose Rizal on December 30, 2010*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 5
ADOPTION AND USE OF ISO CODES PH AND PHL FOR THE PHILIPPINES

WHEREAS, the International Organization for Standardization (ISO) is a network of national standards institutes with a Central Secretariat in Geneva, Switzerland, that coordinates the system;

WHEREAS, the Philippines is a member of the ISO;

WHEREAS, the ISO developed ISO 3166-1 assigning two-letter (alpha-2) and three-letter (alpha-3) codes for member countries, and the codes assigned to the Philippines are PH and PHL, respectively;

WHEREAS, these codes are used in international events and conferences, sports meets, airline ticketing, among others, abroad and in the Philippines;

WHEREAS, the Department of Foreign Affairs has adopted and reflected the ISO three-letter codes, notably PHL standing for the Philippines, in the data page of the electronic passport;

WHEREAS, the use of initials RP in referring to the Philippines is not in accordance with the ISO 3166-1, leading to ambiguity and confusion;

WHEREAS, such ambiguity and confusion when referring to the Philippines by the use of initials can be avoided by following the codes assigned to the Philippines by ISO;

NOW, THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by the Constitution, do hereby direct all offices, agencies and other instrumentalities of the Philippine Government to adopt and use, as soon as practicable, the ISO two-letter code PH or three-letter code PHL in referring to the Philippines.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Republic of the Philippines to be affixed.

DONE in the City of Manila, this 9th day of December, in the year of our Lord, Two Thousand and Ten.

(Sgd.) **BENIGNO S. AQUINO III**

By the President:

(Sgd.) **PAQUITO N. OCHOA, JR.**
Executive Secretary

Source: **Malacañang Records Office**

Office of the President of the Philippines. (2010). *Administrative Order No. 5: Adoption and use of ISO codes PH and PHL for the Philippines*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 6
ORGANIZING THE INTER-AGENCY ENERGY CONTINGENCY COMMITTEE (IECC)

WHEREAS, although there is no imminent danger of any oil supply disruption, the Government deems it prudent to issue this Order as a precautionary measure to ensure that the necessary preparations are in place in the event the situation deteriorates;

WHEREAS, the Government is taking steps to ensure the continuous, adequate and stable supply of petroleum and other energy sources in the country;

WHEREAS, there is a need to carefully study and evaluate the Government's strategy in addressing contingencies arising from energy supply disruptions;

WHEREAS, the coordination of all Government agencies is vital in evaluating and enhancing the existing contingency plan for its effective implementation;

NOW, THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. Organization of the Inter-Agency Energy Contingency Committee. There is hereby organized the INTER-AGENCY ENERGY CONTINGENCY COMMITTEE (IECC), to be composed of the Departments of Energy, Finance, Budget and Management, Justice, Trade and Industry, Agriculture, National Defense, the Interior and Local Government, Transportation and Communications, Foreign Affairs, the National Economic and Development Authority and the National Security Council.

The departments and government agencies shall be represented by their respective heads. However, an alternate representative with the rank of Undersecretary may be designated.

SECTION 2. General Responsibilities of the IECC. The IECC shall perform the following responsibilities relative to the evaluation and enhancement of the existing contingency plan.

- a. Undertake a comprehensive audit of the available resources of their respective agencies;
- b. Validate the viability of the enhancements made to the existing plan;
- c. Assess the need to operationalize the proposed plan; and,
- d. Submit reports to the Office of the President on its recommendations.

SECTION 3. Responsibilities of the IECC Members. The members of the IECC shall among others have the following responsibilities:

- a. The Department of Energy shall provide the over-all direction in the enhancement of existing policies and guidelines. The Secretary of Energy is hereby instructed to take the lead and chair the IECC.
- b. The Department of Finance shall ensure that proposed plans are consistent with the government's fiscal policies.

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- c. The Department of Budget and Management shall identify procedures for the utilization and reallocation of funds, consistent with existing rules and regulations of the Commission on Audit.
 - d. The Department of Justice shall ensure that proposed plans are consistent with existing laws, rules and regulations.
 - e. The Department of Trade and Industry shall monitor the effects of prices of other commodities as a result of any supply disruption and provide measures to remedy the same.
 - f. The Department of Agriculture shall provide information and represent the concerns of the agricultural sector with respect to the effects of any supply disruption.
 - g. The Department of National Defense shall integrate the proposed plans with the plans of the National Disaster Risk Reduction and Management Council.
 - h. The Department of the Interior and Local Government shall consult and coordinate with all local government units (LGUs) and the Philippine National Police relative to the proposed plans.
 - i. The Department of Transportation and Communications shall be responsible for providing effective representation of the transport sector and coordination with all transport organization in the development of the proposed plans.
 - j. The Department of Foreign Affairs shall provide linkages with the international community for up-to-date information on global developments.
 - k. The National Economic and Development Authority shall advise on the possible socio-economic impact of the proposed plans and ensure its alignment with the over-all economic plan of the country.
 - l. The National Security Council shall advise on matters affecting national security and energy security.

SECTION 4. Duty to Extend Assistance to the IECC. The other departments, bureaus, offices, agencies or instrumentalities of the Government, including government-owned and controlled corporations (GOCCs), are hereby directed to extend such assistance and support to the IECC for the successful discharge of its functions under this Order.

SECTION 5. Effectivity. This Administrative Order shall take effect immediately.

DONE in the City of Manila, this **3rd** day of **March**, in the year of Our Lord, Two Thousand and Eleven.

(Sgd.) **BENIGNO S. AQUINO III**

By the President:

(Sgd.) **PAQUITO N. OCHOA, JR.**

Executive Secretary

Source: Malacañang Records Office

Office of the President of the Philippines. (2011). *Administrative Order No. 6: Organizing the Inter-Agency Energy Contingency Committee (IECC)*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 7

**AUTHORIZING THE DIRECTOR GENERAL OF THE CIVIL AVIATION AUTHORITY
OF THE PHILIPPINES (CAAP) TO APPOINT EMPLOYEES AND PERSONNEL OF CAAP
FOR THE POSITIONS WITH SALARY GRADE 26 AND BELOW
AS WELL AS POSITIONS WITH JOB LEVELS 21 AND BELOW**

WHEREAS, Republic Act No. 9497 created the Civil Aviation Authority of the Philippines (CAAP);

WHEREAS, Republic Act No. 9497 provides that the Director General shall be appointed by the President as the head of CAAP, but does not specifically provide as to who shall appoint the other personnel and employees thereof;

WHEREAS, there is a necessity to appoint forthwith the employees and personnel of CAAP in order to expedite reversion of the Philippine Civil Aviation to Category 1 status;

NOW, THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by law, do hereby authorize the CAAP Director General to appoint the employees and personnel in the CAAP for the positions with Salary Grade 26 and below as well as positions with Job Levels 21 and below, pursuant to Book IV, Section 30 of Executive Order No. 292, s.1987, otherwise known as the Administrative Code.

All other orders, rules, regulations and issuances or parts thereof, which are inconsistent with the provisions of this Administrative Order are hereby revoked, repealed and superseded.

This Administrative Order shall take effect immediately.

DONE in the City of Manila, this 3rd day of March, in the year of Our Lord Two Thousand and Eleven.

(Sgd.) **BENIGNO S. AQUINO III**

By the President:
(Sgd.) **PAQUITO OCHOA, JR.**
Executive Secretary

Source: **Malacañang Records Office**

Office of the President of the Philippines. (2011). *Administrative Order No. 7: Authorizing the Director General of the Civil Aviation Authority of the Philippines (CAAP) to appoint employees and personnel of CAAP for the positions with salary grade 26 and below as well as positions with job levels 21 and below*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 8
REPEALING ADMINISTRATIVE ORDER NO. 253 DATED JANUARY 29, 2009

WHEREAS, Administrative Order (AO) No. 253 dated January 29, 2009 prescribed the automatic review of the decisions and resolutions of the Secretary of Justice involving dismissal of cases under Republic Act No. 9165, otherwise known as the Comprehensive Dangerous Drugs Act of 2002;

WHEREAS, said AO has unnecessarily delayed the disposition of drug cases, and has clogged the docket of the Office of the President;

WHEREAS, its repeal shall ensure that all drug cases shall be disposed of with expediency.

NOW, THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by law, do hereby repeal Administrative Order No. 253 dated January 29, 2009. All cases pending before the Office of the President pursuant to said Administrative Order shall be returned back to the Department of Justice for their appropriate disposition.

This Administrative Order shall take effect immediately upon publication in a newspaper of general circulation.

DONE in the City of Manila, this 14th day of March, in the year of Our Lord, Two Thousand and Eleven.

(Sgd.) **BENIGNO S. AQUINO III**

By the President:

(Sgd.) **PAQUITO N. OCHOA, JR.**

Executive Secretary

Source: **Malacañang Records Office**

Office of the President of the Philippines. (2011). *Administrative Order No. 8: Repealing Administrative Order No. 253 dated January 29, 2009*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 9
DIRECTING THE NATIONAL HOUSING AUTHORITY TO FORMULATE, IMPLEMENT AND
MANAGE A HOUSING PROGRAM FOR THE MILITARY AND POLICE PERSONNEL

WHEREAS, it is the policy of this administration to improve the welfare of government employees, including military and police personnel, by providing them and their families with decent and affordable shelter;

WHEREAS, despite earnest efforts, there remains a large number of military and police personnel, whose need for housing provision must be urgently addressed;

WHEREAS, in recognition of the sacrifices of military and police personnel who put their lives at risk to uphold the laws of the land and maintain peace and order in the country, this administration recognizes the need to support them and their families by making available decent and affordable housing;

WHEREAS, there is a need to revitalize the formulation, implementation and management of the housing program for military and police personnel; and

WHEREAS, under Executive Order No. 90 dated December 17, 1986, the National Housing Authority (NHA) as the government agency tasked with housing production is responsible for the implementation of socialized housing under the National Shelter Program.

NOW, THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. Project Title. The “AFP/PNP Housing Project,” which shall address the housing needs of the low-salaried members of the Armed Forces of the Philippines (AFP) and the Philippine National Police (PNP), is hereby established. The project involves the provision of permanent housing sites for applicants who shall qualify under the beneficiaries selection criteria formulated for the program.

SECTION 2. Lead Agency for the Implementation of a Revitalized Government Employees and AFP/PNP Housing Program. The NHA shall be the lead agency for the implementation of the revitalized Government Employee and AFP/PNP Housing Program. The NHA shall principally carry out all the housing projects and activities under the Program and shall report directly to the President on the progress and completion of the program.

The NHA is hereby authorized to adopt its Community Initiative Approach Program (CIAP) and any other applicable financing and procurement programs to ensure the timely implementation of the projects and their completion under the program in accordance with applicable laws and government rules and regulation

SECTION 3. Support of Government Agencies. All departments, agencies and instrumentalities of the government, including government-owned and/or controlled corporations, are hereby directed to provide the support and assistance required by NHA in the implementation of the Program.

The Department of Budget and Management shall extend priority attention to the funding requirements necessary to perform all tasks and functions in accordance with the defined program of activities.

The Home Development Mutual Fund shall extend priority financial assistance to the beneficiaries by providing concessionary rates and express processing through the establishment of a special homebuyer loan window.

The Department of Agrarian Reform and the Local Government Units are directed to provide a special facility to expedite conversion of land to residential and issuance of permits for development of the housing project.

SECTION 4. Funding for the Project. The funding for the project shall be sourced from budgetary support to the National Housing Authority and other funds made available for the purpose by the national government.

It shall be utilized for the (i) cost of development of the housing sites to produce affordable house and lot packages, with selling prices of the units that takes into consideration the target beneficiaries financial capabilities, (ii) cost of the required social and recreational facilities to serve needs of the communities, (iii) water and power connections costs, and (iv) administrative and other necessary costs to implement the program

SECTION 5. Separability Clause. If any provision of this Order is declared invalid or unconstitutional, the other provisions not affected thereby shall remain valid and subsisting

SECTION 6. Repealing Clause. All orders, issuances or parts thereof, which are inconsistent with this Administrative Order, are hereby repealed or modified accordingly

SECTION 7. Effectivity Clause. This Administrative Order shall take effect immediately

DONE in the City of Manila, this 11th day of April, in the year of our Lord, Two Thousand Eleven

(Sgd.) BENIGNO S. AQUINO III

By the President

(Sgd.) PAQUITO N. OCHOA, JR.

Executive Secretary

Source: Malacañang Records Office

Office of the President of the Philippines. (2011). *Administrative Order No. 9: Directing the National Housing Authority to formulate, implement and manage a housing program for the military and police personnel*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 10
CREATING THE PHILIPPINE INTER-AGENCY COMMITTEE ON ZOO NOSES,
DEFINING ITS POWERS, FUNCTIONS, RESPONSIBILITIES,
OTHER RELATED MATTERS AND PROVIDING FUNDS THEREOF

WHEREAS, new infectious agents and diseases affecting humans have emerged at the rate of more than one per year for the last thirty (30) years. Seventy five percent (75%) of these have been zoonoses and some, such as Influenza A (H1N1), Severe Acute Respiratory Syndrome (SARS), Highly Pathogenic Avian Influenza (HPAI), Rabies and Nipah virus, have had devastating effects on populations, economies, and livelihood systems of the Asia Pacific Region.

WHEREAS, the emergence of zoonotic diseases are attributed to changes in the earth's climate and ecosystems that are affecting the animal population, impacting human health such as issues on globalization characterized by travel and trade, urbanization where the human population occupies more and more natural habitats of animals and increasing demand for food due to increasing human population;

WHEREAS, to prepare the country for the early detection and rapid response to diseases, a collaborative mechanism must be developed to synergize and harness the strengths and capabilities of the concerned departments and bureaus of the government for efficient use of resources in the control and eventual elimination of existing zoonoses.

NOW, THEREFORE, I, BENIGNO S. AQUINO, III, President of the Philippines, by virtue of the powers vested in me by law, do hereby direct and order the following:

SECTION 1. Creation of Committee. A Philippine Inter-agency Committee on Zoonoses (PhilCZ) is hereby created. It shall be composed of the Department of Health (DOH), Department of Agriculture (DA), Department of Environment and Natural Resources (DENR) and their respective agencies as members. The Secretary of each Department, or his duly authorized representative, shall serve as Chairperson of the PhilCZ on a two-year rotational basis.

The members of the PhilCZ shall be composed of, but not limited to the following agencies.

1 Department of Health

- a) National Center for Disease Prevention and Control (NCDPC)
- b) Health Emergency Management Staff (HEMS)
- c) National Epidemiology Center (NEC)
- d) National Center for Health Promotion (NCHP)
- e) National Center for Health Facilities Development (NCHFD)
- f) Bureau of Quarantine (BOQ)
- g) Research Institute for Tropical Medicine (RITM)

2 Department of Agriculture

- a) Bureau of Animal Industry (BAI)
- b) National Meat Inspection Service (NMIS)
- c) Agriculture and Fisheries Information Service (AFIS)

3 Department of Environment and Natural Resources

- a) Protected Areas and Wildlife Bureau (PAWB)

SECTION 2. Objectives. The PhilCZ shall endeavor to: a) develop a national strategy on prevention, control and elimination of zoonoses; and b) establish a functional and sustainable mechanism to strengthen the animal-human interface for the effective prevention, control and elimination of zoonotic diseases.

SECTION 3. Functions of the Committee. The PhilCZ shall undertake the following:

- 1 Ensure that the animal and human health sectors' plans, programs and activities are consistent with the National Strategic Work Plan;
- 2 Review and develop policies, programs and guidelines to ensure the proper implementation of the prevention and control program on zoonoses;
- 3 Develop and coordinate capacity building programs and prioritize activities towards improving national and local capabilities;
- 4 Foster cooperation and commitment between the animal and human health sectors through coordination of activities and exchange of advice and assistance whenever possible;
- 5 Provide recommendations to the President of the Philippines through the Secretaries of the DA, DOH and DENR in times of crises or as may be deemed necessary (i.e. epidemics of zoonotic nature);
- 6 Recommend research priorities and ensure dissemination and use of research findings;
- 7 Organize a pool of experts who will provide technical advice on zoonotic diseases;
- 8 Coordinate and collaborate with other sectors/organizations, as may be necessary, to carry out its duties and responsibilities; and
- 9 Monitor and evaluate proper implementation of programs and policies

SECTION 4. Responsibilities of Agencies

- 1 All agencies shall,
 - a) Develop and disseminate policies, guidelines and issuances on zoonotic diseases;
 - b) Provide epidemiologic data on zoonotic diseases as basis for policy formulation and decision-making;
 - c) Provide accurate and timely information to specific target audiences;
 - d) Undertake research priorities and ensure dissemination and use of research findings; and
 - e) Serve as chairperson, vice-chairperson and secretariat of the committee.
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- i DOH shall serve as Chairperson and Secretariat of the PhilCZ for the first two (2) years and DA shall serve as the Vice-Chairperson.
 - ii DA shall serve as Chairperson and Secretariat of the PhilCZ for the next biennium and DENR shall serve as the Vice-Chairperson
 - iii DENR shall serve as Chairperson and Secretariat of the PhilCZ for the third biennium and DOH shall serve as the Vice-Chairperson.
 - 2 The DOH shall serve as the lead agency on the prevention and control of zoonotic diseases in humans. It shall:
 - a) Conduct pro-active response to public health concerns on matters pertaining to food safety, sanitation and vector control; and
 - b) Adopt appropriate measures upon the recommendation of the PhilCZ to be undertaken in the health facilities for the prevention and control of zoonotic diseases
 - 3 The DA shall serve as the lead agency on the prevention and control of zoonotic diseases in livestock, poultry and other domestic animals. It shall:
 - a) Conduct pro-active response to public health concerns on matters pertaining to food safety, sanitation, vector control and proper disposal of animals; and
 - b) Adopt appropriate measures that may be recommended by the PhilCZ to be undertaken in animal facilities to include, but not limited to, farms, slaughterhouses, markets, feed establishments and pharmaceuticals/drugs/biologics outlets for the control and prevention of zoonotic diseases.
 - 4 The DENR shall serve as the lead agency on zoonotic diseases in wild fauna. It shall adopt appropriate measures upon the recommendation of the PhilCZ to be undertaken in protected areas, in wildlife facilities such as, but not limited to, zoological parks, wildlife rescue centers and in identified risk areas for the control and prevention of zoonotic diseases.

SECTION 5. Implementation. The Secretaries of Agriculture, Health and Environment and Natural Resources shall provide the guidelines for the operationalization of the PhilCZ through a Joint Administrative Order, and promulgate rules and regulations, as may be necessary, related, incidental or consistent with the purpose, intent and objective of this Order.

All instrumentalities of government are directed to support and assist the PhilCZ when deemed necessary.

SECTION 6. Funding. Each concerned department shall appropriate at least two million pesos (P2,000,000.00) annually for the operations of the PhilCZ.

SECTION 7. Separability Clause. Should any of the provisions contained herein be declared unconstitutional, the rest or other such provisions not so declared shall remain valid and effective.

SECTION 8. Repealing Clause. All orders, rules, regulations, and issuances, or parts thereof, which are inconsistent with this Administrative Order, are hereby repealed, amended, or modified accordingly.

SECTION 9. Effectively. This Administrative Order shall take effect immediately.

DONE in the City of Manila, this 11th day of April, in the year of our Lord, Two Thousand and Eleven

(Sgd.) BENIGNO S. AQUINO III

By the President:
(Sgd.) PAQUITO N. OCHOA, JR.
Executive Secretary

Source: **Malacañang Records Office**

Office of the President of the Philippines. (2011). *Administrative Order No. 10: Creating the Philippine Inter-Agency Committee on Zoonoses, defining its powers, functions, responsibilities, other related matters and providing funds thereof*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 11
DIRECTING THE NATIONAL HISTORICAL COMMISSION OF THE PHILIPPINES TO LEAD
THE ORGANIZATION AND IMPLEMENTATION OF THE 113th ANNIVERSARY OF THE
PROCLAMATION OF THE PHILIPPINE INDEPENDENCE ON 12 JUNE 2011

I, **BENIGNO S. AQUINO III**, President of the Philippines, by virtue of the powers vested in me by law, do hereby direct the National Historical Commission of the Philippines (NHCP) to lead the organization and implementation of the 113th Philippine Independence Day Celebration on 12 June 2011.

The amount of Ten Million Pesos (P 10,000,000) is hereby set aside to defray the expenses for the activities commemorating the 113th Anniversary of the Proclamation of Philippine Independence chargeable against the NHCP budget for Fiscal Year 2011. Any deficiency shall be charged against the regular budget of the participating agencies.

This Order shall take effect immediately.

DONE in the City of Manila, this 12th day of April, in the year of Our Lord, Two Thousand and Eleven.

(Sgd.) **BENIGNO S. AQUINO III**

By the President:

(Sgd.) **PAQUITO N. OCHOA, JR.**

Executive Secretary

Source: **Malacañang Records Office**

Office of the President of the Philippines. (2011). *Administrative Order No. 11: Directing the National Historical Commission of the Philippines to lead the organization and implementation of the 113th anniversary of the proclamation of the Philippine independence on 12 June 2011*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 12
CELEBRATING EARTH DAY ON APRIL 25, 2011

WHEREAS, to call attention to environmental issues affecting the planet, and in solidarity with countries around the world, our country commemorates Earth Day each year on April 22 by virtue of Proclamation No. 1481 issued on April 10, 2008;

WHEREAS, Good Friday this year also falls on April 22, and has been declared a regular non-working holiday by virtue of Proclamation 84, signed by President Benigno S. Aquino III on December 20, 2010;

WHEREAS, since Good Friday is a regular holiday during the Holy Week, there have been suggestions from various sectors to defer the commemoration of Earth Day as a majority of the population will be observing Good Friday this coming April 22;

WHEREAS, moving the celebration of Earth Day to Monday, April 25, the first working day after Holy Week, will allow more people to participate in Earth Day activities and thus make the occasion more meaningful.

NOW, THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by law, do hereby declare that Earth Day this year be celebrated on Monday, April 25, 2011.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Republic of the Philippines to be affixed.

Done in the City of Manila this 19th day of April, in the year of our Lord, Two Thousand and Eleven.

(Sgd.) **BENIGNO S. AQUINO III**

By the President:
(Sgd.) **PAQUITO N. OCHOA, JR.**
Executive Secretary

Source: Malacañang Records Office

Office of the President of the Philippines. (2011). *Administrative Order No. 12: Celebrating Earth Day on April 25, 2011*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 13
CREATING AN EXECUTIVE COMMITTEE TO PLAN AND CARRY OUT
THE ACTIVITIES FOR THE PHILIPPINE HOSTING OF THE 7TH ASIA-EUROPE
MEETING ON INTERFAITH DIALOGUE

WHEREAS, the Asia-Europe Meeting (ASEM) has developed a comprehensive partnership between Asia and Europe through joint activities and functional cooperation in its political, economic and socio-cultural pillars;

WHEREAS, the ASEM dialogue has increasingly yielded consensus and mutual understanding on socio-cultural issues through yearly and issue-based conferences;

WHEREAS, the Philippines is a leading proponent of interfaith dialogue in the international arena;

WHEREAS, the Philippines shall take its turn for the first time to host the 7th ASEM on Interfaith Dialogue (ASEM-IFD7) on 13-14 October 2011 with the theme “Harnessing the Benefits and Addressing the Challenges of Migration Through Interfaith and Intercultural Dialogue”; and

WHEREAS, the President, under Article VII, Section 17 of the Constitution, has the power and control over executive departments, bureaus and offices, as well as the continuing authority under existing laws to reorganize such executive departments, bureaus and agencies.

NOW, THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. Executive Committee. An Executive Committee is hereby constituted to be Chaired by the Department of Foreign Affairs (DFA) for the purpose of organizing and implementing activities in connection with the Philippine hosting of the ASEM-IFD7, with the following as members:

Department of Labor and Employment (DOLE)
Office of the Presidential Adviser on the Peace Process (OPAPP)
National Commission on Muslim Filipinos (NCMF)

SECTION 2. Agency Support. The Executive Committee shall closely coordinate with and call upon the heads of other relevant agencies and local government units for technical, financial and administrative support in implementing activities for, and ensuring the success of ASEM-IFD7.

SECTION 3. Tasks and Functions. The Executive Committee shall perform, among others, the following tasks and functions:

- a. Formulate a work program and budget plan for the hosting of ASEM-IFD7 and related activities;
- b. Implement the work program and supervise and monitor all activities therein;

- c. Engage the support, assistance and cooperation of international, intergovernmental and non-governmental organizations and private sector and/or entities in the preparation and conduct of ASEM-IFD7, as necessary; and
- d. Subject to existing laws, rules and regulations, enter into agreements and contracts in implementing this Administrative Order.

SECTION 4. Funding. The funding requirement for the preparation and conduct of ASEM-IFD7 amounting to Eight Million Two Hundred Thirty Thousand Pesos (P8,230,000.00) shall be charged against the International Commitments Fund (ICF).

SECTION 5. Separability Clause. If any provision of this Administrative Order is declared invalid or unconstitutional, the other provisions not affected thereby shall remain valid and subsisting.

SECTION 6. Repealing Clause. All orders, rules, regulations, and issuances, or part thereof, which are inconsistent with this Administrative Order, are hereby repealed, amended, or modified accordingly.

SECTION 7. Effectivity. This Administrative Order shall take effect immediately.

DONE in the City of Manila, this 2nd day of May, in the year of our Lord, Two Thousand and Eleven.

(Sgd.) **BENIGNO S. AQUINO III**

By the President:

(Sgd.) **PAQUITO N. OCHOA, JR.**

Executive Secretary

Source: Malacañang Records Office

Office of the President of the Philippines. (2011). *Administrative Order No. 13: Creating an Executive Committee to plan and carry out the activities for the Philippine hosting of the 7th Asia-Europe meeting on interfaith dialogue*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 14
AMENDING SECTION 3 OF ADMINISTRATIVE ORDER NO. 243-A

WHEREAS, Section 3 of Administrative Order No. 243-A (s. 2009) designated the Presidential Adviser on Revenue Enhancement as the authorized representative of the Office of the President and Chairman of the Committee for Accreditation of Cargo Surveying Companies (CACSC);

WHEREAS, AO No. 243-A (s. 2009) was enacted to facilitate the assessment by the Bureau of Customs of bulk and break bulk cargoes by harnessing available technical support at no cost to the government which is vital to ensure the protection of revenue collection.;

WHEREAS, the Department of Finance (DOF), being the department primarily concerned with revenue collections has the major oversight and supervising functions on the facilitation and assessment of bulk and break bulk cargoes; and

WHEREAS, the President, under Article VII, Section 17 of the Constitution, has the power and control over executive departments, bureaus and offices, as well as the continuing authority under existing laws to reorganize such executive departments, bureaus and agencies.

NOW, THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. Amendment. Section 3 of AO No. 243-A, is hereby amended to read as follows:

“**SECTION 3. Creation of Committee for Accreditation of Cargo Surveying Companies (CACSC).** An accreditation committee directly under the Office of the President is hereby created, hereinafter known as the Committee for Accreditation of Cargo Surveying Companies or CACSC, to be composed of the following:

- a. The Secretary of Finance or his authorized representative, who shall be the Chairman of the Committee;
- b. Deputy Commissioner of Customs authorized by the Commissioner of Customs;
- c. Two (2) authorized representatives from the Department of Trade and Industry; and
- d. Two (2) authorized representatives of duly recognized industry associations as non-voting members.”

SECTION 2. Repealing Clause. All orders, rules, regulations and issuances, or parts thereof, which are inconsistent with this Administrative Order are hereby repealed or modified accordingly.

SECTION 3. Effectivity. This Administrative Order shall take effect immediately.

DONE, in the City of Manila, this 12th day of May, in the year of Our Lord, Two Thousand and Eleven.

(Sgd.) BENIGNO S. AQUINO III

By the President:
(Sgd.) PAQUITO N. OCHOA, JR.
Executive Secretary

Source: **Malacañang Records Office**

Office of the President of the Philippines. (2011). *Administrative Order No. 14: Amending Section 3 of Administrative Order No. 243-A*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 15

AMENDING ADMINISTRATIVE ORDER NO. 233 (S. 2008) ENTITLED “REITERATING THE PROHIBITION ON THE ACQUISITION AND USE OF LUXURY VEHICLES AND DIRECTING REVISIONS OF GUIDELINES ON GOVERNMENT MOTOR VEHICLES ACQUISITION”

WHEREAS, this Administration recognizes the need to develop means and methods to promote transparency, efficiency and public accountability in the use of government resources;

WHEREAS, energy self-reliance and environmental protection necessitate the rationalization of petroleum consumption by government offices; and

WHEREAS, the process of acquiring new motor vehicles could be further streamlined thereby promoting efficiency and practicability.

NOW, THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. Section 4.0 of Administrative Order (AO) No. 233 (s. 2008) is hereby amended to read as follows:

“4.0 In this connection, all government offices are hereby directed to account for all their motor vehicle units, prepare a disposal program for all luxury motor vehicles and submit within six (6) months a compliance report to the Department of Budget and Management (DBM) and OP.”

SECTION 2. Section 8.0 of AO No. 233 is hereby amended to read as follows:

“8.0 Local Chief Executives, including *Punong Barangays*, are hereby authorized to approve the acquisition of the types of motor vehicles enumerated under Section 7.0 hereof to be sourced from their unencumbered local funds. However, for acquisitions of said vehicles to be sourced from the national government funds under the General Appropriations Act, the LGU shall seek the approval of the Secretary of Budget and Management for motor vehicles under Section 7.0 or the Secretary of the Interior and Local Government for other motor vehicles as provided under Section 9.0 hereof.”

SECTION 3. Section 9.0 of AO No. 233 is hereby amended to read as follows:

“9.0 The authority to evaluate, recommend and approve the purchase of the following types of motor vehicles, which are not classified under Section 2.0 or 7.0, is delegated to the following:

- 9.1 For motor vehicle acquisitions of departments, attached agencies, GOCCs, and GFIs, the evaluating and recommending authority is vested with DBM, while the approving authority is vested with the department secretary concerned;
- 9.2 For motor vehicle acquisitions of LGUs, the approving authority is vested with DILG; and
- 9.3 For motor vehicles of other government offices/agencies not covered by the foregoing, the evaluating and recommending authority is vested with DBM, while approving authority is vested with OP.”

SECTION 4. Implementing Guidelines. All acquisition of motor vehicles shall comply with applicable budgetary, procurement and auditing laws, regulations and standards. The OP, in coordination with DBM and DILG, is hereby directed to provide necessary guidelines to effectively implement the provisions of this Order, within sixty (60) days from effectivity hereof.

SECTION 5. Separability. If any provision of this Administrative Order is declared invalid or unconstitutional, the other provisions unaffected shall remain valid and subsisting.

SECTION 6. Repeal. All orders, issuances or parts thereof, which are inconsistent with this Administrative Order, are hereby repealed or modified accordingly.

SECTION 7. Effectivity. This Administrative Order shall take effect immediately.

DONE, in the City of Manila, this 25th day of May, in the year of our Lord, Two Thousand and Eleven.

(Sgd.) BENIGNO S. AQUINO III

By the President:

(Sgd.) PAQUITO N. OCHOA, JR.

Executive Secretary

Source: Malacañang Records Office

Office of the President of the Philippines. (2011). *Administrative Order No. 15: Amending Administrative Order No. 233 (s. 2008) entitled “Reiterating the prohibition on the acquisition and use of luxury vehicles and directing revisions of guidelines on government motor vehicles acquisition.”* Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 16

**DIRECTING GOVERNMENT ENTITIES TO COORDINATE WITH THE NATIONAL MAPPING
AND RESOURCE INFORMATION AUTHORITY IN THE ACQUISITION OF DATA FROM
AIRBORNE AND SPACEBORNE PLATFORMS FOR USE IN THEIR RESPECTIVE PROJECTS**

WHEREAS, topographic base maps and other thematic maps are important tools in the planning and implementation of various national development programs;

WHEREAS, acquisition of data from airborne and spaceborne platforms, such as satellite imageries, aerial photographs and other related products and services, is an essential and major cost component in the production of topographic base and thematic maps;

WHEREAS, uncoordinated mapping activities of various government agencies result in wasteful duplication of expenses and effort in the acquisition of satellite imageries and aerial photographs, and in the production of various topographic base and thematic maps, and result further in incompatibility and sub-optimal use of geographic information;

WHEREAS, the rationalization of the mapping activities of government is part of the cross-cutting strategy under the *Philippine Development Plan 2011-2016* for research, development, extension, and knowledge management on the environment and natural resources; and

WHEREAS, the National Mapping and Resource Information Authority (NAMRIA) is mandated by Section 22(a) of Executive Order (EO) No. 192 (s. 1987) to be the central mapping agency of the government.

NOW THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by law, do hereby order and direct:

SECTION 1. Scope. This Administrative Order shall apply to all government agencies, local government units (LGUs), government-owned and controlled corporations (GOCCs), Government Corporate Entities (GCEs), Government Instrumentalities with Corporate Powers (GICPs), Government Financial Institutions (GFIs), and State Universities and Colleges (SUCs), hereinafter referred to collectively as ‘Government Entities’.

SECTION 2. Mandatory Coordination. Government Entities shall coordinate with NAMRIA regarding the acquisition of data from airborne and spaceborne platforms such as aerial photographs and satellite imageries, and other related products and services for mapping purposes. Government Entities shall submit to NAMRIA a complete inventory and index of all their data holdings within one month from the effectivity of this order.

Pursuant to Section 22(a) of EO No.192, NAMRIA shall take into account the requirements of other agencies in the formulation and implementation of a nationwide development program on data acquisition, aerial photography, topographic base mapping programs, and other remote sensing mapping activities.

SECTION 3. Procurement. Data from airborne and spaceborne platforms, such as satellite imageries and aerial photographs, and other related products and services for mapping purposes shall

be procured from the Procurement Service (PS) of the Department of Budget and Management (DBM), except for projects funded from foreign grants and other official development assistance for which procurement can remain with the procuring entity.

SECTION 4. NAMRIA Clearance. A Government Entity intending to procure data from airborne and spaceborne platforms and other related products and services for mapping purposes shall secure a clearance certificate from NAMRIA as one of the supporting documents for the procurement.

The clearance certificate shall state the following:

- a) The technical specifications and standards of the proposed procurement are appropriate, taking into consideration the requirements of other user agencies; and
- b) The requirements of the procuring entity could not be fully or economically satisfied by the:
 - i. Inventory; and
 - ii. On-going procurement of other government entities.

NAMRIA shall advise the procuring entity within 15 days on the compliance or non-compliance of the Government Entity to the foregoing conditions, recommend changes in specifications and scope, resolve overlapping procurements in consultation with the procuring entities concerned, or issue a conditional clearance certificate, as may be appropriate.

SECTION 5. Maintenance of Database. All government entities shall, as far as practicable, furnish NAMRIA metadata and copies of all imageries, aerial photographs, and map outputs for integration into the latter's database.

SECTION 6. Repeal. All orders, issuances, or parts thereof, which are inconsistent with the provisions of this Administrative Order, are hereby repealed or modified accordingly.

SECTION 7. Separability. If any provision of this Administrative Order is declared invalid or unconstitutional, the other provisions not affected thereby shall remain valid and subsisting.

SECTION 8. Effectivity. This Administrative Order shall take effect immediately.

DONE, in the City of Manila, this 5th day of July, in the year of our Lord Two Thousand and Eleven.

(Sgd.) BENIGNO S. AQUINO III

By the President:

(Sgd.) PAQUITO N. OCHOA, JR.

Executive Secretary

Source: Malacañang Records Office

Office of the President of the Philippines. (2011). *Administrative Order No. 16: Directing government entities to coordinate with the national mapping and resource information authority in the acquisition of data from airborne and spaceborne platforms for use in their respective projects*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 17
DIRECTING THE USE OF THE PROCUREMENT SERVICE AND THE PHILIPPINE
GOVERNMENT ELECTRONIC PROCUREMENT SYSTEM IN PROCUREMENT ACTIVITIES
IN ACCORDANCE WITH REPUBLIC ACT NO. 9184, AND IMPROVING THE
OPERATION OF THE PROCUREMENT SERVICE

WHEREAS, the national government has undertaken comprehensive reforms to modernize and standardize government procurement systems to ensure transparency and accountability in government transactions, and enhance efficiency and effectiveness in the procurement of goods, services and civil works;

WHEREAS, the national government recognizes the use of the Internet as an effective medium to provide transparent access to government-wide procurement opportunities and decisions;

WHEREAS, innovations in procurement have been successfully implemented by the Department of Budget and Management (DBM) through the Procurement Service (PS) and its Philippine Government Electronic Procurement System (PhilGEPS) which currently features an Electronic Bulletin Board, a Suppliers' Registry, and an Electronic Catalogue;

WHEREAS, the PhilGEPS will include additional features such as Virtual Store, Electronic Payment and Electronic Bid Submission which will further develop Internet-based government procurement transactions by the end of 2011;

WHEREAS, the PS, by virtue of Letter of Instruction No. 755 (s. 1978) and Executive Order (EO) No. 359 (s. 1989), is tasked with the implementation of a government-wide procurement system for common-use office supplies, materials, and equipment on behalf of all government agencies; and

WHEREAS, R. A. No. 9184 incorporates said policies and innovations and reiterates the mandatory compliance therewith by all government agencies in support of transparency, competitiveness, streamlined procurement process, system of accountability, and public monitoring.

NOW, THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. Reiteration of Policy. The national government hereby reiterates the policy that procurement of government supplies, materials, and equipment shall be done in the most transparent and competitive manner by purchasing from legally, technically, and financially capable sources in economic lot sizes, by observing cost-efficient specifications, and by making prompt payment. In line with this, all government agencies shall procure their common-use supplies from the PS and use the PhilGEPS in all their procurement activities, including publishing all their bid opportunities and posting all their awards and contracts in it, in accordance with R.A. No. 9184.

SECTION 2. Coverage. This Administrative Order shall apply to all National Government Agencies, including Military and Police Units; Government-Owned and/or -Controlled Corporations (GOCCs); Government Financial Institutions (GFIs); State Universities and Colleges (SUCs); and Local Government Units (LGUs).

SECTION 3. Definition of Terms. For purposes of this Administrative Order, the following terms shall mean or be understood as follows:

- a) **Common-Use Supplies** – refers to those supplies, materials, and equipment included in the price list of the PS which are necessary in the transaction of the official business of the procuring entity and consumed in its day-to-day operations.
- b) **Electronic Bulletin Board** – refers to the central repository of government procurement opportunities, notices, and bid results including awards, bidding documents, supplemental bid bulletins, and other related documents in the PhilGEPS.
- c) **Suppliers' Registry** – refers to the centralized electronic database of all manufacturers, suppliers, distributors, contractors, and consultants registered under the PhilGEPS.
- d) **Electronic Catalogue** – refers to the list of common-use supplies that are available from the PS and its depots as appearing in the PhilGEPS.
- e) **Virtual Store** – refers to an enhanced electronic catalogue of the PhilGEPS that allows procuring entities to purchase common-use supplies online that are available from the PS and its depots.
- f) **Electronic Payment (E-payment)** – refers to any digital financial transaction such as the transfer of funds from procuring entities to and from PhilGEPS and from procuring entities to suppliers.
- g) **Electronic Bid Submission (E-bid Submission)** – refers to a facility in PhilGEPS that allows bidders through the Internet to download bidding documents and submit bid proposals or tenders online.

SECTION 4. Procurement of Common-Use Supplies. Common-use supplies shall be procured directly from the PS or its depots without need of public bidding as provided in Section 53.5 of the Implementing Rules and Regulations (IRRs) of R.A. 9184.

SECTION 5. Use of PhilGEPS. All government procuring entities are mandated to use the PhilGEPS in its procurement activities, and shall post all opportunities, notices, awards, and contracts in it as the central portal of government procurement transactions in accordance with R.A. 9184 and its IRRs. All shall subscribe to the additional features of the PhilGEPS such as the Virtual Store, E-payment and E-bid submission as they become available and are implemented.

The DBM may consider data available in the PhilGEPS, such as opportunities, notices, and awards posted, in its evaluation and review of the proposed budgets of the agencies.

Procuring entities without Internet access may use the Public Access Terminals located in the nearest PS Depots or other public Internet facilities. For this purpose, they may also seek the assistance of the PhilGEPS Help Desk.

Government agencies with Internet access are encouraged to share their Internet facilities with those procuring entities without Internet capabilities for purposes of using the PhilGEPS.

The PS may charge fees for the use of PhilGEPS in order to sustain its operation, subject to existing rules and regulations. In line with this, the DBM shall provide funding from its appropriations for the continuous enhancement and operation of the PhilGEPS until such time that it achieves financial sustainability as determined by the Government Procurement and Policy Board (GPPB).

SECTION 6. Improving Service Delivery. In line with the directives of this Administrative Order, the PS shall strengthen its operations and shall undertake the following activities on a regular basis:

- a) *Review of Product Standards and Specifications.* Periodically review product standards and specifications for common-use supplies in coordination with the Bureau of Product Standards of the Department of Trade and Industry (DTI) for the purpose of improving product quality.
-

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- b) *Expansion of Product List.* Regularly conduct a survey to determine other products commonly purchased by procuring entities for addition to the list of common-use supplies.
 - c) *Price Monitoring.* Regularly conduct price monitoring of common-use supplies for the purpose of benchmarking prices against the market.
 - d) *Expansion of Distribution System.* Encourage LGUs to establish depots in their locality, as part of their economic enterprise activity.
 - e) *Improvement of Inventory Management.* Develop a computerized system to manage inventories, with the primary objective of determining and controlling stock levels within the physical distribution function to balance the need for product availability against the need for minimizing stock holding and handling costs. This system shall be connected to the Virtual Store for common-use goods to enable client agencies to know the stock availability of items that they are ordering.
 - f) *Additional PhilGEPS Features.* Pursue the development of additional PhilGEPS features and enhancements to enhance transparency and competition such as the Expanded Suppliers' Registry, integration of Annual Procurement Plans into the system, module for contract implementation, and monitoring tools for Civil Society Organizations and Commission on Audit (COA) Auditors.

The GPPB shall conduct periodic evaluation of the performance of the centralized procurement system in terms of economy and efficiency pursuant to Section 2 of EO No. 359.

In addition, the GPPB shall also conduct periodic evaluation of all Procuring Entities in terms of their compliance with Section 63, Art. XX of RA 9187, which requires them to conduct Procurement Training Programs and produce Procurement Operations Manuals for all offices and agencies of the government.

SECTION 7. Compliance and Monitoring. Non-compliance with the provisions of this AO shall be dealt with in accordance with applicable laws, rules and regulations.

SECTION 8. Repealing Clause. All issuances, orders, rules, and regulations or parts thereof which are inconsistent with the provisions of this Administrative Order are hereby revoked and/or modified accordingly.

SECTION 9. Effectivity Clause. This Administrative Order shall take effect immediately upon publication in a newspaper of general circulation.

DONE, in the City of Manila, this 28th day of July, in the year of our Lord, Two Thousand and Eleven.

(Sgd.) BENIGNO S. AQUINO III

By the President:

(Sgd.) PAQUITO N. OCHOA, JR.

Executive Secretary

Source: **Malacañang Records Office**

Office of the President of the Philippines. (2011). *Administrative Order No. 17: Directing the use of the procurement service and the Philippine government electronic procurement system in procurement activities in accordance with Republic Act No. 9184, and improving the operation of the procurement service.* Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 18

**CREATING A PHILIPPINE ORGANIZING COMMITTEE FOR THE CONDUCT OF THE
PHILIPPINE PARTICIPATION TO THE INTERNATIONAL EXPOSITION YEOSU KOREA 2012**

WHEREAS, the Philippine Government, in its drive to further enhance the promotion of the Philippines and sustain its presence in Korea, which currently is the Philippines' top source of tourists from Asia, as well as in the global market, has committed to participate in the International Exposition Yeosu Korea 2012 (Expo 2012) to be held from 12 May to 12 August 2012 in Yeosu, Korea;

WHEREAS, the Philippine participation in Expo 2012 provides an excellent opportunity for the Philippines to present itself, and create awareness about its rich natural resources and cultural heritage, its colorful history and people, and its progressing economy and technology to a wide audience across the world;

WHEREAS, the relevance of the Expo 2012 theme on "The Living Ocean and Coast: Diversity of Resources and Sustainable Activities" to the Philippines as an archipelagic state, will bolster the country's strong foothold as a leading dive site and center of marine biodiversity in the world;

WHEREAS, in addition to trade and tourism benefits, and the goodwill that will be generated from participating in Expo 2012, it will also enhance the efforts of both government and private sectors in addressing various concerns and issues on achieving a sustainable balance between development and preservation of our marine environment (ocean and coasts); and

WHEREAS, there is a need to create a Philippine Organizing Committee, with the Department of Tourism (DOT) as the lead implementing agency, for the conduct of the Philippine participation in Expo 2012.

NOW, THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. The Philippine Organizing Committee (POC). A POC for the Philippine participation in Expo 2012 in Yeosu, Korea, is hereby created to be composed of the following:

- | | |
|---|--------------------|
| Secretary, DOT | - Chairperson |
| Secretary, Department of Foreign Affairs (DFA) | - Vice-Chairperson |
| Members: | |
| Secretary, Department of Trade and Industry (DTI) | |
| Secretary, Department of Environment and Natural Resources (DENR) | |
| Secretary, Department of Budget and Management (DBM) | |
| Chairperson, Philippine Amusement and Gaming Corporation (PAGCOR) | |
| Chairperson, National Commission for Culture and the Arts (NCCA) | |
| Private Sector Representatives | |

A majority of the total POC composition shall constitute a quorum for the transaction of business, provided that the presence of the Chairperson or Vice-Chairperson, or their authorized representatives, shall be required.

The Members of the POC representing the government sector may designate their respective alternates to represent them at the committee. Said designated representatives must be duly authorized in writing with full authority to represent and decide for and on behalf of their principals. They shall submit the names of their representatives and/or alternates to the POC Secretariat.

SECTION 2. Authority and Functions of the POC. The POC shall exercise the following functions and responsibilities:

- a) Formulate and implement a work plan and budget for the proper implementation of the Philippine participation in Expo 2012, and to monitor and supervise all activities and programs in relation thereto;
- b) Act as the coordinating body between the private sector and other government agencies/instrumentalities to ensure that all directives subsequently issued to the said agencies for the planning, operation and management of the Philippine participation in Expo 2012 are enforced;
- c) Ensure that the benefits of the Philippine participation are maximized through a concerted and cost-effective country approach;
- d) Formulate an appropriate theme, concept and message of the Philippine participation in line with the overall theme of Expo 2012;
- e) Ensure the safety and protection of government properties, exhibit materials and equipment needed for the Philippine participation;
- f) Accept or receive sponsorship and gratuitous title of funds, materials and devices essential for planning, implementation and management of the Philippine participation in the Expo 2012, subject to existing government accounting and auditing rules and regulations;
- g) Call on any department, bureau or office of the government, including government-owned and controlled corporations, for any assistance that may be necessary to carry out the purpose of this Administrative Order (AO);
- h) Through its designated representative, enter into agreements/contracts necessary for the attainment of the objectives of this AO; and
- i) Undertake any or all other measures necessary for the successful participation of the Philippines in Expo 2012.

SECTION 3. Executive Committee. The POC, through its Chairperson, may create an Executive Committee composed of representatives from the government and private sectors as enumerated in Section 1 hereof.

SECTION 4. Commissioner General. The POC, through its Chairperson, shall designate an official of the DOT or its marketing arm, the Tourism Promotions Board (TPB), to act as Commissioner General for the Philippine participation in Expo 2012 who shall, among others, act as the contact person of the Expo 2012 organizers, attend all activities that will be required by the Expo 2012 organizers, and perform such other functions as may be necessary to ensure the successful participation of the Philippines in Expo 2012 in accordance with the rules and regulations of the Bureau of International Expositions (BIE).

SECTION 5. The Secretariat. The Commissioner General shall establish a Secretariat that shall undertake and oversee the day-to-day operation and overall preparations of the Philippine participation in Expo 2012.

Personnel of the Secretariat shall be sourced from various units of the DOT and TPB who shall be provided with honoraria or allowances as may be allowed and at a rate consistent with those prescribed by law.

SECTION 6. Funding. The required funding of P 70.3 Million shall be charged against available resources for calendar years 2011 and 2012 from the following agencies:

| | |
|---|----------------|
| Department of Tourism | P 33.6 Million |
| Department of Foreign Affairs | P 10.0 Million |
| Department of Trade and Industry | P 10.0 Million |
| Department of Environment and Natural Resources | P 5.0 Million |
| Philippine Amusement and Gaming Corporation | P 11.7 Million |

The financial subsidy to be given by the various members of the POC shall be recorded in their books as subsidy to National Government Agencies. The receipt of subsidy shall be recorded by the lead implementing agency as subsidy income. The lead implementing agency shall then issue a corresponding official receipt to acknowledge the subsidy.

All funds to be solicited for this purpose shall be placed in a separate bank account that will be opened by the POC Secretariat in accordance with DBM rules and regulations and as authorized by the DOT Secretary, with the account name: Expo Yeosu 2012. A separate book of accounts shall be maintained by the POC Secretariat for this project.

Balance of savings from operations and income generated from commercial activities, and other donations or grants from other sources at the Expo 2012, shall be held in trust by the POC in accordance with existing government accounting and auditing rules and regulations.

SECTION 7. Report to the President. Relative to the performance of its mandate, the POC, through its Chairperson, shall submit periodic reports to the President, and a final report within sixty (60) days after the closing of Expo 2012.

SECTION 8. Cessation of the POC. The POC shall cease to exist sixty (60) days after the submission of its final report as provided in Section 7 hereof, unless otherwise ordered by the President.

SECTION 9. Repealing Clause. All administrative orders, issuances, rules and regulations or parts thereof which are inconsistent with this AO are hereby repealed or modified accordingly.

SECTION 10. Separability. If any provision of this AO is declared invalid or unconstitutional, the other provisions not affected thereby shall remain valid and subsisting.

SECTION 11. Effectivity. This AO shall take effect immediately.

DONE, in the City of Manila, this 6th day of September, in the year of our Lord, Two Thousand and Eleven.

(Sgd.) BENIGNO S. AQUINO III

By the President:

(Sgd.) PAQUITO N. OCHOA, JR.

Executive Secretary

Source: **Malacañang Records Office**

Office of the President of the Philippines. (2011). *Administrative Order No. 18: Creating a Philippine Organizing Committee for the conduct of the Philippine participation to the International Exposition Yeosu Korea 2012*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 19

MANDATING THE DEPARTMENT OF FOREIGN AFFAIRS AND THE DEPARTMENT
OF ENERGY TO ORGANIZE AND CARRY OUT THE SCHEDULED ACTIVITIES IN
CONNECTION WITH THE PHILIPPINE HOSTING OF THE ASIA-EUROPE MEETING
CONFERENCE ON THE HARMONIZATION OF BIOFUELS STANDARDS
AND APPLICATION TO VEHICLE TECHNOLOGIES

WHEREAS, the Asia-Europe Meeting (ASEM) has developed a comprehensive partnership between Asia and Europe through joint activities and functional cooperation in its political, economic and cultural pillars;

WHEREAS, the ASEM dialogue has increasingly yielded consensus and mutual understanding on environment, sustainable development, and economic cooperation through yearly issue-based conferences;

WHEREAS, during the 6th ASEM Summit held in Helsinki, Finland on 10 to 12 September 2006, the Philippine initiative on biofuels – “*Harmonization of Biofuels Standards and Application to Vehicle Technologies*” was accepted by the Leaders;

WHEREAS, the Philippines is a leading proponent on the issue of energy security; and,

WHEREAS, in order to push the initiative forward, the Philippines shall host the ASEM Conference on the Harmonization of Biofuels Standards and Application to Vehicle Technologies on 10 to 11 November 2011.

NOW, THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. Executive Committee. The Department of Foreign Affairs (DFA) and the Department of Energy (DOE) shall constitute the Executive Committee to be co-chaired by the Secretary of Foreign Affairs and the Secretary of Energy, or their duly designated representatives with ranks not lower than Undersecretary, for the purpose of organizing and implementing activities in connection with the Philippine hosting of the ASEM Conference on the Harmonization of Biofuels Standards and Application to Vehicle Technologies (hereinafter, the Conference) on 10 to 11 November 2011.

SECTION 2. Agency Support. The Executive Committee shall closely coordinate the integrated assistance by obtaining technical, financial, and administrative support from other relevant agencies and local government units (LGUs) where the Conference and other related activities will be held.

SECTION 3. Tasks and Functions. Pursuant to its mandate under Section 1 hereof, the Executive Committee shall perform the following tasks and functions:

- a) Formulate a work program and budget plan for the hosting of the Conference and related activities;
- b) Implement the work program, and supervise and monitor all activities therein;

- c) Call upon any official, agent, employee, agency or instrumentality of the government for any assistance that may be necessary to ensure the success of the Philippine hosting of the Conference and its related activities;
- d) Engage the support, assistance and cooperation of international, intergovernmental and non-governmental organizations and private sector and/or entities in the preparations and conduct of the Conference, as and when necessary; and,
- e) Subject to existing laws, rules and regulations, enter into agreements and contracts necessary for the attainment of this Order.

SECTION 4. Funding. The funding requirement for the preparation and conduct of the Conference amounting to Nine Million, Four Hundred Fifty-One Thousand Pesos (P9,451,000.00) shall be charged against the International Commitments Fund (ICF), through the DFA.

SECTION 5. Separability. If any provision of this Administrative Order is declared invalid or unconstitutional, the other provisions unaffected shall remain valid and subsisting.

SECTION 6. Repealing Clause. All issuances, rules and regulations or parts thereof which are inconsistent with this Administrative Order are hereby revoked, amended or modified accordingly.

SECTION 7. Effectivity. This Administrative Order shall take effect immediately.

DONE, in the City of Manila, this 6th day of September, in the year of Our Lord, Two Thousand and Eleven.

(Sgd.) BENIGNO S. AQUINO III

By the President:

(Sgd.) PAQUITO N. OCHOA, JR.

Executive Secretary

Source: **Malacañang Records Office**

Office of the President of the Philippines. (2011). *Administrative Order No. 19: Mandating the Department of Foreign Affairs and the Department of Energy to organize and carry out the scheduled activities in connection with the Philippine hosting of the Asia-Europe meeting conference on the harmonization of biofuels standards and application to vehicle technologies*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 20
REORGANIZING AND RENAMING THE PHILIPPINE COUNCIL ON ASEAN AND APEC
COOPERATION INTO THE PHILIPPINE COUNCIL FOR REGIONAL COOPERATION

WHEREAS, the Philippines continues to adopt “diplomacy for development” as its central foreign policy thrust to further promote the national economic and political agenda through active participation in various international and regional fora;

WHEREAS, the Philippines will continually pursue the policy of strengthening and promoting friendly and mutually beneficial relations within the Association of Southeast Asian Nations (ASEAN), the Asia Pacific region and with countries in other regions, within the context of intra-regional and inter-regional cooperation;

WHEREAS, the Philippine Council for ASEAN and APEC Cooperation (PCAAC), which was established under Administrative Order No. 7 (s. 1986), as amended by Administrative Order No. 136 (s. 1994), needs to be reorganized to take into account developments in the international arena, including the adoption of the ASEAN Charter and the establishment of new inter-regional cooperation structures;

WHEREAS, the ASEAN Charter commits ASEAN to intensify community building through enhanced regional cooperation and integration, in particular by establishing an ASEAN Community comprising of the ASEAN Political-Security Community (APSC), ASEAN Economic Community (AEC), and the ASEAN Socio-Cultural Community (ASCC);

WHEREAS, there is a need to facilitate inter-agency coordination in the formulation and implementation of Philippine policy towards enhancing relations with all regional and inter-regional organizations and fora;

WHEREAS, the Department of Foreign Affairs assumes primacy in the conduct of foreign relations and should, therefore, be the focal point for the formulation, coordination and integration of Philippine proposals and positions, particularly on matters relating to ASEAN, the Asia Pacific Economic Cooperation (APEC), the Asia-Europe Meeting (ASEM), the Forum for East Asia-Latin America Cooperation (FEALAC), and similar regional initiatives; and,

WHEREAS, the President, under Article VII, Section 17 of the Constitution, has the power and control over executive departments, bureaus and offices, as well as the continuing authority under existing laws to reorganize such executive departments, bureaus and agencies.

NOW, THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. Reorganizing and Renaming the PCAAC. The PCAAC shall be reorganized and renamed as the Philippine Council for Regional Cooperation (PCRC) to cover concerns arising from or within the context of the ASEAN, APEC, ASEM, FEALAC, and similar regional initiatives.

SECTION 2. Composition of the Cabinet-Level PCRC. The Cabinet-level PCRC shall be composed of the following:

| | |
|-------------------|---|
| Chairperson: | Secretary of Foreign Affairs |
| Vice-Chairperson: | Secretary of Socio-Economic Planning and Director General of the National Economic and Development Authority |
| Members: | Secretary of Trade and Industry Secretary of Transportation and Communications Secretary of Energy Secretary of Tourism Secretary of Finance Secretary of Agriculture Secretary of Science and Technology Secretary of the Presidential Management Staff Secretary of Environment and Natural Resources Secretary of Education Secretary of Health Director General of the Technical Education and Skills Development Authority Governor of the Bangko Sentral ng Pilipinas Chairperson of the Tariff Commission |

SECTION 3. Composition of PCRC Sub-Cabinet Level Technical Boards. The PCRC shall have four (4) sub-Cabinet level Technical Boards namely: the ASEAN Matters Technical Board (AMTB); the Technical Board on APEC Matters (TBAM); the Technical Board on ASEM Concerns (TBAC); and the Technical Board on FEALAC Matters (TBFM). The DFA shall serve as Chairperson of all four (4) Technical Boards, being the designated Philippine Senior Official to all four (4) regional associations/ fora.

SECTION 4. AMTB Committees. The AMTB shall have as its members the departments and agencies comprising its three (3) Committees which correspond to the three ASEAN Communities, namely: the Committee for ASEAN Political Security Community (CAPSC); Committee for ASEAN Economic Community (CAEC); and the Committee for ASEAN Socio-Cultural Community (CASCC).

- a. The CAPSC shall be composed of departments and agencies concerned with ASEAN political, defense and security cooperation, namely:

| | |
|--------------|---|
| Chairperson: | Department of Foreign Affairs |
| Members: | Department of National Defense Department of Justice Department of the Interior and Local Government Office of the Presidential Adviser on the Peace Process Anti-Terrorism Council Philippine Center for Transnational Crime |

- b. The CAEC shall be composed of departments and agencies concerned with ASEAN economic and financial cooperation, namely:

Chairperson: Department of Trade and Industry
 Members: National Economic and Development Authority
 Department of Foreign Affairs
 Department of Finance
 Department of Agriculture
 Department of Tourism
 Department of Environment and Natural Resources
 Department of Labor and Employment
 Department of Transportation and Communications
 Department of Energy
 Department of Science and Technology
 Bangko Sentral ng Pilipinas
 Board of Investments
 Bureau of Customs
 Presidential Management Staff
 Tariff Commission

- c. The CASCC shall be composed of departments and agencies concerned with ASEAN socio-cultural cooperation, namely:

Chairperson: Department of Social Welfare and Development
 Members: Department of Foreign Affairs
 National Economic and Development Authority
 Department of Environment and Natural Resources
 Department of Education
 Department of Health
 Department of Labor and Employment
 Civil Service Commission
 Cultural Center of the Philippines
 Bureau of Immigration
 Philippine Overseas Employment Administration
 National Commission for Culture and the Arts
 National Commission on the Role of Filipino Women
 National Nutrition Council
 National Youth Commission
 Population Commission
 Commission on Higher Education
 National Disaster Risk Reduction and Management Council
 Council for the Welfare of Children
 National Anti-Poverty Commission
 Technical Education and Skills Development Authority
 Philippine National AIDS Council

SECTION 5. Composition of TBAM. The TBAM shall be composed of departments and agencies concerned with APEC Matters, namely:

| | |
|--------------|--|
| Chairperson: | Department of Foreign Affairs |
| Members: | Department of Trade and Industry |
| | National Economic and Development Authority |
| | Department of Education |
| | Department of Finance |
| | Department of Agriculture |
| | Department of Tourism |
| | Department of Environment and Natural Resources |
| | Department of Transportation and Communications |
| | Department of Science and Technology |
| | Department of Health |
| | Department of Labor and Employment |
| | Department of Energy |
| | Department of Budget and Management |
| | Tariff Commission |
| | Department of Social Welfare and Development |
| | Bureau of Immigration |
| | Philippine Atmospheric, Geophysical and Astronomical Services Administration |
| | Technical Education and Skills Development Authority |
| | National Security Council |
| | Office of the Ombudsman |
| | National Disaster Risk Reduction and Management Council |
| | National Commission for Culture and the Arts |
| | Anti-Terrorism Council Program Management Center |
| | National Commission on the Role of Filipino Women |
| | Commission on Higher Education |
| | Philippine APEC Studies Center Network |
| | Bangko Sentral ng Pilipinas |

SECTION 6. Composition of TBAC. The TBAC shall be composed of departments and agencies concerned with ASEM cooperation, namely:

| | |
|--------------|---|
| Chairperson: | Department of Foreign Affairs |
| Members: | Department of Trade and Industry |
| | Department of Justice |
| | Department of National Defense |
| | National Economic and Development Authority |
| | Department of Finance |
| | Department of Agriculture |
| | Department of Tourism |
| | Department of Environment and Natural Resources |
| | Department of Transportation and Communications |
| | Department of Science and Technology |

Department of Labor and Employment
 Department of Energy
 Department of Education
 National Intelligence Coordinating Agency
 Technical Education and Skills Development Authority
 National Youth Commission
 National Commission for Culture and the Arts
 Commission on Higher Education
 Office of the Presidential Adviser on the Peace Process

SECTION 7. Composition of TBFM. The TBFM shall be composed of departments and agencies concerned with FEALAC cooperation, namely:

| | |
|--------------|---|
| Chairperson: | Department of Foreign Affairs |
| Members: | Department of Trade and Industry National Economic and Development Authority Department of Health Department of Agriculture Department of Tourism Department of Environment and Natural Resources Department of Transportation and Communications Department of Energy Department of Education National Commission for Culture and the Arts Philippine Atmospheric, Geophysical and Astronomical Services Administration Commission on Higher Education |

SECTION 8. Secretariat. Secretariat support for the PCRC and its Technical Boards and Committees shall be provided by the following:

- a. Department of Foreign Affairs for the PCRC, its four (4) Technical Boards and the CAPSC;
- b. Department of Trade and Industry for the CAEC; and
- c. Department of Social Welfare and Development for the CASCC.

SECTION 9. Creation of Other Technical Boards, Committees and/or Working Groups. The PCRC may create other Technical Boards, Committees and/or working groups as it deems necessary to ensure the efficient and effective discharge of its responsibilities.

SECTION 10. Authority of the Chairperson. The Chairperson of the PCRC may:

- a. Invite other Departments or agencies to become members of the PCRC, its Technical Boards or Committees; and
- b. Reorganize or alter the membership of the PCRC, its Technical Boards or Committees in accordance with the requirements of the country's cooperation with other regions and regional organizations.

SECTION 11. Designation of Regular Contact Offices/Persons. All members of the PCRC, its Technical Boards and Committees shall designate regular contact offices/persons to ensure effective coordination.

SECTION 12. Regular Coordination Meetings. The Chairperson of the PCRC shall organize regular coordination meetings involving the member departments and agencies to discuss Philippine concerns and positions with regional or inter-regional organizations, with a view to providing direction, guidance and support in the formulation and implementation of policies and work programs.

SECTION 13. Meetings. The Technical Boards and Committees shall schedule their own regular meetings.

SECTION 14. Consultation with Stakeholders. Each Technical Board shall, whenever necessary, consult with stakeholders such as the academe, civil society organizations and business sectors on important and strategic issues relevant to their respective regional or inter-regional organization.

SECTION 15. Capacity and Resource Enhancement. The member departments and agencies of the PCRC, its Technical Boards and Committees shall ensure that resources are available for their offices and units responsible for regional cooperation matters.

SECTION 16. Funding. The DBM is hereby directed to appropriate and release the initial amount of Two Million Pesos (Php 2,000,000) for the financial and operational requirements of the PCRC, chargeable against the existing funds of the DFA and subject to accounting and auditing requirements. Thereafter, such amount as may be deemed necessary for the annual operations of the PCRC, its Technical Boards and Committees, shall be incorporated and included in the annual budgetary appropriations of the DFA.

SECTION 17. Separability Clause. If any provision of this Order is declared invalid or unconstitutional, the other provisions not affected thereby shall remain valid and subsisting.

SECTION 18. Repealing Clause. All other issuances, orders, rules and regulation, or parts thereof, inconsistent with this Administrative Order are hereby repealed or modified accordingly.

SECTION 19. Effectivity. This Administrative Order shall take effect immediately.

DONE, in the City of Manila, this 6th day of September, in the year of our Lord, Two Thousand and Eleven.

(Sgd.) BENIGNO S. AQUINO III

By the President:

(Sgd.) PAQUITO N. OCHOA, JR.

Executive Secretary

Source: Malacañang Records Office

Office of the President of the Philippines. (2011). *Administrative Order No. 20: Reorganizing and renaming the Philippine Council on ASEAN and APEC cooperation into the Philippine Council for Regional Cooperation*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 21
REVISED IMPLEMENTING RULES AND REGULATIONS GOVERNING TITLE I
OF REPUBLIC ACT NO. 8425, OTHERWISE KNOWN AS THE
SOCIAL REFORM AND POVERTY ALLEVIATION ACT

WHEREAS, pursuant to Republic Act (RA) No. 8425, or the Social Reform and Poverty Alleviation Act, the Office of the President is mandated to formulate the implementing rules and regulations (IRRs) governing the law;

WHEREAS, poverty alleviation, defined as the reduction of absolute and relative poverty, is one of the core thrusts of the government;

WHEREAS, broad participation, autonomy and transparency shall be ensured to create responsive, accountable, and meaningful representation from the basic sectors;

WHEREAS, several IRRs have been issued relating to the Social Reform and Poverty Alleviation Act, to wit: Administrative Order (AO) No. 11 (s. 1998), AO No. 36 (s. 1998), an unnumbered IRRs signed on December 23, 1998, AO No. 21 (s. 2001), and AO No. 187 (s. 2009);

WHEREAS, pursuant to the provisions of RA No. 8425 and its IRRs, the National Anti-Poverty Commission (NAPC) was established to replace the Presidential Commission to Fight Poverty, the Social Reform Council and the Presidential Council for Countryside Development;

WHEREAS, the Lead Convenor of the NAPC has recommended the repeal of AO No. 187 (s. 2009) and the issuance of Revised IRRs complying with the provisions of RA No. 8425; and,

WHEREAS, Title I of RA NO. 8425 provides for the composition of NAPC and guidelines for the formation of sectoral nomination and recall process and mechanisms for accountability of Sector Representatives.

NOW, THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by law, do hereby order:

RULE I
POLICY AND DEFINITION OF TERMS

SECTION 1. Title. These Rules shall be known as the Revised Rules and Regulations Implementing the Social Reform and Poverty Alleviation Act.

SECTION 2. Purpose. These Rules are promulgated to prescribe the procedures and guidelines for the implementation of Title I of RA No. 8425 in order to facilitate compliance therewith and achieve the objectives thereof.

SECTION 3. Declaration of Policy. It is the policy of the State to:

- a) Adopt a sustainable, integrated, area-based, sectoral and focused intervention to poverty alleviation wherein every poor Filipino family shall be empowered to meet its minimum basic needs of health, food and nutrition, water and environmental sanitation, income security, shelter and decent

housing, peace and order, education and functional literacy, participation in governance and family care and psycho-social well-being;

- b) Actively pursue asset reform or redistribution of productive economic resources to the basic sectors, including the adoption of a system of public spending which is targeted towards the poor;
- c) Institutionalize and enhance the Social Reform Agenda (SRA), which embodies the results of the series of consultations and summits on poverty alleviation;
- d) Adopt and operationalize the following principles and strategies as constituting the national framework integrating various structural reforms and anti-poverty initiatives:
 - i. Social reform shall be a continuing process that addresses the basic inequities in Philippine society through a systematic package of social interventions.
 - ii. The SRA shall be enhanced by government in equal partnership with the different basic sectors through appropriate and meaningful consultations and participation in governance.
 - iii. Policies, programs and resource commitments from both government and the basic sectors shall be clearly defined to ensure accountability and transparency in the implementation of the SRA.
 - iv. A policy environment conducive to sustainable social reform shall be pursued.
 - v. The SRA shall address the fight against poverty through a multi-dimensional and cross-sectoral approach which recognizes and respects the core values, cultural integrity and spiritual diversity of target sectors and communities.
 - vi. The SRA shall pursue a rights-based and gender-responsive approach to fight poverty.
 - vii. The SRA shall promote ecological balance in the different ecosystems in a way that gives the basic sectors a major stake in the use, management, conservation and protection of productive resources.
 - viii. The SRA shall take into account the principle and interrelationship of population and development in the planning and implementation of social reform programs, thereby promoting self-help and self-reliance.
 - ix. SRA implementation shall be focused on specific target areas and basic sectors.
 - x. The SRA shall advocate and institutionalize a multi-sectoral approach towards building social consensus on poverty alleviation at the national and local levels, thereby mobilizing the different but potentially complementary capacities, resources and perspectives of civil society, government, and business towards a concerted societal effort at alleviating poverty.

SECTION 4. Definition of Terms.

- a) Artisanal fisherfolk – refers to those directly or indirectly engaged in taking, culturing, or processing fishery or aquatic resources. These include, but are not to be limited to, those engaged in fishing using gears that do not require boats, or boats less than three (3) tons, in municipal waters, coastal and marine areas; workers in commercial fishing and aquaculture; vendors and processors of fish and coastal products; and subsistence producers such as shell-gatherers, managers, and producers of mangrove resources, and other related producers.
 - b) Children – refers to citizens below 18 years old whose right to survival, development, protection and participation are to be promoted, protected and fulfilled in a manner consistent with their evolving capacities.
 - c) Cooperatives – refers to duly registered associations of at least 15 persons, majority of whom are poor, having a common bond of interest, who voluntarily join together to achieve a common social
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- and economic end; organized by members who equitably contribute the required share capital and accept a fair share of risks and benefits of their undertaking.
- d) Farmers and landless rural workers – refers to those who are engaged directly or indirectly in small farms and forest areas, and workers in commercial farms and plantations, whether paid or unpaid, regular or season-bound. These shall include, but are not limited to:
- i. Small-scale farmers who own or are still amortizing lands that are not more than three (3) hectares, tenants, leaseholders, and stewards; and
 - ii. Rural workers who are either wage earners, self-employed, or unpaid family workers directly and personally engaged in agriculture, small-scale mining, handicrafts, and other related farm and off-farm activities.
- e) Indigenous Peoples – refers to a group of people or homogenous societies identified by self-ascription and ascription by others, who have continuously lived as an organized community on communally bounded and defined territory, and who have, under claims of ownership since time immemorial, occupied, possessed and utilized such territories, sharing common bonds of language, customs, tradition and other distinctive cultural traits, or who have, through resistance to political, social and cultural inroads of colonization, non-indigenous religions and culture, become historically differentiated from the majority of Filipinos. ICCs/IPs shall likewise include peoples who are regarded as indigenous on account of their descent from the populations which inhabited the country, at the time of conquest or colonization, or at the time of inroads of non-indigenous religions and cultures, or the establishment of present state boundaries, who retain some or all of their own social, economic, cultural and political institutions, but who may have been displaced from their traditional domains or who may have resettled outside their ancestral domains.
- f) Urban Poor – refers to those residing in urban and urbanizable slum or blighted areas, with or without the benefit of security of abode, where the income of the head of the family cannot afford in a sustained manner to provide for the family's basic needs of food, health, education, housing, and other essentials in life.
- g) Migrant Workers – refers to Filipinos who are to be engaged, are engaged, or have been engaged in a remunerated activity in a State of which they are not legal residents, whether documented or undocumented.
- h) Non-Government Organizations – refers to duly registered non-stock, nonprofit organizations focused on the upliftment of the basic or disadvantaged sectors of society by providing advocacy, training, community organizing, research, access to resources and other similar activities.
- i) Party-List Organizations – any organized group of persons duly registered in the Commission on Elections (COMELEC) as a party, organization or coalition participating in the party-list system as a national, regional or sectoral party or organization or a coalition of such parties or organizations.
- j) Persons with disability – refers to those who have long-term physical, mental, intellectual or sensory impairments which in interaction with various barriers may hinder their full and effective participation in society on an equal basis with others.
- k) Political Parties – refers to organized groups of citizens advocating an ideology or platform, principles and policies for the general conduct of government and which, as the most immediate means of securing their adoption, regularly nominate and support certain leaders and members as candidates for public office.
- l) Senior citizens – or “elderly” shall mean all resident citizens of the Philippines who are at least sixty (60) years old.
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- m) Students – refers to anyone enrolled in and regularly attending school at the secondary, post-secondary, graduate and post-graduate levels.
 - n) Victims of disasters and calamities – refers to persons suffering under conditions involving mass casualty and/or major damages to property, as well as disruption of means of livelihoods and normal way of life in affected areas as a result of the occurrence of natural or human-induced hazards.
 - o) Workers in the formal sector – refers to workers in the formal economy, or those who are employed by any person acting directly or indirectly in the interest of an employer in relation to an employee and shall include the government and all its branches, subdivisions, and instrumentalities, all government-owned and-controlled corporations and institutions, as well as nonprofit private institutions or organizations.
 - p) Workers in the informal sector – refers to self-employed, occasionally or personally hired, subcontracted, paid and unpaid family workers in household; incorporated and unincorporated enterprises, including home workers; micro-entrepreneurs and producers, and operators of sari-sari stores and all other categories who suffer from violation of workers' rights.
 - q) Youth – refers to persons whose ages range from fifteen (15) to thirty (30) years old.

RULE II

THE PHILIPPINE APPROACH TO SOCIAL REFORM AND POVERTY ALLEVIATION

SECTION 1. A Multi-Dimensional Approach to Poverty Alleviation. Strategies or programs of government and civil society shall incorporate the elements that will address each of the four dimensions of the SRA, namely:

- a) *Economic Dimension (Asset Reform)*. Asset reform seeks to address the issue of economic inequity by widening the citizens' share of resources, whether natural or manufactured, from which they can earn a living and increase the fruits of their labor. Such reform necessarily addresses existing inequities in the ownership, distribution, management and control over resources. The government shall give priority to the enactment and strict implementation of laws that widen the share of the basic sectors in the resources of society. The government shall likewise undertake budgetary reform to implement asset reform.
 - b) *Socio-Cultural Dimension (Access to Quality Basic Services and Protection of the Security of Life, Person, Livelihood, Indigenous Culture and Freedom from Violence)*. These reforms refer to the equitable control and access to socio-cultural services and facilities especially education, health, housing and other basic services necessary to enable the citizens to meet their basic human needs, live decent lives and ensure that the benefits of asset reform are equally shared by all rightful beneficiaries. The government shall, therefore, work to eliminate all forms of discrimination which cause women, youth and children, the elderly and persons with disability, to be further marginalized and excluded within their own economic sectors.
 - c) *Ecological Dimension (Sustainable Uses of Productive Resources)*. These reforms ensure the effective and sustainable utilization of the natural and ecological resource base, thus assuring greater social acceptability and increased participation of the basic sectors in the conservation, management and development of environment and natural resources.
 - d) *Governance Dimension (Equal Representation and Participation)*. This involves reforms that will address the issue of political equity and equal participation in all venues of society, especially on decision-making and management processes that affect their rights, interests and welfare.
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The government shall ensure that sectoral representation is institutionalized at all levels of government, with particular emphasis on the decision-making structures of the different local government units.

SECTION 2. Asset Reform. Asset reform requires laws and policies that widen the citizens' share of resources, natural and manufactured, from which they can earn a living or increase the fruits of their labor. Such reforms necessarily address existing inequities in the ownership, distribution, management and control of resources. Specifically, asset reform shall be obtained through the following sector-specific flagship programs:

- a) *Farmers and Landless Rural Workers.* Ownership, access to and control of tillable lands by the tillers, higher productivity, channels for productivity, and fair prices for products;
- b) *Fisherfolk.* Broader access to and control of aquatic resources, rational and sustainable management of fishery resources, and wider availability of fishing and post-harvest facilities;
- c) *Urban Poor.* Broader access to and security in basic needs, particularly housing and land, and broader opportunities for increased income;
- d) *Indigenous Cultural Communities.* Recognition and protection of their ancestral domain rights, basic services and cultural integrity;
- e) *Workers in the Formal Sector and Migrant Workers.* Recognition and full protection of their rights to a living wage, humane working conditions, security of tenure, self-organization and collective bargaining;
- f) *Workers in the Informal Sector.* Protection by labor and social laws, security in their workplace, protection against discrimination, harassment and abuse, access to programs and services catering to their special needs and organization into unions, cooperatives and other forms of associations; and
- g) *Disadvantaged Groups that Cut Across all Sectors, particularly Women, Youth and Students, Children, the Elderly, Persons with Disabilities and Victims of Natural and Man-made Calamities.* Comprehensive Integrated Delivery of Social Services (CIDSS) reforms to correct and transform the structures that discriminate against and cause further marginalization of these groups in all spheres of life.

Additionally, to support the sectoral flagship programs, the following cross-sectoral flagships shall likewise be instituted:

- a) Institution-building and effective participation in governance;
- b) Sustainable livelihood programs;
- c) Expansion of micro-credit/microfinance services and capacity-building; and
- d) Infrastructure build-up and development.

RULE III THE NATIONAL ANTI-POVERTY COMMISSION

SECTION 1. Principles Governing the National Anti-Poverty Commission (NAPC). The NAPC shall be governed by the following principles:

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- a) Incorporation of the SRA into the formulation of development plans at the national, regional, sub-regional and local levels;
 - b) Efficiency in the implementation of the anti-poverty programs by strengthening or streamlining present poverty alleviation processes and mechanisms and reducing the duplication of functions and activities among various government agencies;
 - c) Coordination and synchronization of social reform and poverty alleviation programs of national government agencies (NGAs);
 - d) Exercise of policy oversight responsibilities to ensure the attainment of social reform and poverty alleviation goals;
 - e) Strengthening of local government units (LGUs) to more effectively operationalize the SRA in local development efforts;
 - f) Institutionalization of basic sectoral and non-government organizations' (NGOs) participation in effective planning, decision-making, implementation, monitoring and evaluation of SRA at all levels;
 - g) Ensuring adequate, efficient and prompt delivery of basic services to the poor;
 - h) Enjoining government financial institutions (GFIs) to open credit and savings windows for the poor and advocating the creation of such windows among private banking institutions; and
 - i) Pursuit of poverty alleviation in accordance with existing policies of the government on sustainable development.

SECTION 2. Composition of the NAPC. The President shall serve as the Chairperson of the NAPC. The President shall appoint the Lead Convenor of NAPC, either from the government, civil society or private sector, who shall likewise serve as the head of the NAPC Secretariat and shall have the rank of Secretary.

There shall be a Vice-Chairperson for the government sector and a Vice-Chairperson for the basic sectors, the former to be designated by the President and the latter to be elected among the Sectoral Representatives of the NAPC.

The members of the NAPC are as follows:

- a) Heads of the following government bodies:

Department of Agrarian Reform (DAR)

Department of Agriculture (DA)

Department of Labor and Employment (DOLE)

Department of Budget and Management (DBM)

Department of Social Welfare and Development (DSWD)

Department of Health (DOH)

Department of Education (DepEd)

Department of the Interior and Local Government (DILG)

Department of Environment and Natural Resources (DENR)

Department of Finance (DOF)

National Economic and Development Authority (NEDA)

People's Credit and Finance Corporation (PCFC), subject to Section 17 of the Social Reform and Poverty Alleviation Act

Presidential Commission for the Urban Poor (PCUP)

b) Presidents of the following Local Government Leagues:

League of Provinces
League of Cities
League of Municipalities
Liga ng mga Barangay

c) Representatives from each of the following basic sectors:

Farmers and Landless Rural Workers
Artisanal Fisherfolk
Urban Poor
Indigenous Cultural Communities/Indigenous Peoples
Workers in the formal sector and migrant workers
Workers in the informal sector
Women
Youth and Students
Persons with Disabilities
Victims of Disasters and Calamities
Senior Citizens
NGOs
Children
Cooperatives

SECTION 3. Powers and Functions of the NAPC. The NAPC shall exercise the following powers and functions:

- a) Coordinate with different NGAs, LGUs, civil society and the private sector to ensure full implementation of all social reform and poverty alleviation programs;
 - b) Coordinate with LGUs in the formulation of social reform and poverty alleviation programs for their respective areas in conformity with the flagship programs;
 - c) Recommend policy and other measures to ensure implementation of commitments under SRA;
 - d) Ensure meaningful representation and active participation of the basic sectors;
 - e) Oversee, monitor and recommend measures to ensure the effective formulation, implementation and evaluation of policies, programs and resource allocation, and management of social reform and poverty alleviation programs;
 - f) Advocate for the mobilization of funds by the NGAs and LGUs to finance social reform and poverty alleviation programs and capacity-building activities of the basic sectors;
 - g) Provide financial and non-financial incentives to LGUs with counterpart resources for the implementation of social reform and poverty alleviation programs; and
 - h) Submit an annual report to Congress, including, but not limited to, all aspects of its operations, programs, project implementation, financial status and other relevant data as reflected by the basic reform indicator.
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SECTION 4. Executive Committee. An Executive Committee shall be created to oversee the execution of the powers and functions of the NAPC.

The Executive Committee shall be chaired by the Lead Convenor and shall be composed of the Vice-Chairpersons and two (2) other members, i.e., one (1) from the government sector and one (1) from the basic sectors.

The Executive Committee shall have the following functions:

- a) Set the agenda for the meetings of the NAPC;
- b) Oversee the implementation of the NAPC Resolutions concerning poverty alleviation programs;
- c) Ensure that grievances are addressed in the appropriate forum; and
- d) Perform such other functions as may be delegated by NAPC.

RULE IV FLAGSHIP PROGRAMS

SECTION 1. Flagship Programs and Lead Agencies. The NAPC shall determine the framework and direction of flagship programs and designate Flagship Lead Agencies for sectoral and multi-sectoral programs which address the specific and cross-sectoral needs of the basic sectors as provided in RA No. 8425.

SECTION 2. Roles and Functions of the Flagship Lead Agencies. The Flagship Lead Agencies shall have the following functions:

- a) Ensure the effective implementation of flagship programs in coordination with other concerned agencies as they address the needs of the basic sectors, rural and urban poor communities;
- b) Identify and facilitate resolution of issues and concerns related to the implementation of flagship programs; and
- c) Undertake regular consultations with their counterpart Sectoral Councils as provided in these Rules.

SECTION 3. Formation of Flagship Teams. The Flagship Lead Agencies shall form teams within their respective agencies to handle the day-to-day implementation of its programs in coordination with other agencies, basic sectors and civil society. They shall designate Senior Technical Action Officers (TAO), or its equivalent term, and alternates as focal persons at the national, regional and local levels.

RULE V SECTORAL ASSEMBLIES

SECTION 1. Technical Working Committees. The Lead Convenor shall organize and convene Technical Working Committees for the sectors which will in turn organize their respective Sectoral Assemblies.

SECTION 2. Composition of the Technical Working Committees. For purposes of convening the Sectoral Assemblies, upon the effectivity of these Rules, the Technical Working Committee of each sector shall be composed of not less than fifteen (15) and not more than twenty-five (25) representatives, of which not less than thirty percent (30%) shall be women. As much as possible, the members of the Technical Working Committees shall represent sectoral organizations of different perspectives and ideological persuasions.

SECTION 3. Chairperson of the Technical Working Committee. Each Technical Working Committee will elect a Chairperson who shall be disqualified from being nominated for the position of Sectoral Representative of the NAPC. However, the elected Chairperson of the Technical Working Committee is qualified to be elected as Chairperson of the Sectoral Assembly.

SECTION 4. Requirements and Criteria for Participation in Sectoral Assemblies. The Technical Working Committees shall identify the organizations that will participate in the Sectoral Assemblies and the criteria for participation, without prejudice to the review by the Lead Convenor. The Technical Working Committees shall ensure that the Sectoral Assemblies represent a wide range of constituencies and interests. *Provided*, that the Technical Working Committees shall set, and where necessary, provide minimum requirements for participation such as, but not limited to the following:

- a) Proof of legal existence such as Securities and Exchange Commission (SEC) registration or LGU or NGA accreditation (e.g. DOLE, DA, DAR, DSWD, PCUP, NCIP), license to operate, accreditation certificate and/or other certificates as proof of legal existence (e.g. tribal council of elders);
- b) An organizational audit system instituting an autonomous accreditation process among the organizations;
- c) A minimum 30% gender quota for women on all sectoral assemblies, including having at least one woman-nominee as Sectoral Representative; and
- d) Board resolution or certification that the participant is the duly authorized representative of the organization.

Provided, further, that the Technical Working Committees must consider the track record of the organizations and, as much as possible, ensure that the delegates come from different perspectives and ideological persuasions. *Provided moreover*, that the Technical Working Committees must also consider geographic distribution and balance, sub-sectoral representation and gender considerations in the process of selection.

SECTION 5. Adoption of Ground Rules for the Sectoral Assemblies and the Election of the Chairperson. Each Technical Working Committee shall have the authority to draft the proposed ground rules for their respective Sectoral Assemblies, without prejudice to review by the Lead Convenor, which, among others, shall provide the procedure for discussion of the Sectoral Assembly ground rules, recognition of Sectoral Assembly organizations, and voting for the Chairperson and other matters related to the Sectoral Assembly proceedings.

At the commencement of the Sectoral Assembly, the Chairperson of the Technical Working Committee shall:

- a) Open the Sectoral Assembly;
- b) Present the draft proposed ground rules to be observed by the Sectoral Assembly; and
- c) Facilitate the election of the Chairperson of the Sectoral Assembly.

Should the Chairperson of the Technical Working Committee be among the nominees for Chairperson of the Sectoral Assembly, another member of the Technical Working Committee shall be chosen to facilitate the election.

SECTION 6. Conduct of the Sectoral Assembly, Its Powers and Functions. Upon the election of the Chairperson in every Sectoral Assembly, the elected Chairperson shall take over the role of facilitating the conduct of the Sectoral Assembly. The Chairperson shall immediately proceed with the adoption of the ground rules for the Sectoral Assembly.

To ensure the fairness and objectivity of the selection process of the Sectoral Council, the Chairperson of the Sectoral Assembly shall be disqualified from being nominated for the position of Sectoral Representative.

Among others, it shall be the duty of the Sectoral Assemblies to:

- a) Determine the composition, powers and functions of the Sectoral Councils, such as the responsibility for coming up with a consensus on anti-poverty programs, including flagship programs and other issues affecting the sector, and to assist the Sectoral Representative in the monitoring of the implementation of the flagship program at the local level;
- b) Set the qualifications required for each member of the Sectoral Councils;
- c) Establish the process of electing the members of the Sectoral Councils, including replacements in cases of vacancies;
- d) Elect the members of their respective Sectoral Councils which shall not be less than fifteen (15) but not more than twenty-five (25) members;
- e) Set the qualifications required for each nominee to the position of Sectoral Representative;
- f) Establish the process of selecting the nominees to the position of Sectoral Representative; and
- g) Formulate and approve the Code of Ethics and Conduct and transparency and accountability mechanisms among the Sectoral Councils.

Provided, that nominees to the Sectoral Councils and Sectoral Representatives shall be taken from among the legitimate members of each Sectoral Assembly. *Provided further*, that they shall observe the minimum 30 percent (30%) gender quota for women, including having at least one (1) woman-nominee as Sectoral Representative. *Provided finally*, that no individual elected or appointed to a government position, whether at the national or local level, shall be allowed to be a member of any Sectoral Council or be a Sectoral Representative and neither shall government employees, whether at the national or local level, be considered eligible in either capacity.

In the performance of their functions, the Sectoral Assemblies shall exercise transparency and follow democratic procedures.

Whenever necessary and upon due notice, the Sectoral Assembly may be convened by the Sectoral Council.

SECTION 7. Constituting the Sectoral Councils. Upon the adoption of these Rules, the Sectoral Council of each basic sector shall be immediately organized in accordance herewith. Thereafter, each Sectoral Council shall elect three (3) nominees to the position of Sectoral Representative, provided that at least one (1) nominee is female. The list of nominees shall be submitted to the President who will appoint the Sectoral Representatives from among these three (3) nominees within thirty (30) days from receipt of the lists.

The incumbent Sectoral Councils shall perform the functions of the succeeding Technical Working Committees. *Provided* that the outgoing Sectoral Representative will act as the Chairperson of the Technical Working Committees and the Sectoral Assembly.

RULE VI SECTORAL COUNCILS

SECTION 1. Sectoral Councils. The Sectoral Councils shall be the venue for the basic sectors to establish a consensus among themselves on all matters concerning the sector, including the nomination and recall of Sectoral Representatives in the NAPC.

SECTION 2. Membership and Composition of the Sectoral Councils. The Sectoral Council shall be composed of not less than fifteen (15) but not more than twenty-five (25) sectoral organizations duly represented and elected in the Sectoral Assembly, as mandated by these Rules.

The membership of the Sectoral Councils shall observe the minimum 30 percent (30%) gender quota for women. No individual elected or appointed to a government position, whether at the national or local level, shall be allowed to be a member of any Sectoral Council. Neither shall any government employee, whether at the national or local level, be included as a member in any Sectoral Council.

SECTION 3. Term Limits and Other Causes of Removal from the Council. Members of the Sectoral Councils shall be elected to a term of three (3) years and shall serve for a maximum of two (2) terms, whether consecutively or separately. This rule refers only to individuals and not the organizations they represent. Hence, organizations are always qualified for re-election as long as they are able to designate new representatives to the Sectoral Assembly apart from their representative who has served the maximum two (2) terms as Sectoral Council member.

This rule notwithstanding, a Sectoral Council member is deemed automatically resigned from the Council when the member has resigned or separated from the organization from which the membership in the Sectoral Assembly is derived.

Expulsion or removal of Sectoral Council members for cause shall be determined by the Code of Conduct and Ethics and the transparency and accountability mechanisms of the sectors.

The process for filling up the vacancy as determined by each sector shall be observed.

SECTION 4. Procedures for Sectoral Representative Elections and Accountability. The Sectoral Councils shall respectively elect from among themselves three (3) nominees from each sector, at least one (1) of which shall be female, to the position of Sectoral Representative every three (3) years and in case of vacancy caused by death, resignation, recall, physical incapacity or other causes. The election of nominees *in absentia* shall not be allowed.

The Sectoral Councils shall also establish systems and procedures for ensuring the accountability of their Sectoral Representatives to the sector, including but not limited to the presentation and submission of an annual performance and financial accomplishment report during a sectoral general assembly or other appropriate venue.

SECTION 5. Functions and Responsibilities of the Sectoral Councils. Immediately upon the election of the Sectoral Councils, they shall consult and confer with the appropriate government departments, including the flagship agencies, in order to define and incorporate the poverty reduction framework into the agencies' programs and the sectors' needs. This will include identifying the components of the flagship program on anti-poverty and geographic areas for implementation and integrating capability-building programs and activities for their sector in the implementation of these components.

The Sectoral Councils shall convene at least once every quarter to discuss issues and concerns of the sectors with their respective Sectoral Representative.

SECTION 6. Convening Sectoral Assemblies. Not later than one hundred twenty (120) days prior to the end of the term of the incumbent Sectoral Representatives, each Sectoral Council shall act as a Technical Working Committee and organize its Sectoral Assembly. The Sectoral Councils, acting as Technical Working Committees, shall establish the rules of organization of the succeeding Sectoral Assemblies.

Thereafter, each Sectoral Assembly must complete the task of forming the succeeding Sectoral Council prior to the end of the term of the incumbent Sectoral Representatives.

SECTION 7. Recall. To provide an effective mechanism by which the basic sectors can hold the Sectoral Representatives accountable for their undertakings, a procedure for recall shall be instituted

by the respective Sectoral Councils. The Sectoral Council to which the erring Sectoral Representative belongs shall be the sole authority to initiate and decide on recall proceedings.

Upon their election to office, the Sectoral Councils shall determine, among others, the processes necessary for the recall proceedings. *Provided*, that the grounds for recall shall include, among others, any acts inimical to the interest and autonomy of the basic sectors. *Provided*, further, that the recall processes and procedures shall accord due process to all parties concerned. These processes may be enclosed in the Code of Ethics and Conduct.

Any incumbent Sectoral Representative shall be removed by a two-thirds (2/3) vote of all the members of the Sectoral Council. The decision of the Sectoral Council shall be final and shall be transmitted to the Office of the President through the Lead Convenor.

RULE VII SECTORAL REPRESENTATIVES

SECTION 1. Composition, Appointment and Term of Office. There shall be fourteen (14) Sectoral Representatives, each respectively representing the basic sectors enumerated in the Social Reform and Poverty Alleviation Act.

The President shall, within thirty (30) days after the receipt of the list of nominees, appoint the Sectoral Representatives from the list submitted by the Sectoral Councils. Sectoral Representatives shall serve for a term of three (3) years without reappointment.

SECTION 2. Filling Vacancies. In case of vacancy in the position of Sectoral Representative due to death, resignation, recall, physical incapacity, or other causes, the Sectoral Council shall recommend three (3) nominees. The list of nominees shall be submitted to the President, who will appoint the new Sectoral Representative within thirty (30) days from receipt of the list. Appointment to fill any vacancy in the position of Sectoral Representatives shall only be for the unexpired term of the predecessor without prejudice to reappointment in cases where the unexpired portion of the term is less than 2 years.

SECTION 3. Organizational Mechanisms and Guidelines. The Sectoral Representatives shall constitute themselves into a Sectoral Representatives Council (SRC), and thereupon will elect from among themselves the Vice-Chairperson for the basic sectors. In consultation with their respective Sectoral Councils, the SRC shall formulate and adopt organizational mechanisms and guidelines which shall define the parameters for the participation of the basic sectors in the anti-poverty agenda of the government. The organizational mechanisms and guidelines as formulated by the basic sectors shall be adopted by the government as the official document governing the relations between and among sectors, as well as with the government. *Provided*, that the parameters shall ensure principled partnership between the basic sectors and the government. *Provided* further, that the mechanisms and guidelines may include processes necessary for effective basic sector coordination among themselves.

In case of violations of the Code of Ethics and Conduct and the transparency and accountability mechanisms, the SRC shall create an independent Ethics and Grievance Committee from among the members of the Sectoral Assemblies with the function of receiving and acting on complaints involving Sectoral Representatives and Sectoral Council members.

In cases where the complaint involves recommendations for recall of Sectoral Representatives, the provisions of Section 7 Rule VI of this IRR shall apply.

RULE VIII
MISCELLANEOUS AND FINAL PROVISIONS

SECTION 1. Separability Clause. If any provision of this Administrative Order is declared invalid or unconstitutional, the other provisions not affected thereby shall remain valid and subsisting.

SECTION 2. Repealing Clause. All orders, rules, regulations, and issuances, or parts thereof, which are inconsistent with this Administrative Order, are hereby repealed, amended, or modified accordingly.

SECTION 3. Effectivity. This Administrative Order shall take effect immediately.

DONE, in the City of Manila, this 10th day of October, in the year of Our Lord, Two Thousand and Eleven.

(Sgd.) **BENIGNO S. AQUINO III**

By the President:

(Sgd.) **PAQUITO N. OCHOA, JR.**

Executive Secretary

Source: **Malacañang Records Office**

Office of the President of the Philippines. (2011). *Administrative Order No. 21: Revised implementing rules and regulations governing Title I of Republic Act No. 8425, otherwise known as the Social Reform and Poverty Alleviation Act*. Manila: Malacañang Records Office..

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 22
PRESCRIBING RULES AND REGULATIONS GOVERNING APPEALS
TO THE OFFICE OF THE PRESIDENT OF THE PHILIPPINES

WHEREAS, Administrative Order (AO) No. 18 (s. 1987) was promulgated to govern appeals to the Office of the President;

WHEREAS, in view of the lapse of time and experience gained from the past, some of the provisions of AO No. 18, as amended, need revision to address issues that have arisen and to update the rules to meet the requirements of existing policies and laws, without, however, diminishing the right of the President to refuse to give due course to appeals or petitions for review in cases where there is no express provision of law recognizing the right of the parties to appeal to the Office of the President;

NOW, THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by law, do hereby promulgate the following rules and regulations to govern appeals to or petitions for review filed with the Office of the President, as follows:

SECTION 1. Period to appeal. Unless otherwise provided by special law, an appeal to the Office of the President shall be taken within fifteen (15) days from notice of the aggrieved party of the decision/resolution/order appealed from, or of the denial, in part or in whole, of a motion for reconsideration duly filed in accordance with the governing law of the department or agency concerned.

SECTION 2. Appeal, how taken. The appeal shall be taken by filing a Notice of Appeal with the Office of the President, with proof of service of a copy thereof to the department or agency concerned and the affected parties, and payment of the appeal fee.

SECTION 3. Appeal fee. The appellant shall pay to the Office of the President the appeal fee of Php1,500.00 within the same period for filing a Notice of Appeal under Section 1 hereof. For appeals of deportation orders of the Bureau of Immigration, the appeal fee is Php10,000.00. Pauper litigants, duly certified as such in accordance with the Rules of Court, shall be exempted from the payment of appeal fee. Exemption from payment of the lawful appeal fees may be granted by the Office of the President upon a verified motion setting forth valid grounds therefor. If the motion is denied, the appellant shall pay the appeal fee within fifteen (15) days from notice of the denial.

SECTION 4. Transmittal of record. Within ten (10) days from receipt of a copy of the Notice of Appeal, the department or agency concerned shall transmit to the Office of the President the complete records of the case with each page consecutively numbered and initialled by the custodian of the records, together with a summary of proceedings thereon from the filing of the complaint or petition before the office of origin up to transmittal to the Office of the President in chronological order indicating the action taken, incidents resolved, and listing of all pleadings, motions, manifestations, annexes, exhibits and other papers or documents filed by the contending parties, the corresponding orders, resolutions and decisions, as required in Memorandum Circular (MC) No. 123 (s. 1991).

SECTION 5. Perfection of appeal. The appeal shall be deemed perfected upon the filing of the Notice of Appeal, payment of the appeal fee, and the filing of the appeal memorandum.

SECTION 6. Period to file appeal memorandum. The appeal memorandum shall be filed within thirty (30) days from the date the Notice of Appeal is filed, with proof of service of a copy thereof to the department or agency concerned and the affected parties.

SECTION 7. Appeal memorandum. The appeal memorandum shall be filed in three (3) copies and shall (a) contain the caption and docket number of the case as presented in the office of origin and the addresses of the parties; (b) indicate the specific material dates showing that it is filed within the period prescribed in Section 1 hereof; (c) contain a concise statement of the facts and issues and the grounds relied upon for the appeal; and (d) be accompanied by a clearly legible duplicate original or a certified true copy of the decision/resolution/order being appealed.

SECTION 8. Non-compliance with requirements. The failure of the appellant to comply with any of the requirements regarding the payment of the appeal fee, proof of service of the appeal memorandum, and the contents of and the documents which should accompany the appeal memorandum shall be sufficient ground for the dismissal of the appeal.

SECTION 9. Stay of execution. The execution of the decision/resolution/order appealed from is stayed upon the filing of the Notice of Appeal within the period prescribed herein, provided that the stay of execution shall not apply (a) where provided by special law, and (b) in decisions/resolutions/order of the Department of Interior and Local Government pursuant to AO No. 23 (s. 1992), as amended. However, in all cases, at any time during the pendency of the appeal, the Office of the President may direct or stay the execution of the decision/resolution/order appealed from upon such terms and conditions as it may deem just and reasonable.

With respect to decisions/resolutions/orders of the Housing and Land Use Regulatory Board, the appeal will stay the execution for a period of sixty (60) days from the date of the filing of a Notice of Appeal within the period set in Section 1, after which the decision/resolution/order shall be executory unless otherwise ordered by the Office of the President.

SECTION 10. Action on appeal. The Office of the President may require the appellee to file a comment to the appeal memorandum within fifteen (15) days from notice, or dismiss the appeal if the Office of the President finds that (a) it has no jurisdiction, (b) the appeal is patently without merit, (c) the appeal is prosecuted manifestly for delay, or (d) the questions raised in the appeal are too unsubstantial to require consideration.

SECTION 11. Comment. The comment shall (a) point out insufficiencies or inaccuracies in appellant's statement of facts and issues and (b) state the reasons why the appeal should be denied or dismissed. A copy shall be served on the appellant and the department or agency concerned, with proof of service submitted to the Office of the President.

SECTION 12. Submission for resolution. The appeal shall be deemed submitted for resolution upon receipt of the comment, unless the Office of the President directs otherwise.

SECTION 13. Memorandum decision. In cases where the facts are in the main accepted by both parties and easily determinable, and there are no doctrinal complications involved that will require an extended discussion of the laws involved, the decision on appealed cases may be in the form of a memorandum decision. The memorandum decision shall adopt by reference the findings of fact and conclusions of law contained in the decision/resolution/order appealed from, either by attaching the same to the memorandum decision or by quoting the decision/resolution/order in the memorandum decision.

SECTION 14. Finality of decision. Decisions/resolutions/orders of the Office of the President shall, except as otherwise provided for by special laws, become final after the lapse of fifteen (15) days from receipt of a copy thereof by the parties, unless a motion for reconsideration thereof is filed within such period. Only one motion for reconsideration by any one party shall be allowed and entertained, save in exceptionally meritorious cases.

SECTION 15. Executory nature of decision. Notwithstanding an appeal or petition for review of the decision/resolution/order of the Office of the President to the Court of Appeals or the Supreme Court, the decision/resolution/order of the Office of the President is executory and the records will be remanded to the department or agency where the case originated, unless the Court of Appeals or the Supreme Court issues an order staying the execution of the decision/resolution/order.

SECTION 16. Withdrawal of appeal. An appeal may be allowed to be withdrawn at any time prior to the promulgation of a decision/resolution/order of the Office of the President on the appeal, except when public interest is prejudiced thereby. Upon the approval of the withdrawal of an appeal, the case shall stand as if no appeal had ever been taken.

SECTION 17. Delegation of authority. (1) Unless otherwise ordered in writing by the President, the Executive Secretary is authorized to decide and sign decisions/resolutions/orders in appealed cases. Where exigencies arise, the Executive Secretary may in writing temporarily designate the Deputy Executive Secretary for Legal Affairs or any Deputy Executive Secretary to decide and sign decisions/resolutions/orders in appealed cases.

(2) Unless otherwise ordered in writing by the President or the Executive Secretary, the Deputy Executive Secretary for Legal Affairs may sign resolutions and orders which: (a) are interlocutory in nature; (b) dismiss appeals filed out of time or over which the Office of the President has no jurisdiction; (c) dismiss appeals on mutual agreement of the parties, or which have been withdrawn; and (d) declare a decision/resolution/order in an appealed case as final and/or executory, and remanding the case to the relevant department or agency.

SECTION 18. Limitation on appeals. Appeals from decisions/resolutions/orders of the Department of Justice shall continue to be limited to those involving offenses punishable by *reclusion perpetua* to death in accordance with MC No. 58 (s. 1993).

SECTION 19. Application of Rules of Court. The Rules of Court shall apply in a suppletory character whenever practicable and convenient.

SECTION 20. Repealing clause. AO No. 18, as amended, is hereby repealed, and any other executive order, rule or regulation or any part thereof inconsistent with this Administrative Order is hereby modified and/or amended accordingly.

SECTION 21. Separability clause. If any provision or part of this Administrative Order is held invalid or unconstitutional, the provisions not otherwise affected shall remain valid and subsisting.

SECTION 22. Effectivity clause. This Administrative Order shall take effect fifteen (15) days from publication in a newspaper of general circulation.

DONE, in the City of Manila, this 11th day of October, in the year of our Lord, Two Thousand and Eleven.

(Sgd.) BENIGNO S. AQUINO III

By the President:

(Sgd.) PAQUITO N. OCHOA, JR.

Executive Secretary

Source: **Malacañang Records Office**

Office of the President of the Philippines. (2011). *Administrative Order No. 22: Prescribing rules and regulations governing appeals to the Office of the President of the Philippines*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 23
CREATING A STEERING COMMITTEE ON NATIONAL OBSERVANCES

WHEREAS, Article XIV, Section 16 of the 1987 Constitution provides that “all the country’s artistic and historic wealth constitutes the cultural treasure of the nation and shall be under the protection of the State which may regulate its disposition;”

WHEREAS, memories of historic events that shaped the nation constitute the soul of a people, giving meaning to their collective life and aspirations;

WHEREAS, Republic Act (R.A.) No. 10086 mandates the National Historical Commission of the Philippines (NHCP) to determine all factual matters relating to official Philippine history as well as develop and implement educational materials in various media for the popularization of Philippine history;

WHEREAS, every year the NHCP initiates, through separate presidential issuances, the organization and implementation by different inter-agency committees of national observances to celebrate important events and honor key historic figures;

WHEREAS, a single directive creating a permanent planning committee will facilitate the necessary preparation and implementation, and dispense with repetitive presidential orders year to year; and

WHEREAS, the Revised Administrative Code of 1987 empowers the President of the Philippines with the continuing authority to reorganize the Executive Department.

NOW, THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. Creation of the Committee. A Steering Committee on National Observances shall be established to plan, organize, and undertake the commemoration of selected historical events.

SECTION 2. Composition. The Committee shall be chaired by the Chairperson of the NHCP and composed of officers from the following department or agencies with a rank not lower than Assistant Secretary, duly authorized to represent their respective Secretaries:

- a. Department of the Interior and Local Government (DILG);
- b. Department of Education (DepEd); and
- c. Department of Tourism (DOT).

The Committee may also invite other government agencies, which it deems necessary, according to the thrust and requirements of each commemoration.

SECTION 3. Coverage. The Committee shall take charge of the following national celebrations:

- a. Araw ng Kagitingan;
- b. Independence Day;

- c. National Heroes Day;
- d. Bonifacio Day;
- e. Rizal Day; and
- f. Other historical celebrations in accordance with existing laws, rules and regulations.

SECTION 4. Power and Functions. The Committee shall have the following powers and functions:

- a. Formulate, organize and prescribe the manner of yearly celebrations of historical events;
- b. Draw up a mechanism among various national departments, local government units, and the private sector for effective mobilization and coordination of commemorative programs;
- c. Monitor, evaluate and submit quarterly reports to the President on all programs of the Committee; and
- d. Perform such other powers and functions as may be necessary to carry out the provisions of this Administrative Order.

SECTION 5. Assistance and Cooperation. All other government agencies are hereby directed to cooperate with and fully support the activities of the Committee.

SECTION 6. Funding. The Committee shall operate under the existing budget of the NHCP, except for the commemoration of the Araw ng Kagitingan, which shall be charged against the funds of the Department of National Defense (DND). Any deficiency shall be charged against the regular budget of the participating agencies.

SECTION 7. Separability Clause. If any provision of this Administrative Order is declared invalid or unconstitutional, the other provisions not affected thereby shall remain valid and subsisting.

SECTION 8. Repealing Clause. All orders, rules, regulations, and issuances, or parts thereof, which are inconsistent with this Administrative Order, are hereby repealed, amended, or modified accordingly.

SECTION 9. Effectivity. This Administrative Order shall take effect immediately.

DONE in the City of Manila, this 10th day of November, in the year of our Lord Two Thousand and Eleven.

(Sgd.) **BENIGNO S. AQUINO III**

By the President:

(Sgd.) **PAQUITO N. OCHOA, JR.**

Executive Secretary

Source: **Malacañang Records Office**

Office of the President of the Philippines. (2011). *Administrative Order No. 23: Creating a steering committee on national observances*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 24
AUTHORIZING THE GRANT OF PRODUCTIVITY ENHANCEMENT INCENTIVE
TO GOVERNMENT EMPLOYEES FOR FISCAL YEAR 2011

WHEREAS, the current Administration in FY 2011 has kept fiscal deficit way below target by improving revenue collection, exercising prudent expenditure management, and promoting transparency and anti-corrupt practices in government transactions;

WHEREAS, the government has gained significant headway in channeling funds towards poverty alleviation, provision of quality education and health services, provision of decent and affordable housing, promotion of employment opportunities, improvement of infrastructure, and fostering peace and development;

WHEREAS, the government is implementing vigorously a Disbursement Acceleration Program to speed up the momentum of public spending and stave off an economic slowdown in the face of a weak global environment;

WHEREAS, these accomplishments are being achieved through the unwavering support, commitment, and collaborative efforts of all government employees from all sectors and levels of Philippine bureaucracy;

WHEREAS, item (4)(h)(ii) of the Senate and House of Representatives Joint Resolution No. 4, approved on 17 June 2009, provides for the grant of Productivity Enhancement Incentive (PEI) as a reward for exceeding agency financial and operational performance targets and to motivate employee efforts towards higher productivity; and

WHEREAS, item (4)(h)(ii)(bb) of the same Joint Resolution provides that the PEI may be authorized at the end of the year by the President of the Philippines for the Executive Branch and local government units (LGUs).

NOW, THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by the Constitution and existing laws, do hereby order:

SECTION 1. Grant of PEI to Employees in the Executive Branch. Civilian employees in national government agencies (NGAs) under the Executive Branch, including those in government-owned or –controlled corporations (GOCCs) and government financial institutions (GFIs) covered by Republic Act (RA) No. 6758, as amended, are authorized to be granted a one-time maximum amount of Ten Thousand Pesos (P10,000.00) each as PEI. The grant thereof is subject to the following conditions:

- a) The employees occupy regular, casual or contractual positions, and are still in service as of 30 November 2011.
- b) The employees have rendered at least four (4) months of service for the year to be entitled to the full amount of the PEI. Those who have rendered less than four (4) months of service shall be entitled to pro-rated PEI, as follows:

| Length of Service | Percentage of the PEI |
|---------------------------------|-----------------------|
| 3 months but less than 4 months | 40% |
| 2 months but less than 3 months | 30% |
| 1 month but less than 2 months | 20% |
| Less than 1 month | 10% |

- c) The employees have not received any additional year-end benefit in FY 2011 over and above the benefit authorized under RA No. 6686, as amended by RA No. 8441.

Military personnel of the Armed Forces of the Philippines (AFP), Department of National Defense (DND), uniformed personnel of the Philippine National Police (PNP), Bureau of Fire Protection (BFP), and Bureau of Jail Management and Penology (BJMP) under the Department of the Interior and Local Government (DILG); Philippine Coast Guard (PCG); and National Mapping and Resource Information Authority (NAMRIA) are also entitled to the PEI in line with item (8) of the Senate and House of Representatives Resolution No. 4 (s. 2009).

SECTION 2. Funding Source of the PEI for Employees in the Executive Branch. Funds needed for the grant of the PEI to employees in NGAs under the Executive Branch and in GOCCs and GFIs, shall be charged against the following:

- a) For employees of NGAs, their PEI shall be charged against the amount appropriated for the purpose under the Miscellaneous Personnel Benefits Fund (MPBF) in RA No. 10147, the FY 2011 General Appropriation Act, as augmented by savings from unreleased appropriations under RA No. 10147.
- b) For employees of GOCCs and GFIs, the amount required shall be charged against their respective approved corporate operating budgets for FY 2011. In case of insufficiency of funds, the PEI shall be granted at a lower but uniform percentage of the PEI rates.

SECTION 3. PEI for Employees in the Legislative and Judicial Branches, and Other Offices Vested with Fiscal Autonomy. Employees of the Senate, House of Representatives, the Judiciary, the Office of the Ombudsman, and Constitutional Offices vested with fiscal autonomy may likewise be granted a one-time PEI by their respective heads of office at rates not exceeding Ten Thousand Pesos (P10,000.00) each, chargeable against their respective available savings in allotments, subject to the conditions set in Section 1 (a), (b) and (c) hereof.

SECTION 4. PEI for Employees in LGUs. The grant of one-time PEI for salaried employees in LGUs, including those in *barangay* governments who are compensated through monthly honoraria, shall be determined by the respective *sanggunian*, depending on the LGU financial capability and subject to: (i) the Personal Services limitation in LGU budgets under RA No. 7160, and (ii) the conditions in Section 1 (a), (b) and (c) hereof, chargeable against the FY 2011 local government funds.

LGUs shall exercise prudence in the use of local funds. In determining the amount of the PEI, the *sanggunian* shall ensure that the same is reasonable and that the expenditure will not, in any way, adversely affect the delivery of services to the public.

SECTION 5. PEI for Employees in Agencies Exempted from the Coverage of RA No. 6758, as amended. Employees in NGAs, GOCCs, and GFIs exempted from the coverage of RA No. 6758, as amended, may also be entitled to the PEI at rates as may be determined by their governing boards or agency heads, but not exceeding Ten Thousand Pesos (P10,000.00) each, chargeable against their

respective funds, in line with item (9) of the Senate and House of Representatives Joint Resolution No. 4 (s. 2009).

SECTION 6. Payment of PEI. Payment of the PEI to government employees shall not be made earlier than 08 December 2011.

SECTION 7. Guidelines on the Grant of the PEI. The Department of Budget and Management (DBM) shall issue the necessary guidelines to implement this Administrative Order.

SECTION 8. Repealing Clause. All issuances, orders, rules, and regulations or parts thereof which are inconsistent with the provisions of this Administrative Order are hereby revoked and/or modified accordingly.

SECTION 9. Separability. If any provision of this Administrative Order is declared invalid or unconstitutional, the other provisions unaffected shall remain valid and subsisting.

SECTION 10. Effectivity Clause. This Administrative Order shall take effect immediately.

DONE in the City of Manila, this 1st of **December**, in the Year of Our Lord, Two Thousand and Eleven.

(Sgd.) **BENIGNO S. AQUINO III**

By the President:

(Sgd.) **PAQUITO N. OCHOA, JR.**

Executive Secretary

Source: **Malacañang Records Office**

Office of the President of the Philippines. (2011). *Administrative Order No. 24: Authorizing the grant of productivity enhancement incentive to government employees for Fiscal Year 2011*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 25
CREATING AN INTER-AGENCY TASK FORCE ON THE
HARMONIZATION OF NATIONAL GOVERNMENT PERFORMANCE MONITORING,
INFORMATION AND REPORTING SYSTEMS

WHEREAS, in line with its commitment to accountability and effective governance, the current Administration is focused on achieving the outputs and outcomes in its Social Contract with the Filipino People and the Philippine Development Plan (PDP) 2011-2016;

WHEREAS, performance monitoring, evaluation, information and reporting are essential components of an effective and efficient performance management system;

WHEREAS, performance monitoring and reporting in the public sector vary across departments, offices and agencies due to various government agencies with oversight functions that monitor, evaluate and report performance of government agencies and instrumentalities;

WHEREAS, many deficiencies and duplication have been noted in the present performance monitoring systems and processes used by government agencies within the Executive Branch of Government that have resulted in redundant data, reports in different formats, delay in submissions, inaccurate results, and inefficiencies in performance monitoring, evaluation, and reporting;

WHEREAS, there is a need to rationalize, harmonize, streamline, simplify, integrate and unify the efforts of government agencies mandated to exercise broad oversight of government agencies' performance relative to the National Leadership's Agenda, the Philippine Development Plan (PDP) 2011-2016, agency mandates, commitments and targets; and

WHEREAS, towards this end, a collaborative mechanism must be developed among these oversight agencies that will establish a unified and integrated Results-Based Performance Management System (RBPMS) across all departments and agencies within the Executive Branch of Government incorporating a common set performance scorecard, and at the same time, creating an accurate, accessible, and up-to-date government-wide, sectoral, and organizational performance information system.

NOW, THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. Creation of an Inter-Agency Task Force. There is hereby created an Inter-Agency Task Force that will harmonize, unify, streamline and simplify all existing monitoring and reporting requirements and processes consistent with the RBPMS that will be created. The Inter-Agency Task Force shall be chaired by the Department of Budget and Management (DBM) and co-chaired by the Office of the Executive Secretary (OES), with the following as members:

- a. National Economic and Development Authority (NEDA);
- b. Presidential Management Staff (PMS); and
- c. Department of Finance (DOF).

Representatives to the Task Force shall have a rank not lower than an Assistant Secretary and duly authorized by the secretary concerned.

SECTION 2. Functions. The Inter-Agency Task Force shall undertake the following:

- a. To develop a Common Set Performance Scorecard;
- b. To design a Government Executive Information System, and
- c. Such other powers and functions as may be necessary to carry out the provisions of this Administrative Order (AO).

SECTION 3. Harmonized RBPMS. The Organizational Performance Indicators Framework (OPIF) and the Results Matrix (RM) shall be the underlying frameworks for the proposed RBPMS, which will be used by all government agencies mandated to exercise broad oversight over the performance of all agencies in the government.

The harmonized RBPMS shall likewise be used as basis for determining entitlement to performance-based allowances, incentives, or compensation of government personnel.

SECTION 4. Involvement of Other Government Oversight Offices. The Task Force shall involve the Civil Service Commission (CSC) and the Career Executive Service Board (CESB) in order to align the Strategic Performance Management (SPMS) of CSC and the Career Executive Service Performance Evaluation System (CESPES) of CESB to the proposed RBPMS. Other government departments, offices or agencies, such as the Commission on Audit (COA) and the Office of the Ombudsman, may be invited by the Task Force to provide their respective insights on the harmonization process.

SECTION 5. Private Sector Involvement. The Task Force shall likewise involve the private sector, through the National Competitiveness Council (NCC), for the purpose of providing inputs and aligning other advocated performance management systems with the proposed unified RBPMS.

SECTION 6. Secretariat and Technical Support. The Development Academy of the Philippines (DAP) shall serve as the Secretariat of the Task Force as well as its technical resource institution.

SECTION 7. Reporting. Within a period of six (6) months from the issuance of this AO, the Task Force shall submit its recommendation on the RBPMS to the President, through the Executive Secretary.

SECTION 8. Funding. The DBM shall provide for the funding requirements of the Inter-Agency Task Force.

SECTION 9. Separability Clause. If any provision of this AO is declared invalid or unconstitutional, the other provisions not affected thereby shall remain valid and subsisting.

SECTION 10. Repealing Clause. All orders, rules, regulations, and issuances, or parts thereof, which are inconsistent with this Administrative Order, are hereby repealed, amended, or modified accordingly.

SECTION 11. Effectivity. This Administrative Order shall take effect immediately.

DONE, in the City of Manila, this 21st day of December, in the year of Our Lord, Two Thousand and Eleven.

(Sgd.) BENIGNO S. AQUINO III

By the President:

(Sgd.) PAQUITO N. OCHOA, JR.

Executive Secretary

Source: **Malacañang Records Office**

Office of the President of the Philippines. (2011). *Administrative Order No. 25: Creating an inter-agency task force on the harmonization of national government performance monitoring, information and reporting systems*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 26
PRESCRIBING THE RULES ON THE DEPOSIT OF COPIES OF FILMS AND OTHER
AUDIO-VISUALS TO THE NATIONAL FILM ARCHIVE OF THE PHILIPPINES

WHEREAS, Section 16, Article XIV of the 1987 Constitution provides that “all the country’s artistic and historic wealth constitutes the cultural treasure of the nation and shall be under the protection of the State which may regulate its disposition;”

WHEREAS, the Film and Development Council of the Philippines (FDCP) was created by virtue of Republic Act (RA) No. 9167, under the Office of the President;

WHEREAS, it is the policy of the State “to promote and support the development and growth of the local film industry as a medium for the uplifting of aesthetics, cultural and social values or the better understanding and appreciation of the Filipino identity;”

WHEREAS, among the powers and functions of the FDCP under Section 3(10) of RA No. 9167 is the establishment of a film archive in order to conserve and protect film negatives and/or prints as part of the nation’s historical, cultural, and artistic heritage;

WHEREAS, pursuant to this mandate, the FDCP established the National Film Archive of the Philippines (NFAP), to take charge of the preservation, restoration, maintenance and safekeeping of all Filipino films and other audio-visuals produced in the Philippines or abroad;

WHEREAS, it has come to the attention of the Office of the President that various government agencies and legal entities are also maintaining their own respective film archives; and

WHEREAS, to conserve the limited resources of the government, reduce duplication and enhance efficiency, there is a need to transfer all film archive functions of various government agencies and legal entities to the NFAP.

NOW THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. Requirement for Government Entities. All departments, agencies and offices of the Executive Branch of the government, including government-owned or –controlled corporations, are hereby directed to turn over to the NFAP their existing *original or copies* of films and other audio-visual negatives, prints, or digital files, including, but not limited to, moving films, documentaries and animation, for the NFAP’s care, preservation or reconstruction.

The FDCP is hereby authorized to request the Legislative and Judicial Branches of the government, including all other agencies and offices attached to them, to turn over and deposit with the NFAP their existing *original or copies* of films and other audio-visual negatives, or digital files, including but not limited to moving films, documentaries and animation, for the NFAP’s care, preservation and reconstruction.

SECTION 2. Requirement for Private Parties. The FDCP, if it deems necessary for a complete inventory of Philippine films and other audio-visuals, may also request from film producers, film makers, directors or legal owners or possessor of newly produced films and other audio-visuals,

including but not limited to documentaries and animation, to deposit a *copy or duplicate copy* thereof within one (1) month after said film or audio-visual is exhibited or shown anywhere in the Philippines or abroad. Such deposit is only for the purpose of NFAP's care, preservation or reconstruction and does not in any manner affect the full and unconditional ownership and legal possession of said film or audio-visual by the owner or legal possessor thereof.

SECTION 3. Recording. The NFAP is hereby mandated to keep a record of all materials received under Sections 1 and 2 of this Administrative Order (AO), which shall be published at the end of each year of every calendar year.

SECTION 4. Separability Clause. If any provision of this AO is declared invalid or unconstitutional, the other provisions not affected thereby shall remain valid and subsisting.

SECTION 5. Repealing Clause. All administrative orders, other issuances, rules and regulations or part thereof that are in conflict with this AO are hereby modified accordingly.

SECTION 6. Effectivity. This AO shall take effect immediately.

DONE, in the City of Manila, this 17th day of April, in the year of our Lord, Two Thousand and Twelve.

(Sgd.) BENIGNO S. AQUINO III

By the President:

(Sgd.) PAQUITO N. OCHOA, JR.

Executive Secretary

Source: Malacañang Records Office

Office of the President of the Philippines. (2012). *Administrative Order No. 26: Prescribing the rules on the deposit of copies of films and other audio-visuals to the National Film Archive of the Philippines*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 27

DIRECTING THE CHAIR OF THE NATIONAL HISTORICAL COMMISSION OF THE PHILIPPINES TO LEAD THE ORGANIZATION AND IMPLEMENTATION OF THE PROGRAM OF ACTIVITIES IN COMMEMORATION OF THE 150TH BIRTH ANNIVERSARY OF ANDRES BONIFACIO ON 30 NOVEMBER 2013

WHEREAS, 30 November 2013 marks the 150th birth anniversary of Andres Bonifacio, founder of Katipunan and leader of the Philippine Revolution for Independence.

NOW, THEREFORE, I, BENIGNO S. AQUINO, III, President of the Philippines, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. Lead Agency. The Chair of the National Historical Commission of the Philippines (NHCP) is hereby directed to take the lead in the organization and implementation of the program of activities, beginning with the countdown activities on 30 November 2012 until 30 November 2013.

SECTION 2. Inter-agency task force. The NHCP shall convene an inter-agency task force to plan, coordinate and implement effectively all programs, projects and activities related to this milestone event.

SECTION 3. Support to NHCP. All departments, agencies, bureaus, offices, national government agencies (NGAs), local government units (LGUs) and government-owned and –controlled corporations (GOCCs) are hereby enjoined to give full support, assistance and cooperation to the Chair of NHCP in the exercise of responsibilities under this AO.

SECTION 4. Funding. The NHCP shall utilize the budget of **TEN MILLION PESOS (P 10,000,000.00)** from the FY 2013 NHCP budget allocated for the event. Participating NGAs, LGUs and GOCCs are authorized to use part of their respective savings to defray the expenses for the activities commemorating this milestone event.

SECTION 5. Effectivity. This AO shall take effect immediately.

DONE, in the City of Manila, this 2nd day of August, in the year of Our Lord, Two Thousand and Twelve.

(Sgd.) BENIGNO S. AQUINO III

By the President:

(Sgd.) PAQUITO N. OCHOA, JR.

Executive Secretary

Source: **Malacañang Records Office**

Office of the President of the Philippines. (2012). *Administrative Order No. 27: Directing the Chair of the National Historical Commission of the Philippines to lead the organization and implementation of the program of activities in commemoration of the 150th birth anniversary of Andres Bonifacio on 30 November 2013*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 28
CREATING AN INTER-AGENCY COMMITTEE FOR THE PHILIPPINE EXHIBITION
AT THE MUSÉE DU QUAI BRANLY

WHEREAS, the Philippines was chosen as the featured exhibiting country at the *Musée du Quai Branly*, the premier museum in France for indigenous art and culture, to be held on 09 April to 21 July 2013 in Paris, France;

WHEREAS, must-see artworks on pre-colonial Philippines from national collections of the Philippines, United States and Europe, as well as private collections will be put on display during the Exhibition;

WHEREAS, the Philippine Exhibition provides an excellent opportunity for the Philippines to promote and create awareness about its rich cultural heritage, history and people to a wider audience across Europe;

WHEREAS, the Exhibition will enable the Philippines to promote and present its products, tourism and trade, and promote general awareness about the country in Europe; and

WHEREAS, there is a need to create an Inter-Agency Committee to plan and carryout the activities necessary for the success of the Philippine Exhibition at the *Musée du Quai Branly*.

NOW, THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. Creation of the Committee. An Inter-Agency Committee (IAC) for the Philippine Exhibition at the *Musée du Quai Branly* in Paris, France, is hereby created to be composed of the following:

Chairperson: Secretary, Department of Foreign Affairs (DFA)
Vice-Chairperson: Executive Director, National Museum (NM)
Members:
Governor, Bangko Sentral ng Pilipinas (BSP)
Secretary, Department of Agriculture (DA)
Secretary, Department of Tourism (DOT)
Executive Director, National Commission for Culture and the Arts (NCAA)

SECTION 2. Authority and Functions. The IAC shall exercise the following functions and responsibilities:

- a. Formulate and implement a work program for the proper implementation of the Philippine Exhibition and its parallel activities with the aim to maximize benefits, through a concerted and cost effective approach, in promoting Philippine products, tourism, trade and culture;

- b. Coordinate with the Government of France, the *Musée du Quai Branly* and all concerned agencies/entities, including private persons and entities, for the preparation and conduct of the Exhibition and its related activities;
- c. Ensure that the Government of France and the *Musée du Quai Branly* will guarantee the safety, protection and return of all the Exhibition pieces, including properties and equipment of the Philippine Government used in the Exhibition;
- d. Subject to existing laws, rules and regulations, through its designated representative, enter into agreements/contracts and secure approvals/permits necessary for the attainment of the objective of this Administrative Order (AO), including arrangements for the loaning and shipment of artworks and pieces for the Exhibition and their safe return; and
- e. Undertake any or all other measures necessary for the successful conduct of the Philippine Exhibition.

SECTION 3. Secretariat. The IAC, through its Chairperson, shall establish a Secretariat that shall provide the necessary administrative support, undertake and supervise the preparations for the Exhibition, and oversee its conduct.

SECTION 4. Funding. The financial requirements of the IAC shall be shouldered by member agencies, chargeable against their regular budgets.

The packaging, transit, forwarding and insurance costs of all cultural artifacts to be used in the Exhibition will be shouldered by the *Musée du Quai Branly*.

SECTION 5. Report to the President. Relative to the performance of its mandate, the IAC, through its Chairperson, shall submit a report to the President thirty (30) days after the Exhibition.

SECTION 6. Cessation of the IAC. Unless otherwise ordered by the President, the IAC shall cease to exist thirty (30) days after submission of its report as provided in Section 5 hereof.

SECTION 7. Separability. If any provision of this AO is declared invalid or unconstitutional, the other provisions not affected thereby shall remain valid and subsisting.

SECTION 8. Repeal Clause. All orders, rules, regulations, and issuances, or parts thereof, which are inconsistent with this AO, are hereby repealed, amended, or modified accordingly.

SECTION 9. Effectivity. This AO shall take effect immediately.

DONE, in the City of Manila, this 4th day of September, in the year of our Lord, Two Thousand and Twelve.

(Sgd.) BENIGNO S. AQUINO III

By the President:

(Sgd.) PAQUITO N. OCHOA, JR.

Executive Secretary

Source: **Malacañang Records Office**

Office of the President of the Philippines. (2012). *Administrative Order No. 28: Creating an inter-agency committee for the Philippine exhibition at the Musée du Quai Branly*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 29
NAMING THE WEST PHILIPPINE SEA OF THE REPUBLIC OF THE PHILIPPINES,
AND FOR OTHER PURPOSES

WHEREAS, Presidential Decree No. 1599 (1978) established the Exclusive Economic Zone (EEZ) of the Philippines extending to a distance of two hundred nautical miles from the baselines of the Philippine archipelago;

WHEREAS, Republic Act No. 9522 (2009), or the Baselines Law, specifically defined and described the baselines of the Philippine archipelago;

WHEREAS, the Philippines exercises sovereign rights under the principles of international law, including the 1982 United Nations Convention on the Law of the Sea (UNCLOS), to explore and exploit, conserve and manage the natural resources, whether living or non-living, both renewable and non-renewable, of the sea-bed, including the subsoil and the adjacent waters, and to conduct other activities for the economic exploitation and exploration of its maritime domain, such as the production of energy from the water, currents and winds;

WHEREAS, the Philippines exercises sovereign jurisdiction in its EEZ with regard to the establishment and use of artificial islands, installations and structures; marine scientific research; protection and preservation of the marine environment; and other rights and duties provided for in UNCLOS; and

WHEREAS, in the exercise of sovereign jurisdiction, the Philippines has the inherent power and right to designate its maritime areas with appropriate nomenclature for purposes of the national mapping system.

NOW, THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by the Constitution and by law, do hereby order:

Section 1. The maritime areas on the western side of the Philippine archipelago are hereby named as the West Philippine Sea. These areas include the Luzon Sea as well as the waters around, within and adjacent to the Kalayaan Island Group and Bajo De Masinloc, also known as Scarborough Shoal.

Section 2. The naming of the West Philippine Sea is without prejudice to the determination of the maritime domain over territories which the Republic of the Philippines has sovereignty and jurisdiction.

Section 3. The National Mapping and Resource Information Authority (NAMRIA) shall produce and publish charts and maps of the Philippines reflecting the West Philippine Sea in accordance with this Order.

Section 4. The Philippine Government, through the Department of Foreign Affairs (DFA) in consultation with NAMRIA and other appropriate government agencies, shall deposit, at the appropriate time, a copy of this Order enclosing the official map reflecting the West Philippines Sea with the Secretary-General of the United Nations and notify accordingly relevant international organizations, such as the International Hydrographic Organization and the United Nations Conference on the Standardization of Geographical Names.

Section 5. All departments, subdivisions, agencies and instrumentalities of the Government are hereby directed to use and employ the name West Philippine Sea in all communications, messages and public documents, to popularize the use of such name in the general public, both domestically and internationally.

Section 6. All departments, subdivisions, agencies and instrumentalities of the Government are enjoined to use the official Philippine maps produced and published by NAMRIA in accordance with this Order.

For this purpose, the Department of Education (DepEd), the Commission on Higher Education (CHED), and state universities and colleges (SUCs) are directed to issue circulars requiring the use of said official Philippine maps in relevant subjects, researches and instructional materials, such as, among others, text books, instructional materials, and audio-visual presentations.

Section 7. The NAMRIA shall ensure compliance with this Order, pursuant to Department of Environment and Natural Resources Administrative Order (DENR-AO) No. 31 (s. 1988) and other pertinent laws, rules and regulations.

Section 8. The expenditures which may be incurred in the implementation of this Order shall be funded from the existing annual budget of the concerned agencies, subject to the usual accounting and auditing rules and regulations.

Section 9. If any provision of this Order is declared invalid or unconstitutional by competent authority, the other provisions unaffected shall remain valid and subsisting.

Section 10. All issuances, rules and regulations or parts thereof that are inconsistent with the provisions of this Order are hereby revoked, amended, or modified accordingly.

Section 11. This Order shall take effect immediately.

DONE, in the City of Manila, this 5th day of September, in the year of Our Lord, Two Thousand and Twelve.

(Sgd.) BENIGNO S. AQUINO III

By the President:

(Sgd.) PAQUITO N. OCHOA, JR.

Executive Secretary

Source: Malacañang Records Office

Office of the President of the Philippines. (2012). *Administrative Order No. 29: Naming the West Philippine Sea of the Republic of the Philippines, and for other purposes*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 30
CREATING A MARTIAL LAW HISTORICAL ADVISORY COMMITTEE

WHEREAS, on the night of 23 September 1972, former President Ferdinand E. Marcos put into full force and effect Presidential Proclamation No. 1081 (s. 1972), by announcing through a televised broadcast that he had placed the entire Philippines under Martial Law and directing the arrest of persons and the closure of media establishments;

WHEREAS, the Filipino People must remember those who have sacrificed their lives during Martial Law in order for us to have the freedom we experience today;

WHEREAS, the NHCP is mandated to research, compile, and safeguard the history of the Filipino people; and,

WHEREAS, there is a need for an independent body to collect and compile information pertaining to the events during the Martial Law years.

NOW THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines by virtue of the powers vested in me by law, do hereby order:

SECTION 1. Martial Law Historical Advisory Committee. A Martial Law Historical Advisory Committee (hereinafter referred to as the Advisory Committee) is hereby established to undertake the following:

- a. The systematic gathering, preservation, and publication of the testimonies, oral histories, documentaries, film, and audio records of the Martial Law era; and,
- b. The compilation of materials that will make possible the true account of the events that transpired during the said period in our history.

These shall be made available to the public through the websites of the Official Gazette, the Presidential Museum and Library, and the NHCP.

The Advisory Committee shall initially gather and publish oral histories about Martial Law. After which, it shall continue to gather and make accessible to the public documentaries, film, and audio records as soon as readily available.

SECTION 2. Members of the Committee. The Advisory Committee shall be headed by the five-member board composed of the following:

| | |
|--------------|--|
| Chairperson: | Chairperson, NHCP |
| Members: | Director, National Library of the Philippines |
| | Executive Director, National Archives of the Philippines |
| | Two members to be appointed by the President |

The Advisory Committee may also call upon any department, agency, or instrumentality of the government for assistance as the circumstances and exigencies may require.

SECTION 3. Secretariat. The NHCP is hereby directed to act as the Secretariat of the Advisory Committee.

SECTION 4. Funding. The Martial Law Historical Advisory Committee shall have an initial budget of P5,000,000.00 (Five Million Pesos) to be sourced from the Contingent Fund Appropriations for succeeding years shall be incorporated in the annual budget of the NHCP.

SECTION 5. Separability Clause. If any provision of this Order is declared invalid or unconstitutional, the other provisions unaffected shall remain valid and subsisting.

SECTION 6. Repealing Clause. All other rules, regulations, and issuances of parts thereof which are inconsistent with this Order are hereby repealed or modified accordingly.

SECTION 7. Effectivity. This Order shall take effect immediately.

DONE, in the City of Manila, this 20th day of September, in the year of our Lord, Two Thousand and Twelve.

(Sgd.) **BENIGNO S. AQUINO III**

By the President:

(Sgd.) **PAQUITO N. OCHOA, JR.**

Executive Secretary

Source: **Malacañang Records Office**

Office of the President of the Philippines. (2012). *Administrative Order No. 30: Creating a Martial Law Historical Advisory Committee*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 31

DIRECTING AND AUTHORIZING ALL HEADS OF DEPARTMENTS, BUREAUS, COMMISSIONS, AGENCIES, OFFICES AND INSTRUMENTALITIES OF THE NATIONAL GOVERNMENT, INCLUDING GOVERNMENT-OWNED AND/OR -CONTROLLED CORPORATIONS (GOCCs), TO RATIONALIZE THE RATES OF THEIR FEES AND CHARGES, INCREASE THEIR EXISTING RATES AND IMPOSE NEW FEES AND CHARGES

WHEREAS, Executive Order No. 292 (s. 1987), otherwise known as the “Administrative Code of 1987,” provides that heads of bureaus, offices and agencies, upon approval of the Secretary, have the continuing authority to charge and collect fees to recover the cost of services rendered;

WHEREAS, the rates of fees and charges collected must be just and reasonable to enable the government to effectively provide services without straining the National Government’s resources;

WHEREAS, equity requires that persons receiving or benefiting from rendered services share the cost of providing such services; and

WHEREAS, Memorandum Circular No. 137 (s. 2007) directed the heads of all departments, bureaus, commissions, agencies, offices and instrumentalities of the National Government, including GOCCs, to seek clearance from the National Economic and Development Authority (NEDA) Board before authorizing the imposition of new fees or increases in existing fees.

NOW, THEREFORE, I, BENIGNIO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. Rationalization of Rates. The heads of all departments, bureaus, commissions, agencies, offices, and instrumentalities of the National Government, including GOCCs when allowed by their Charters, are directed and authorized to rationalize the rates of their existing fees and charges, and if found necessary, increase such rates and impose new fees and charges.

SECTION 2. Guiding Principles. In the determination of rates and imposition of new fees and charges, a balance between recovering the costs of services rendered and the socio-economic impact of their imposition shall be sought.

SECTION 3. Implementation. The heads of all departments, bureaus, commissions, agencies, offices and instrumentalities of the National Government shall be held responsible for the implementation of this Administrative Order.

SECTION 4. Monitoring. The Task Force on Fees and Charges created under Administrative Order No. 255 (s. 1996) and as reactivated by Executive Order No. 218 (s. 2002), shall monitor compliance of the concerned agencies.

SECTION 5. Rules and Regulations. The Department of Finance (DOF), Department of Budget and Management (DBM) and NEDA shall jointly promulgate the rules and regulations to implement and monitor compliance with this Administrative Order.

The rules and regulations shall provide the parameters for determining just and reasonable rates, as well as safeguards to protect the public from unreasonable and arbitrary fees and charges.

SECTION 6. Statutory Requirements. No part of this Administrative Order shall be construed as an exemption from the requirements of due process and such other requirements that may be set forth by existing laws and regulations.

SECTION 7. Repeal. Memorandum Circular No. 137 (s. 2007) is hereby repealed. All presidential issuances, administrative rules and regulations or parts thereof, which are inconsistent with this Administrative Order are hereby repealed or modified accordingly.

SECTION 8. Separability. If any provision of this Administrative Order is declared invalid or unconstitutional, the other provisions unaffected shall remain valid and subsisting.

SECTION 9. Effectivity. This Administrative Order shall take effect immediately.

DONE, in the City of Manila, this 1st of October, in the year of our Lord, Two Thousand and Twelve.

(Sgd.) BENIGNO S. AQUINO III

By the President:

(Sgd.) PAQUITO N. OCHOA, JR.

Executive Secretary

Source: Malacañang Records Office

Office of the President of the Philippines. (2012). *Administrative Order No. 31: Directing and authorizing all heads of departments, bureaus, commissions, agencies, offices and instrumentalities of the national government, including Government-Owned and/or -Controlled Corporations (GOCCS), to rationalize the rates of their fees and charges, increase their existing rates and impose new fees and charges.* Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 32

REVOKING ADMINISTRATIVE ORDER NO. 288 (S. 2010) WHICH CREATED AN INTER-AGENCY BODY TO FACILITATE THE COMPREHENSIVE STUDY AND PLANNING OF AN INTEGRATED DEVELOPMENT PROJECT IN PAMPANGA BAY

WHEREAS, Administrative Order (AO) No. 288 (s. 2010) created an inter-agency body to facilitate the conduct of a comprehensive study and planning of an integrated development project to include dike construction, reclamation and port project in Pampanga Bay and the Lubao-Sasmuan areas;

WHEREAS, the Department of Public Works and Highways (DPWH) is preparing a Master Plan for Flood Management which will impact on the Pampanga River Basin, as well as the areas of Lubao and Sasmuan towards Pampanga Bay; and

WHEREAS, the Revised Administrative Code of 1987 provides that the President has a continuing authority to reorganize the administrative structure of the Office of the President.

NOW, THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. Revocation of AO 288. AO 288 creating the inter-agency body on the integrated development project in Pampanga Bay is hereby revoked.

SECTION 2. Flood Management Master Plan. The DPWH is hereby directed to fast track the preparation and implementation of the Master Plan for Flood Management.

SECTION 3. Effectivity. This Administrative Order shall take effect immediately.

DONE, in the City of Manila, this 1st of October, in the year of our Lord, Two Thousand and Twelve.

(Sgd.) **BENIGNO S. AQUINO III**

By the President:

(Sgd.) **PAQUITO N. OCHOA, JR.**

Executive Secretary

Source: **Malacañang Records Office**

Office of the President of the Philippines. (2012). *Administrative Order No. 32: Revoking Administrative Order No. 288 (s. 2010) which created an inter-agency body to facilitate the comprehensive study and planning of an integrated development project in Pampanga Bay*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 33

DIRECTING THE CHAIR OF THE NATIONAL HISTORICAL COMMISSION OF THE
PHILIPPINES TO LEAD THE ORGANIZATION AND IMPLEMENTATION OF THE PROGRAM
OF ACTIVITIES IN COMMEMORATION OF THE 150TH BIRTH ANNIVERSARY
OF APOLINARIO MABINI ON 23 JULY 2014

WHEREAS, 23 July 2014 marks the 150th birth anniversary of Apolinario Mabini, political adviser of the Philippine Revolution and the First Philippine Republic, and also the First Secretary of Foreign Affairs.

NOW, THEREFORE, I, BENIGNO S. AQUINO, III, President of the Philippines, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. Lead Agency. The Chair of the National Historical Commission of the Philippines (NHCP) is hereby directed to take the lead in the organization and implementation of the program of activities for the 150th birth anniversary of Apolinario Mabini, beginning with the countdown activities on 23 July 2013 until 23 July 2014.

SECTION 2. Inter-agency task force. The NHCP shall convene an inter-agency task force to plan, coordinate and implement effectively all programs, projects and activities related to this milestone event.

SECTION 3. Support to NHCP. All departments, agencies, bureaus, offices, national government agencies (NGAs), local government units (LGUs) and government-owned and –controlled corporations (GOCCs) are hereby enjoined to give full support, assistance and cooperation to the Chair of NHCP in the exercise of responsibilities under this AO.

SECTION 4. Funding. The NHCP shall use the amount of **TEN MILLION PESOS (P 10,000,000.00)** from its regular budget allocated for the event. Participating NGAs, LGUs and GOCCs are authorized to use part of their respective savings to defray the expenses for the activities commemorating this milestone event.

SECTION 5. Effectivity. This AO shall take effect immediately.

DONE, in the City of Manila, this 18th day of October, in the year of Our Lord, Two Thousand and Twelve.

(Sgd.) BENIGNO S. AQUINO III

By the President:

(Sgd.) PAQUITO N. OCHOA, JR.

Executive Secretary

Source: **Malacañang Records Office**

Office of the President of the Philippines. (2012). *Administrative Order No. 33: Directing the chair of the National Historical Commission of the Philippines to lead the organization and implementation of the program of activities in commemoration of the 150th birth anniversary of Apolinario Mabini on 23 July 2014*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 34
CREATING AN INTER-AGENCY COMMITTEE ON INSTITUTIONAL ARRANGEMENTS FOR
LAND MANAGEMENT AND RURAL DEVELOPMENT

WHEREAS, the alleviation of poverty in the country, particularly in rural areas where most of the indigents and marginalized sectors of society reside, is a priority concern of government;

WHEREAS, the national government agencies presently involved in rural development need to streamline their efforts in the delivery of support services in the countryside to speed up the development of the Philippine rural sector and to review their functions with the end view of simplifying protocols and procedures to optimize the use of government resources;

WHEREAS, pursuant to Republic Act (R.A.) No. 9700, the implementation of the land acquisition and distribution component of the Comprehensive Agrarian Reform Program (CARP) is to be completed by 30 June 2014;

WHEREAS, the delivery of support services, agrarian reform beneficiary development, and the smooth transfer of the mandate of the Department of Agrarian Reform (DAR) to the Department of Agriculture (DA) are continuing concerns of the government to ensure that the gains of land distribution under the CARP are sustained;

WHEREAS, there is a need to create a committee to undertake a study on the institutional arrangements that will ensure the continuity and streamlining of land distribution and management, the delivery of agricultural support services, and the resulting reorganization and rationalization of concerned government agencies; and,

WHEREAS, Section 31, Chapter 10, Title III, Book III of EO No. 292, or the Administrative Code of 1987, vests on the President the continuing authority to reorganize the Executive Department.

NOW, THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. Creation and Purpose. There is hereby created an Inter-Agency Committee on Institutional Arrangements for Land Management and Agricultural Support Services Delivery Across Rural Development Agencies (hereinafter referred to as the Committee).

The Committee shall facilitate the implementation of reforms in the institutional arrangements for land distribution, management, and delivery of support services to farmers and fisherfolk as a means of enhancing the development efforts of government for the rural sector.

SECTION 2. Composition. The Committee shall be composed of the following:

| | |
|--------------|--|
| Chairperson: | Director-General, National Economic and Development Authority (NEDA) |
| Members: | Secretary, Department of Agrarian Reform (DAR) |
| | Secretary, Department of Agriculture (DA) |
| | Secretary, Department of Environment and Natural Resources (DENR) |
| | Secretary, Department of Justice (DOJ) |
| | Secretary, Department of Budget and Management (DBM) |
| | Administrator, Land Registration Authority (LRA) |

The members of the Committee may delegate such responsibilities and authority to a designated representative who shall hold a rank of Undersecretary or its equivalent.

The Chairperson may invite other members to the Committee as the circumstances and exigencies may require.

Specifically, the Development Academy of the Philippines (DAP) and the Career Executive Service Board (CESB) are enjoined to provide their full support and assistance to the Committee in the study and crafting of the reorganization and rationalization plans as may be called for to effect the institutional arrangements and transition.

The Cabinet Cluster on Economic Development and the NEDA Board are hereby enjoined to review, study, and endorse the results of the study as well as the executive issuances and legislative measures that may be formulated.

The Committee shall also constitute a Technical Working Group (TWG) and a Secretariat, through a Joint Special Order, to provide technical and administrative support to the Committee.

SECTION 3. Functions, Duties, and Responsibilities. The Committee shall perform the following functions, duties, and responsibilities:

- a) Conduct a study on the continuity of land distribution and management as well as provision of support services for the agriculture and fisheries sectors, in consideration of the following:
 - i. Streamlining the approval of land surveys and issuance of land titles with the objective of creating a system that shall ensure stable property rights;
 - ii. Consolidating and rationalizing all land management and distribution functions of the government;
 - iii. Pursuing/completing the mandate of CARP, including: distribution of the remaining land acquisition and balance under the program; stabilization of collective titles; and, payment of distributed but not yet documented or unpaid land;
 - iv. Rationalizing the provision of support services to farmers and fisherfolk;
 - v. Ensuring the seamless interplay among the institutions involved in agricultural extension services provided for in RA 7160, or the Local Government Code of 1991, and those that may be provided under the proposals of the Committee; and,
 - vi. Formulating a transition plan for the post-CARP scenario;

- b) Formulate appropriate executive issuances or legislative measures for the required institutional arrangements, based on the findings of the study that will be undertaken;
- c) Engage the services of consultants and/or consulting firms to conduct the study and other related studies; and,
- d) Conduct information sharing and exchange with the end view of achieving consensus among all stakeholders and arriving at a well-studied and unified plan to implement the necessary institutional arrangements, with due consideration to the welfare of affected employees.

SECTION 4. Funding. The members of the Committee are hereby authorized to charge against their current appropriations such amounts as may be necessary for the implementation of this Order, subject to the usual government and accounting and auditing rules and regulations.

Additional funds may be allocated, subject to the approval of the President through the General Appropriations Act (GAA).

SECTION 5. Reports. The Committee shall, within six (6) months from the effectivity of this Order, submit a report to the President on the implementation hereof.

Thereafter, the Committee shall submit quarterly reports to the President on its activities and accomplishments.

SECTION 6. Separability Clause. If any provision of this Order is declared invalid or unconstitutional, the other provisions unaffected shall remain valid and subsisting.

SECTION 7. Repealing Clause. All other issuances, rules, and regulations or parts thereof which are inconsistent with this Order are hereby repealed or modified accordingly.

SECTION 8. Effectivity. This Order shall take effect after its publication in a newspaper of general circulation.

DONE, in the City of Manila, this 22nd day of November, in the year of Our Lord, Two Thousand and Twelve.

(Sgd.) BENIGNO S. AQUINO III

By the President:

(Sgd.) PAQUITO N. OCHOA JR.

Executive Secretary

Source: **Malacañang Records Office**

Office of the President of the Philippines. (2012). *Administrative Order No. 34: Creating an inter-agency committee on institutional arrangements for land management and rural development*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 35
CREATING THE INTER-AGENCY COMMITTEE ON EXTRA-LEGAL KILLINGS, ENFORCED
DISAPPEARANCES, TORTURE AND OTHER GRAVE VIOLATIONS OF THE RIGHT
TO LIFE, LIBERTY AND SECURITY OF PERSONS

WHEREAS, Art. II, Section 11 of the 1987 Constitution declares that the State values the dignity of every human person and guarantees full respect for human rights;

WHEREAS, Art. III, Section 1 of the 1987 Constitution provides that no person shall be deprived of life, liberty or property without due process of law;

WHEREAS, Art. III, Section 2 of the 1987 Constitution provides that the right of the people to be secure in their persons, houses, papers, and effects against unreasonable searches and seizures of whatever nature and for any purpose shall be inviolable;

WHEREAS, Art. III, Section 12 (1) of the 1987 Constitution provides that any person under investigation for the commission of an offense shall have the right to be informed of his right to remain silent and to have competent and independent counsel preferably of his own choice;

WHEREAS, Art. III, Section 12 (2) of the 1987 Constitution provides that no torture, force, violence, threat, intimidation, or any other means which vitiate the free will shall be used against him, and that secret detention places, solitary, incommunicado, or other similar forms of detention are prohibited;

WHEREAS, Art. III, Section 14 (1) of the 1987 Constitution provides that no person shall be held to answer for a criminal offense without due process of law;

WHEREAS, Art. III, Section Sec. 18 (1) of the 1987 Constitution provides that no person shall be detained solely by reason of his political beliefs and aspirations;

WHEREAS, there have been reported and validated violations of the above-declared rights of the individual throughout the years, which have served to create an impression of a culture of impunity, wherein security establishments of the State and non-state forces have been accused of silencing, through violence and intimidation, legitimate dissent and opposition raised by members of the civil society, cause-oriented groups, political movements, people's and non-government organizations, and by ordinary citizens;

WHEREAS, most of these violations remain uninvestigated and unsolved, with the perpetrators unidentified or unprosecuted, giving rise to more impunity;

WHEREAS, there is a need to revisit these unsolved cases of grave violations of the right to life, liberty, and security of persons, whether committed as part of an apparent government policy in the past or as recurring cases of unsanctioned individual abuse of power and authority by State and non-state forces under the present; and

WHEREAS, the present Administration declares as a matter of paramount policy that there is no room for all these forms of political violence and abuses of power by agents or elements of the State or non-state forces, and towards this end commits to establish an institutional legacy of an efficient, coherent, and comprehensive government machinery dedicated to the resolution of unsolved cases of

political violence in the form of extra-legal killings, enforced disappearances, torture, and other grave violations of the right to life, liberty, and security of persons;

NOW, THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by the Constitution and by law do hereby order:

SECTION 1. Creation of the Inter-Agency Committee. There is hereby created an Inter-Agency Committee on Extra-Legal Killings, Enforced Disappearances, Torture, and Other Grave Violations of the Right to Life, Liberty, and Security of Persons, to be composed of the following:

| | |
|--------------|---|
| Chairperson: | Secretary, Department of Justice (DOJ) |
| Members: | Chairperson, Presidential Human Rights Committee (PHRC) |
| | Secretary, Department of the Interior and Local Government (DILG) |
| | Secretary, Department of National Defense (DND) |
| | Presidential Adviser on the Peace Process (PAPP) |
| | Presidential Adviser for Political Affairs (PAPA) |
| | Chief of Staff, Armed Forces of the Philippines (AFP) |
| | Director General, Philippine National Police (PNP) |
| | Director, National Bureau of investigation (NBI) |

The Committee shall invite the Chairperson of the Commission of Human Rights (CHR) and the Ombudsman as observers and resource persons of the Committee.

The above officials may designate their representatives to the Committee, who shall have a rank not lower than Assistant Secretary, or General and Chief Superintendent in the case of the AFP and the PNP.

The Committee shall organize a technical working group coming from the offices of the various members and a secretariat that may be designated by the Chairperson.

SECTION 2. Functions. The Committee shall undertake the following:

- a) Inventory of cases. For the first 30 days, the Committee shall conduct an inventory of all cases of extra-legal killings, enforced disappearances, torture, and other grave violations of the right to life, liberty, and security of persons, perpetrated by State and non-state forces alike, from all government sources, i.e. the investigative and prosecutorial government offices, including the National Prosecution Service (NPS), the Ombudsman, CHR, PNP, NBI, AFP Inspector General, People's Law Enforcement Board (PLEB), National Police Commission (NAPOLCOM), PNP Internal Affairs Service, the Judiciary and all others, for purposes of categorizing said cases, as follows:
 - i. Unsolved Cases;
 - ii. Cases under investigation;
 - iii. Cases under preliminary investigation; and
 - iv. Cases under trial.

Simultaneously, the Committee shall also source data of cases from non-government sources, specifically independent and non-partisan international and national human rights organizations and groups.

In determining which cases are to be included in the inventory, the Committee shall draw up guidelines for the consideration of doubtful cases with primacy given to the political

complexion of the offense committed, and the participation of State or non-state forces in the commission of the human rights violation.

- b) Investigation of unsolved cases. After conducting the inventory, the Committee shall prioritize the unsolved cases for action, and assign special investigation learns to conduct further investigation on these cases for the possible identification of the perpetrators. Greater priority shall be given to high profile cases perpetrated during the past administration.
- c) Monitoring and reporting to the Committee of cases under investigation, preliminary investigation, and trial. For cases under investigation, preliminary investigation, and trial, the Committee shall designate a special oversight team composed of investigators and prosecutors who shall actively monitor developments on these cases and regularly report and submit recommendations to the Committee.
- d) Investigation and prosecution of new cases. The Committee shall also designate a special team of investigators and prosecutors exclusively for new cases, for immediate investigation and prosecution of the perpetrators. Cases referred to or filed with the CHR or the Ombudsman shall be monitored by this special team for action on CHR and Ombudsman resolutions on said cases, if applicable, unless the investigation has already been started beforehand by, or complaints have already been filed with, the agencies under the Committee's jurisdiction, in which case the special team shall oversee, supervise and monitor the investigation or preliminary investigation conducted by the Committee's agencies, notwithstanding the conduct of an on-going investigation by the CHR or the Ombudsman. However, the special team shall actively coordinate with the CHR and the Ombudsman in the conduct of these concurrent investigations.

In the case of torture, the special team shall ensure that Section 9 (a) of RA No. 9745 or the Anti-Torture Act of 2009 on the 60-day period for an investigation of a complaint for torture is followed by the DOJ, Public Attorney's Office (PAO), PNP, NBI, and the AFP.

- e) Action upon the cases. After the report of every team, which shall be made as regularly and as expeditiously as possible, whether in the form of short memoranda, email, notes, field spot reports, sms messages, and the like, the Chair shall take immediate action if such is within the jurisdiction of the agencies of the Department of Justice, without need of consultation or agreement of the other members, or in consensus with the concerned member of the Committee. In any case, the Chair shall have the discretion to table any matter for discussion and decision of the Committee, especially in the instance of high-profile or problematic cases.
- f) Submission of report to the President. After the first six months from its creation, and every six months thereafter, the Committee shall submit a report to the President, detailing the inventory of cases according to category, and describing the accomplishments and progress made for each case, or the problems and obstacles encountered, highlighting problematic high profile cases from the past administration as well as violations committed during the present administration, with further recommendations for any additional action that may be taken by the President requiring coordination on a common course of action with the CHR, the Ombudsman, Congress, and the Judiciary.

SECTION 3. Coordination and autonomy of members. Nothing in this Administrative Order shall be interpreted to add to bureaucratic processes or regulations in order to achieve the mandate of the Committee or hamper the regular and ordinary course of functions of the agencies under the jurisdiction of the Committee members. The individual agencies shall not be prevented from

accomplishing what otherwise is ordinarily accomplished in the regular conduct of their operations and functions, unless otherwise specifically agreed upon by the Committee for purposes of coordinating and implementing concerted action for the achievement of the Committee's mandates.

SECTION 4. Support and cooperation from other government agencies. The various departments, bureaus, offices, agencies, and local government units are hereby enjoined to give full support, assistance and cooperation to the Committee in carrying out its mandate and functions.

SECTION 5. Funding. The initial funding requirements for the Inter-Agency Committee shall be charged against the current appropriations of the agencies composing the Committee. Thereafter, funding for the succeeding years shall be incorporated in their respective regular appropriations.

SECTION 6. Repealing Clause. This Administrative Order supersedes and repeals Administrative Order No. 211 (s.2007) on the creation of the Task Force Against Political Violence. The Task Force is hereby directed to submit and turnover all its documents, data, reports, supplies, resources, and remaining budget to the Committee, subject to regular procedures.

SECTION 7. Effectivity. This Administrative Order shall take effect immediately.

DONE, in the City of Manila, this 22nd day of November, in the year of our Lord, Two Thousand and Twelve.

(Sgd.) **BENIGNO S. AQUINO III**

By the President:

(Sgd.) **PAQUITO N. OCHOA, JR.**

Executive Secretary

Source: Malacañang Records Office

Office of the President of the Philippines. (2012). *Administrative Order No. 35: Creating the inter-agency committee on extra-legal killings, enforced disappearances, torture and other grave violations of the right to life, liberty and security of persons*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 36
CREATING THE NATIONAL ORGANIZING COUNCIL FOR THE PHILIPPINE HOSTING
OF THE 2015 ASIA-PACIFIC ECONOMIC COOPERATION (APEC) MEETINGS,
PRESCRIBING ITS AUTHORITY AND FUNCTIONS

WHEREAS, the Philippines, committed to the continued growth and development of the Asia-Pacific region through close and meaningful cooperation with the countries in the region, continues to be an active member-economy of the Asia-Pacific Economic Cooperation (APEC);

WHEREAS, the Philippine Council for Regional Cooperation (PCRC) was created by the President under Administrative Order (AO) No. 20 (s. 2011), to upgrade and reinforce inter-agency coordination in the formulation and consolidation of all positions and strategies of the Philippines as it participates in APEC and all other regional and inter-regional organizations and fora;

WHEREAS, the Philippines has agreed to host the 2015 APEC annual meetings, which include the APEC Senior Officials Meeting and Related Meetings, the APEC Ministerial and Sectoral Ministerial Meetings, and the APEC Economic Leaders Meeting;

WHEREAS, there is a need to constitute a separate National Organizing Council to manage and supervise all tasks and activities related to the Philippine hosting of APEC in 2015 and ensure a successful Philippine hosting; and,

WHEREAS, under Section 31, Chapter 10, Title III, Book III of the Administrative Code of 1987, the President has the continuing authority to reorganize the administrative structure of the Office of the President to achieve simplicity, economy and efficiency.

NOW, THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by the Constitution and existing laws do hereby order:

SECTION 1. Composition. An APEC-NOC is hereby constituted, composed of the following members:

| | |
|----------------|---|
| Chairperson | : Executive Secretary |
| Co-Chairperson | : Secretary of Foreign Affairs |
| Members | : Secretary of Trade and Industry |
| | Director-General of the National Economic and Development Authority |
| | Secretary of Budget and Management |
| | Secretary of Finance |
| | Secretary of Transportation and Communications |
| | Secretary of Tourism |
| | Secretary of Public Works and Highways |
| | Secretary of the Interior and Local Government |
| | Secretary of National Defense |
| | Cabinet Secretary |

Secretary of the Presidential Communications Operations Office (PCOO)
Secretary of the Presidential Communications
Development and Strategic Planning Office (PCDSPO)
National Security Adviser
Head of the Presidential Management Staff (PMS)
Chairperson of the Cultural Center of the Philippines (CCP)
Chairperson of the APEC 2015 – Private Sector Advisory Council (APSAC)

The Local Chief Executives of Local Government Units (LGUs) selected to serve as the site of the APEC 2015 meetings may be invited as Special Members of the APEC-NOC and the APEC 2015 Committees.

The APEC-NOC Chairperson and the APEC 2015 Committee Heads may require the participation of the heads of other departments and/or agencies, government-owned or -controlled corporations (GOCCs), and invite LGUs, representatives from the private sector, and the academe, as may be deemed necessary.

SECTION 2. Authority and Functions of the APEC-NOC. In pursuit of its objectives and subject to existing laws, the APEC-NOC shall have the following authority and functions, consistent with Philippine laws and regulations:

- a) Approve and recommend to the President a Master Plan for the Philippine hosting of APEC in 2015, including an estimated budget for the proper hosting of the APEC meetings;
- b) Issue such administrative guidelines and instructions as may be necessary to achieve the objectives of this AO;
- c) Perform any and all acts and functions as may be deemed appropriate and necessary to ensure the proper functioning of the APEC-NOC, the Executive Committee, and the Committees, to advance the purposes of this AO, and to ensure the successful hosting of APEC in 2015; and,
- d) Submit periodic reports to the President throughout the duration of the APEC 2015 Hosting.

SECTION 3. Meetings of the APEC-NOC. The APEC-NOC Chairperson shall convene the meetings of the APEC-NOC regularly and as often as may be necessary to ensure proper coordination and implementation of the 2015 Hosting Master Plan and the individual Work Plans of its committees.

SECTION 4. Executive Committee. An Executive Committee (hereinafter referred to as the EXECOM) shall be established to serve as the full-time, day-to-day operations arm of the APEC-NOC to ensure that the programs, projects, and activities to be undertaken in preparation for the Philippine hosting of APEC in 2015 shall run continuously, smoothly, efficiently, and effectively.

The EXECOM shall be composed of representatives, with a rank not lower than Assistant Secretary, from the following agencies: the Department of Foreign Affairs (DFA), the Department of Budget and Management (DBM), the Department of Public Works and Highways (DPWH), the Department of the Interior and Local Government (DILG), the Department of Finance (DOF), the Department of Trade and Industry (DTI), the National Economic and Development Authority (NEDA), Office of the Executive Secretary, Office of the Cabinet Secretary, the Presidential Management Staff (PMS) and the Office of the National Security Adviser.

The EXECOM shall be chaired by the Director-General who shall be appointed by the President upon the recommendation of the Chairperson of the APEC-NOC. The Director-General shall have the rank of an Undersecretary and shall hold office for the duration of the preparations, event proper and conclusion of the APEC 2015.

SECTION 5. Authority and Functions of the EXECOM. The EXECOM shall perform any act, by majority vote of all its members, on such specific matters not otherwise within the exclusive competence of the APEC-NOC, and as may be delegated to it, such as:

- a) Manage the implementation and execution of the Master Plan upon approval by the President and supervise and monitor all activities related thereto;
- b) Call upon any official, employee, agency or instrumentality of the national or local governments for any assistance that may be necessary to carry out the purposes of this AO and to implement the Master Plan;
- c) Recommend to the APEC-NOC any necessary and proper modifications or improvements to the Master Plan to ensure the successful hosting of APEC 2015;
- d) Issue implementing rules and instructions necessary and appropriate to effectively execute the Master Plan; and,
- e) Submit periodic reports to the President, through the APEC-NOC Chairperson, throughout the duration of the APEC 2015 Hosting.

SECTION 6. Office of the Director-General and APEC Secretariat. There shall be an Office of the Director-General (ODG) which shall serve as the Secretariat of the APEC-NOC and the EXECOM. It shall be composed of a Core Staff, contracted for the duration of the preparations, event proper and conclusion of the APEC 2015, and complemented by personnel detailed from the member agencies of the EXECOM. The Director-General is hereby authorized to organize and hire the required staff complement for the Secretariat.

The funding requirements of the ODG for fiscal year 2013 to 2015 shall be determined by the APEC-NOC Chairperson in consultation with DBM, and sourced from the Contingent Fund and such other sources as may be identified by DBM, subject to existing budgetary rules and regulations.

SECTION 7. APEC 2015 Committees. APEC 2015 Committees are hereby established to assist the APEC-NOC in the pursuit of its objectives.

The APEC 2015 Committees shall be chaired by Secretaries or their duly designated Undersecretaries. The members shall be represented by Undersecretaries or Assistant Secretaries duly designated by their respective Heads of departments/agencies. The composition of the APEC 2015 Committees is enumerated in Annex A, which forms an integral part of this Order.

The APEC 2015 Committees shall be as follows:

- a) **Committee on Security, Peace and Order, and Emergency Preparedness.** The Security, Peace and Order, and Emergency Preparedness Committee shall be chaired by DILG and co-chaired by DND, and shall oversee and direct the overall security preparations, peace and order, and emergency preparedness and response, for all APEC 2015 Meetings hosted by the Philippines.
- b) **Committee on Infrastructure.** The Infrastructure Committee shall be chaired by DPWH and shall direct the overall improvement and maintenance of all Conference facilities and critical infrastructure, such as roads, bridges, ports, airports, including the availability of energy services (i.e. oil and electric power), and shall ensure their readiness for the APEC 2015 hosting.
- c) **Committee on Transport and Logistics.** The Transport and Logistics Committee shall be chaired by the DOTC and shall ensure the availability, efficiency, and security (in coordination with the Security Committee) of all transportation as well as the information technology security and infrastructure requirements for the APEC 2015 hosting and facilitate the safe

and secure movement of persons, cargo, and equipment in all activities of the APEC 2015 hosting.

- d) **Committee on Tourism and Cultural Promotion, Hospitality, and Site Enhancement.** The Tourism and Cultural Promotion, Hospitality, and Site Enhancement Committee shall be chaired by DOT and shall manage and supervise all cultural events, tours, and the overall promotion of Filipino culture and tourism during the APEC 2015 hosting, in coordination with the Transport and Logistics Committee. The Committee shall also be in charge of beautification and cleanliness.
- e) **Committee on Receptions and Related Events.** The Receptions and Related Events Committee shall be chaired by DOT and shall be in charge of overseeing and/or organizing all receptions and related events in the course of the APEC hosting, including but not limited to, welcoming receptions, dinners, award ceremonies, informal programs, and other similar events.
- f) **Committee on Spouses' Program.** The Spouses' Program Committee shall be chaired by DOT and shall supervise and implement the spouses' programs for the various APEC meetings and activities.
- g) **Committee on Protocol.** The Protocol Committee shall be chaired by the Office of the Presidential Protocol and shall be in charge of all arrangements of APEC ceremonials, socials, and related events, including arrival and departure of delegates, and shall be responsible for the proper observance and enforcement of all formalities, courtesies, and facilities under relevant Conventions and agreements during the APEC 2015 hosting.
- h) **Committee on Finance, Budget, and Procurement.** The Finance, Budget, and Procurement Committee shall be chaired by DBM and shall ensure the approval and timely release of the budget and address the procurement requirements coming from the various Committees for all activities and improvements needed for the APEC 2015 hosting, from the issuance of this AO to the successful conclusion of APEC 2015.

All Committees shall coordinate with the Finance, Budget, and Procurement Committee for their financial and procurement requirements. The Committee shall also coordinate with the private sector, through the APEC 2015 – Private Sector Advisory Council (APSAC) constituted under Section 9 of this AO, and secure the necessary private sector funding, wherever practicable, to support all activities of the hosting.

- i) **Committee on Business and Investment Promotion.** The Business and Investment Promotion Committee shall be chaired by DTI and shall be responsible for engaging the international business community, investors, governments, and other parties and shall organize and supervise potential business and investment-related activities, including trade expositions and missions, investment roadshows, and other promotional activities.
- j) **Committee on APEC Host Economy Priorities.** The APEC Host Economy Priorities Committee shall be chaired by DFA and co-chaired by NEDA and DTI and shall formulate and advance the substantive themes, priorities, strategies, and the agenda of the Philippines as APEC host.
- k) **Committee on Strategic Communications.** The Strategic Communications Committee shall be chaired by the Presidential Communications Development and Strategic Planning Office (PCDSPO) and co-chaired by the Presidential Communications Operations Office (PCOO) and shall ensure the proper dissemination and management of public information regarding the APEC 2015 meetings, including the formulation of communication plans, provision of facilities for media, coverage of public events, and crafting of strategic messages.

- l) **Committee on Conference Management.** The Conference Management Committee shall be chaired by DFA and shall oversee and direct all activities and tasks related to the actual on-site management and operations of the APEC Senior Officials Meetings and the APEC Economic Leaders Meetings, including among others, the provision of conference services, information management, on-site technical secretariat and IT support, and movement of delegates.

The agency in charge of a particular Sectoral Ministerial Meeting or Working Group shall be responsible for conference management of its particular Sectoral Ministerial Meeting, in coordination with the Conference Management Committee.

The APEC 2015 Committees shall ensure communication, coordination, and cooperation with each other in the performance of their functions. Secretariat support for the individual APEC 2015 Committees shall be provided by the respective agencies of the Committee Chairs.

SECTION 8. APEC Hosting Master Plan. The APEC-NOC shall approve and recommend to the President a Master Plan for the Philippine hosting of APEC in 2015, including an estimated budget for the proper hosting of the APEC meetings, within sixty (60) days from the issuance of this AO.

The APEC 2015 Committees shall formulate and submit to the APEC-NOC their respective Work and Financial/Budget Plans and timelines within thirty (30) days from the issuance of this AO.

Upon approval of the Master Plan, the APEC 2015 Committees shall immediately implement the specific tasks and activities identified therein and shall provide regular reports and updates to the EXECOM.

SECTION 9. APEC 2015 – Private Sector Advisory Council (APSAC). The APSAC is hereby constituted which shall be composed of the three (3) Philippine Representatives to the APEC Business Advisory Council (ABAC) and other private sector representatives whom they may identify and invite, upon the approval of the APEC-NOC Chairperson. The President shall designate one of the Philippine Representatives to the ABAC as Chairperson of the APSAC, who shall sit as a Member of the APEC-NOC. The APSAC shall ensure that the private sector is made an active partner in the Philippine hosting of APEC 2015, through, *inter alia*, the setting-up of public-private partnerships to handle some of the hosting requirements.

SECTION 10. Coordination with the Philippine Council for Regional Cooperation (PCRC). The APEC-NOC shall consult and coordinate with PCRC which shall continue to be responsible in formulating Philippine positions on substantive matters related to APEC.

DFA shall continue to serve as the Philippine Senior Official for APEC, supported by the APEC National Secretariat.

SECTION 11. Human Resources and Focal Points. All departments, agencies, GOCCs, and other instrumentalities identified in this AO and/ or those whose participation is deemed necessary by the APEC-NOC or any of its Committees shall ensure the proper allocation of human resources devoted to the APEC hosting.

Each of the government agencies involved shall designate an internal APEC Hosting Team and a Focal Point, which shall be the point-of-contact for all communications and coordination related to the APEC hosting. Each team will submit regular reports on the status of their agency's activities, or as required by the Committee Chairpersons.

SECTION 12. Funding. Financial requirements that may be needed by the APEC-NOC for fiscal years (FYs) 2012 and 2013 shall be charged against the available savings of the concerned agencies involved in this AO and/or shall be taken from any available sources as may be identified by DBM.

Appropriations for FYs 2014 and 2015 shall be incorporated in the budget proposals under the International Commitments Fund (ICF).

SECTION 13. Administrative Guidelines and Orders. The APEC-NOC and/or the EXECOM shall issue the necessary administrative and implementing rules and guidelines within the mandate and authority granted under this AO.

SECTION 14. Separability Clause. If any provision of this AO is declared invalid or unconstitutional, the other provisions unaffected shall remain valid and subsisting.

SECTION 15. Repealing Clause. All issuances, orders, rules, and regulations or parts thereof which are inconsistent with the provisions of this AO are hereby revoked and/or modified accordingly.

SECTION 16. Sunset Clause. The APEC-NOC and its Committees shall not convene any meetings not related to the hosting of the APEC 2015 Meetings. Furthermore, except for purposes of the settlement of obligations and other commitments to third persons incurred during the effectivity of this AO in preparation for the APEC hosting, and for purposes of winding-up its operations, the APEC-NOC, EXECOM, ODG, APEC 2015 Committees and all other bodies as may established pursuant to this AO, including the authority and functions of the Chairperson and the member-agencies herein, shall be *functus officio* within thirty (30) calendar days from the conclusion of the 2015 APEC Economic Leaders Meeting, and in any case not later than 31 December 2015.

SECTION 17. Effectivity. This AO shall take effect immediately, and shall remain in full force and effect until 31 December 2015.

DONE, in the City of Manila, this 28th day of November, in the year of our Lord, Two Thousand and Twelve.

(Sgd.) BENIGNO S. AQUINO III

By the President:

(Sgd.) PAQUITO N. OCHOA, JR.

Executive Secretary

Reference: Annex A

Source: Malacañang Records Office

Office of the President of the Philippines. (2012). *Administrative Order No. 36: Creating the National Organizing Council for the Philippine hosting of the 2015 Asia-Pacific Economic Cooperation (APEC) meetings, prescribing its authority and functions*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

ADMINISTRATIVE ORDER NO. 37
CREATING THE TASK FORCE ON BANGSAMORO DEVELOPMENT
AND FOR OTHER PURPOSES

WHEREAS, the Preamble of the Constitution articulates the aspiration of the sovereign Filipino people to build a just and humane society, and establish a Government that shall embody our ideals and aspirations, promote the common good, conserve and develop our patrimony, and secure to ourselves and our posterity, the blessings of independence and democracy under the rule of law and a regime of truth, justice, freedom, love, equality and peace;

WHEREAS, the aspirations in the Preamble are embodied in the President's Social Contract with the Filipino People, a sixteen-point agenda that lays down the vision of government in the different priority areas of development;

WHEREAS, pursuant to the President's Social Contract, the government endeavors to attain a broadly supported, just, and lasting peace that will redress decades of neglect of the Moro and other peoples of Mindanao;

WHEREAS, the comprehensive peace process agenda in Mindanao is an indispensable component of real and inclusive regional and national development goals;

WHEREAS, the Government and the Moro Islamic Liberation Front (MILF) entered into the Framework Agreement on the Bangsamoro (hereinafter the Framework Agreement) on 15 October 2012, which is envisioned to pave the way for the peaceful resolution of the armed struggle in Mindanao;

WHEREAS, the Government acknowledges its commitment to exert all efforts towards realizing the full implementation of the Framework Agreement; and,

WHEREAS, the Framework Agreement states that the Government and the MILF shall intensify development efforts for rehabilitation, reconstruction, and development in Mindanao, and institute programs to address the needs of MILF combatants, internally displaced persons, and poverty-stricken communities throughout Mindanao.

NOW THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. Creation and Composition. The Task Force on Bangsamoro Development (hereinafter referred to as the Task Force) is hereby created. The Task Force shall be composed of the following:

| | |
|--------------|--|
| Chairperson: | Secretary, Office of the Cabinet Secretary (OCS) |
| Members: | Secretary, Office of the Presidential Adviser on the Peace Process (OPAPP) |
| | Secretary, Department of Social Welfare and Development (DSWD) |
| | Secretary, Department of Labor and Employment (DOLE) |
| | Secretary, Department of Health (DOH) |
| | Secretary, Department of Education (DepEd) |
| | Secretary, Department of Agriculture (DA) |

Secretary, Department of the Interior and Local Government (DILG)
Secretary, Presidential Management Staff (PMS)
Secretary, Department of Budget and Management (DBM)
Secretary, Presidential Communications Development and Strategic Planning Office (PCDSPO)
Secretary, Presidential Communications Operations Office (PCOO)
Secretary, Office of the Presidential Spokesperson (OPS)
Chairperson, Commission on Higher Education (CHED)
Chairperson, Technical Education and Skills Development Authority (TESDA)
President, Philippine Health Insurance Corporation (PHIC)

The members shall designate their permanent alternates to the Task Force whose rank shall not be lower than an Assistant Secretary or its equivalent.

The Task Force is hereby authorized to call upon any department, bureau, office, agency, or instrumentality of the government for assistance as the circumstances and exigencies may require.

SECTION 2. Powers and Functions. The Task Force shall have the following powers and functions:

- a. Develop and implement programs and projects to respond to the health, education, and livelihood needs of MILF priority beneficiaries, internally displaced persons, and poverty-stricken communities throughout Mindanao.

For this purpose, the Sajahatra Bangsamoro Program shall be implemented as the Government's initial support for identified MILF combatants and families and other affected persons and communities after the signing of Framework Agreement.

The Task Force shall coordinate with the Transition Commission, created pursuant to Executive Order No. 120 (s. 2012), in the development and implementation of the foregoing programs and projects. It may likewise consult with other relevant government instrumentalities and/or nongovernment organizations in line with the above function;

- b. Develop and implement a communications strategy on the Sajahatra Bangsamoro Program;
- c. Monitor in coordination with the Transition Commission, the implementation of development projects and programs implemented under the Sajahatra Bangsamoro Program and submit regular reports to the Office of the President; and,
- d. Perform such other functions as the President may hereinafter direct.

SECTION 3. Staff Support. The Task Force may create technical committees and designate members thereof, and may engage the assistance of experts and professional advisors, subject to government rules and regulations.

The OCS shall provide secretariat support to the Chairperson. The OPAPP may also provide technical support as may be necessary.

SECTION 4. Funding. The member-agencies of the Task Force are hereby authorized to charge against their current appropriations such amounts as may be necessary for the implementation of this Order, subject to the usual government accounting and auditing rules and regulations. Subsequent funding requirements shall be incorporated in the annual budget proposals of the respective member-agencies through the General Appropriations Act (GAA).

Additional funds as may be necessary for the implementation of the Order may be allocated from the President's Social Fund and Contingent Fund, subject to the approval of the President.

SECTION 5. Separability Clause. If any provision of this Order is declared invalid or unconstitutional, the other provisions unaffected shall remain valid and subsisting.

SECTION 6. Repealing Clause. All orders, proclamations, rules, regulations, or parts thereof, which are inconsistent with any of the provisions of this Order are hereby repealed or modified accordingly.

SECTION 7. Effectivity. This Order shall take effect immediately.

DONE, in the City of Manila, this 13th day of February, in the year of Our Lord, Two Thousand and Thirteen.

(Sgd.) **BENIGNO S. AQUINO III**

By the President:

(Sgd.) **PAQUITO N. OCHOA, JR.**

Executive Secretary

Source: **Malacañang Records Office**

Office of the President of the Philippines. (2013). *Administrative Order No. 37: Creating the task force on Bangsamoro development and for other purposes*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 38
CREATING AN INTER-AGENCY TASK FORCE TO INITIATE, IMPLEMENT
AND MONITOR EASE OF DOING BUSINESS REFORMS

WHEREAS, the Ease of Doing Business (EODB) Report of the World Bank International Finance Corporation (IFC) measures and focuses on the regulations relevant to the life cycle of small and medium-scale businesses;

WHEREAS, the Doing Business Survey (DBS) of the IFC measures and tracks changes in business regulations across ten (10) indicators, namely: starting a business; dealing with construction permits; getting electricity; registering property; getting credit; protecting investors; paying taxes; trading across borders; enforcing contracts; and resolving insolvency;

WHEREAS, there is a need to improve on the Philippine ranking in the DBS which has essentially remained unchanged for the last three (3) years.

WHEREAS, following its mandate to promote, develop, and execute national competitiveness strategies, the National Competitiveness Council (NCC) has designed the *Gameplan for Competitiveness* to raise Philippine competitiveness rankings;

WHEREAS, the Economic Development Cluster (EDC) has endorsed the National Competitiveness Council's *Gameplan for Competitiveness*; and,

WHEREAS, there is a need to create an inter-agency Task Force to ensure the full implementation of the *Gameplan for Competitiveness*, which has set reform targets per agency or office of government.

NOW, THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by law, do hereby order the following:

SECTION 1. Creation and Composition. There is hereby created an inter-agency Task Force on Ease of Doing Business (EODB Task Force) to ensure the implementation of the *Gameplan for Competitiveness* and to improve the Philippine ranking in the DBS. The EODB Task Force shall be chaired by the Secretary of Trade and Industry, and shall be composed of representatives from the following:

| | |
|----------|--|
| Members: | National Competitiveness Council (NCC) |
| | Department of Finance (DOF) |
| | Department of the Interior and Local Government (DILG) |
| | Department of Justice (DOJ) |
| | Bureau of Internal Revenue (BIR) |
| | Bureau of Customs (BOC) |
| | Land Registration Authority (LRA) |
| | Credit Information Corporation (CIC) |
| | Securities and Exchange Commission (SEC) |

Social Security System (SSS)
Home Development Mutual Fund (HDMF)
Philippine Health Insurance Corporation (PHIC)

The EODB Task Force may invite concerned Local Government Units (LGUs), private and public institutions to participate, complement and assist in the implementation of the *Gameplan for Competitiveness*.

SECTION 2. Functions, Duties, and Responsibilities. The EODB Task Force shall undertake the following:

- a. Review and develop policies, programs, and guidelines to ensure the proper implementation of the *Gameplan for Competitiveness*;
- b. Re-evaluate and take the necessary measures to achieve targets set for 2013, and finalize the 2014-2015 targets and those of succeeding years;
- c. Recommend to the President the issuance of the appropriate measures to promote transparency and efficiency in business practices;
- d. Implement various EODB reform initiatives aimed at improving the ranking of the Philippines in all ten (10) indicators and the overall Philippine ranking in the IFC DBS;
- e. Coordinate with the appropriate agencies for the inclusion of the targets set by the EODB Task Force in the performance targets of the concerned departments and agencies in their respective performance-based incentive systems;
- f. Organize the necessary EODB teams to ensure the effective and efficient implementation of the *Gameplan for Competitiveness*;
- g. Monitor and evaluate the proper implementation of programs and policies; and,
- h. Perform such other functions as may be necessary or as may be directed by the President for the successful implementation of this Administrative Order (AO).

SECTION 3. Support to EODB Task Force. All departments, agencies, and instrumentalities of government, including government-owned or -controlled corporations (GOCCs), are hereby directed to give support, assistance and cooperation to the EODB Task Force in order to accomplish the targets provided in the *Gameplan for Competitiveness*.

SECTION 4. Funding. The member-agencies of the Task Force are hereby authorized to charge against their current appropriations such amounts as may be necessary for the implementation of this AO, subject to the usual government budgetary accounting and auditing rules and regulations. Subsequent funding requirements shall be incorporated in the annual budget proposals of the respective member-agencies.

SECTION 5. Reporting. The EODB Task Force shall, within sixty (60) days from the issuance of this AO and every six (6) months thereafter, submit a report to the Office of the President, through the Economic Development Cluster.

SECTION 6. Separability Clause. Should any provision of this AO be declared invalid or unconstitutional, the other provisions not affected thereby shall remain valid and subsisting.

SECTION 7. Repealing Clause. All orders, issuances, rules and regulations, or parts thereof, inconsistent with this AO, are hereby repealed, amended, or modified accordingly.

SECTION 8. Effectivity. This AO shall take effect immediately.

DONE, in the City of Manila, this 17th day of May, in the year of Our Lord Two Thousand and Thirteen.

(Sgd.) BENIGNO S. AQUINO III

By the President:

(Sgd.) PAQUITO N. OCHOA JR.

Executive Secretary

Source: **Malacañang Records Office**

Office of the President of the Philippines. (2013). *Administrative Order No. 38: Creating an inter-agency task force to initiate, implement and monitor ease of doing business reforms*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 39

MANDATING GOVERNMENT AGENCIES TO MIGRATE TO THE GOVERNMENT WEB HOSTING SERVICE (GWHS) OF THE DEPARTMENT OF SCIENCE AND TECHNOLOGY- INFORMATION AND COMMUNICATIONS TECHNOLOGY OFFICE (DOST-ICTO)

WHEREAS, Section 24, Article II of the 1987 Constitution provides that the State shall recognize the vital role of communication and information in nation-building;

WHEREAS, Section 2(b) of Executive Order (EO) No. 47 (s. 2011) mandates the ICTO, under the DOST, to provide an efficient information and communications technology infrastructure, information systems and resources to support an effective, transparent and accountable governance and, in particular, support the speedy enforcement of rules and delivery of accessible public services to the people; and

WHEREAS, the government recognizes the need for greater security and robustness in the internet technologies it uses to deliver reliable information and provide state of the art online services, which are free from impairment and disruption.

NOW, THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. Establishment of the Government Web Hosting Service (GWHS). DOST-ICTO shall administer, operate and maintain the GWHS to ensure the government's internet presence 24-hours a day, 7-days a week (24/7) under all foreseeable conditions.

GWHS shall be for hosting the websites of National Government Agencies (NGAs), Government Financial Institutions (GFIs) and Government-Owned or -Controlled Corporations (GOCCs), including websites of inter-agency collaborations, programs and projects.

Hosting of the websites of Constitutional Bodies, Local Government Units (LGUs) and other autonomous branches of the government by the DOST-ICTO shall be encouraged but undertaken at the instance of the above-mentioned government entities.

GWHS shall start operations within sixty (60) days from the effectivity of this AO.

SECTION 2. Responsibilities of the Implementing Agencies. DOST-ICTO shall administer, operate and maintain the GWHS, pursuant to the policies, rules and regulations set by the National Digital Service Coordinating Group (NDSCG), and shall ensure the efficiency, integrity and reliability of the GWHS, the websites and online services that the GWHS hosts. DOST-ICTO shall likewise provide technical and capacity building assistance to hosted government agencies.

- a) **Content Coverage.** NDSCG shall be responsible for issuance of the Philippine Uniform Website Content Policy (UWCP) and its implementing rules and regulations. On the other hand, the Presidential Communications Development and Strategic Planning Office (PCDSPO), shall administer the implementation of the UWCP under the direct control and supervision of the NDSCG.

- b) **Technical Assistance.** DOST-ICTO shall provide the technical assistance the PCDSPO shall need to develop and implement the policies, rules and regulations that NDSCG will prescribe.

SECTION 3. Responsibilities of Other Government Agencies. The responsibilities of hosted agencies are as follows:

- a) Produce and regularly update the contents of their websites, subject to the UWCP and its implementing rules;
- b) Develop online services offered through their websites, subject to prevailing policies, rules and regulations of the government; and
- c) Employ a webmaster duly designated by the Head of Agency.

SECTION 4. Migration of Existing Website. All NGAs, GFIs, GOCCs, and inter-agency collaborations, programs and projects shall completely migrate their websites to the GWHS, without prejudice to contractual rights of the existing web hosting providers, if any, within one (1) year from the effectivity of this AO.

All migrated websites to the GWHS shall make their content compliant with the UWCP within one hundred eighty (180) days from its issuance.

Current web hosting contracts of government agencies shall not be renewed and all covered agencies must refrain from entering into any new web hosting contracts upon the effectivity of this AO.

Pursuant to its mandate, the NDSCG shall determine the priority of migration of existing websites. However, websites that have been defaced or rendered inaccessible by unauthorized parties within the last six (6) months shall be given priority.

The Department of the Interior and Local Government (DILG), with the assistance of the DOST-ICTO, shall advocate to LGUs the adoption of UWCP and the migration of their websites to the GWHS.

SECTION 5. Government IP Exchange and Data Peering. The DOST-ICTO shall establish a Government Internet Protocol (IP) Exchange (G/IPX) facility. All government agencies shall ensure that they exchange data traffic with other government agencies and external stakeholders through this G/IPX facility.

SECTION 6. Cost of Operating the Facilities and Services of the GWHS. The DOST-ICTO shall include in its annual appropriations the amounts necessary for the personnel services and its maintenance and other operating expenses. The DOST-ICTO may be allowed to charge fees from its subscribers for the use of its facilities and services on a cost recovery basis to fund its variable expenses, in accordance with the provisions of AO No. 31 (s. 2012).

SECTION 7. Use of the Electronic Government Fund (e-Gov Fund). The DOST-ICTO is hereby authorized to set aside a Website Migration Fund to be sourced from e-Gov Fund, subject to existing laws, rules and regulation.

SECTION 8. Reports. The NDSCG shall submit reports, annually and/or as often as maybe required by the President, relative to the implementation of the provisions of this AO.

SECTION 9. Repealing Clause. All issuances, orders, rules and regulations or parts thereof which are inconsistent with the provisions of this AO are hereby repealed, amended or modified accordingly.

SECTION 10. Separability Clause. Should any provision of this AO be declared invalid or unconstitutional, the other provisions not affected thereby shall remain valid and subsisting.

SECTION 11. Effectivity. This AO shall take effect immediately.

DONE, in the City of Manila, this 12th day of July, in the year of our Lord, Two Thousand and Thirteen.

(Sgd.) BENIGNO S. AQUINO III

By the President:

(Sgd.) PAQUITO N. OCHOA, JR.

Executive Secretary

Source: **Malacañang Records Office**

Office of the President of the Philippines. (2013). *Administrative Order No. 39: Mandating government agencies to migrate to the Government Web Hosting Service (GWHS) of the Department of Science and Technology-Information and Communications Technology Office (DOST-ICTO)*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 40
PROVIDING FOR THE ESTABLISHMENT OF INTERIM TRANSPORT
TERMINALS IN PREPARATION FOR THE INTEGRATED TRANSPORT SYSTEM
UNDER EXECUTIVE ORDER (EO) NO. 67 (s. 2012)

WHEREAS, Executive Order No. 67 (s. 2012) provides for the establishment of integrated transport systems in the North and South of Metro Manila which are projected to be established and fully-operational by 2016 (ITS Project);

WHEREAS, the Department of Transportation and Communication (DOTC), as the designated lead agency in the planning, implementation and monitoring of the ITS Project, proposes that one method of immediately decongesting traffic in Metro Manila is to restrict provincial buses and Asian utility vehicles (AUVs) from entering EDSA;

WHEREAS, in preparation for the full implementation of the ITS project, there is a need to establish interim transport terminals (ITTs) to provide a convenient, efficient, and systematic transport system; to decongest roadways; to promote road and commuter safety; and, to reduce pollution in EDSA; and,

WHEREAS, the LTFRB has issued Memorandum Circular (MC) No. 13-2008 which prescribes standards for the establishment, construction, and maintenance of facilities for the safety, protection, comfort and convenience of persons and property within terminals.

NOW THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. Interim Transport Terminals. ITTs shall be established for the loading and unloading of passengers by buses and AUVs plying provincial routes entering Metro Manila, and their efficient transfer to city buses and AUVs operating within Metro Manila.

The DOTC and the LTFRB shall promulgate guidelines on the definition and identification of the provincial buses and AUVs affected by this Order.

SECTION 2. ITT Sites. ITTs shall be located in the following areas:

- a. **North Interim Transport Terminal.** For provincial buses and AUVs originating from provinces north of Metro Manila, and entering via the North Luzon Expressway, MacArthur Highway, Mindanao Avenue, Quirino Avenue, and/or Commonwealth Avenue;
- b. **South Interim Transport Terminal.** For provincial buses and AUVs originating from provinces south of Metro Manila and entering via the South Luzon Expressway; and,
- c. **Southwest Interim Transport Terminal.** For provincial buses and AUVS originating from provinces south of Metro Manila, entering via Coastal Road and/or Manila Cavite Expressway.

SECTION 3. Implementing Agencies. The Inter-Agency Committee created under Section 6 of EO 67 (s. 2012), tasked to fast-track the implementation of the ITS, shall assist the DOTC in the implementation of the ITTs, specifically as follows:

- a. The DOTC shall be responsible for the development of the North Interim Transport Terminal;
- b. The DPWH, in coordination with the DOTC, shall be responsible for the development of the South Interim Transport Terminal; and,
- c. The MMDA, in coordination with the DOTC, shall be responsible for the development of the Southwest Interim Transport Terminal.

The DOTC shall be the coordinating and lead agency in the implementation of this Order.

SECTION 4. Maintenance of the Interim Transport Terminals. The ITTs shall be maintained in accordance with the standards prescribed in MC No. 13-2008 issued by the LTFRB. Such maintenance will include, among others, providing sanitation, security, repair and other administrative services.

The DOTC, with the assistance of the MMDA, shall maintain the ITTs, without prejudice to such other arrangements that can be made with the affected bus and AUV operators or owners. Appropriate fees for the maintenance of the ITTs may be collected by the DOTC, MMDA, the bus operators/owners, or a designated private entity, subject to the provisions of applicable laws, rules and regulations.

SECTION 5. Amendment and Adjustment of Routes and Areas of Operation of Affected Buses and AUVs. The LTFRB is hereby directed to amend the routes and areas of operation of affected provincial buses and AUVs such that their routes shall end on the ITTs that will be established pursuant to this Order. The LTFRB is likewise directed to adjust the routes and areas of operation of city buses, AUVs and jitneys in Metro Manila to enable them to bring and pick-up passengers and goods to and from the ITTs.

SECTION 6. Period of Operation of the Interim Transport Terminals. The ITTs shall cease to operate within sixty (60) days from the date that the DOTC has determined that the permanent ITS Terminals are fully-operational.

SECTION 7. Funding. Funds required for the implementation of this Order shall be sourced from funds appropriated for the ITS Project, as well as from funds identified by the Department of Budget and Management (DBM), subject to existing government accounting and auditing laws, rules and procedures.

SECTION 8. Separability Clause. Should any part of this Order be declared invalid or unconstitutional, the other provisions not affected shall remain in full force and effect.

SECTION 9. Repealing Clause. All previous issuances inconsistent with the provisions of this Order are hereby repealed or modified accordingly.

SECTION 10. Effectivity. This Order shall take effect immediately upon publication in a newspaper of general circulation.

DONE in the City of Manila, this 16th day of July, in the year of Our Lord, Two Thousand and Thirteen.

(Sgd.) BENIGNO S. AQUINO III

By the President:

(Sgd.) PAQUITO N. OCHOA, JR.

Executive Secretary

Source: **Malacañang Records Office**

Office of the President of the Philippines. (2013). *Administrative Order No. 40: Providing for the establishment of interim transport terminals in preparation for the integrated transport system under Executive Order (EO) No. 67 (s. 2012)*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 41
CREATING AN INTER-AGENCY COMMITTEE FOR THE FORMULATION AND
IMPLEMENTATION OF THE GUIDELINES ON GIVING GOVERNMENTAL ASSISTANCE
TO OVERSEAS FILIPINO WORKERS IN DISTRESS

WHEREAS, the State is mandated to promote and protect the rights and welfare of Overseas Filipino Workers (OFWs);

WHEREAS, there is a need to rationalize the policy of the Government in giving assistance to OFWs in distress; and

WHEREAS, the creation of an Inter-Agency Committee to formulate and implement the guidelines on giving governmental assistance to OFWs in distress can harmonize and streamline the efforts of government to address the needs of said OFWs.

NOW, THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. Creation and Composition. The Inter-Agency Committee (hereinafter referred to as the Committee) is hereby created to study, prepare and implement the Guidelines on giving governmental assistance to Overseas Filipino Workers (OFWs) in distress. It shall also study the parity of punishment under the laws of the foreign country and the Philippines, and any applicable treaties allowing service of sentence in a convicted person's home country, and review the performance of the legal counsels who represent OFWs in distress.

The Committee shall be headed by the Vice President of the Philippines and shall be composed of representatives from the following: Office of the Executive Secretary, Department of Foreign Affairs, Department of Labor and Employment, Department of Justice, Department of Budget and Management, Department of Social Welfare and Development, Department of Health, and the Presidential Management Staff, as members.

The Committee may call upon any department, bureau, office, agency, or instrumentality of the government, and request the local government units and private sector for assistance as the circumstances and exigencies may require.

The duly authorized representative of the member-agencies of the Committee shall have a rank not lower than Assistant Secretary.

SECTION 2. The Guidelines. Comprehensive guidelines on giving governmental assistance to OFWs in distress shall be formulated which will include, but not be limited to the following:

- a. Mechanisms on how the government could assist OFWs in distress and their families, while in the country where they are detained, and once repatriated in the Philippines, such assistance as may include but not limited to the medical, legal, psychosocial, and financial aspects of the case;

- b. Criteria and justification for considering financial assistance to OFWs in distress, and identification of fund sources;
- c. Process of reviewing cases of OFWs in distress and recommending actions for each case;
- d. Coordination and/or creation of community support organizations for OFWs as well as the possible creation of a funding support system for OFWs in distress; and
- e. Identification of the process for dealing with incidental issues arising from the principal criminal case involving OFWs, such as consumption of alcohol, live-in relationships, and other activities considered illegal in the area(s) where the crime was committed.

The Committee is hereby directed to submit the said guidelines to the President, no later than 10 March 2014.

SECTION 3. Funding. The member-agencies of the Committee are authorized to charge against their current appropriations such amounts as may be necessary for the implementation of this Order, subject to the budgetary, accounting and auditing rules and regulations. Subsequent funding requirements shall be incorporated in the annual budget proposals of the respective member-agencies through the General Appropriations Act (GAA). Additional funds and possible fund sources as may be necessary for the implementation of this Order shall be identified and provided for by the DBM.

SECTION 4. Separability Clause. Should any provision of this Order be declared invalid or unconstitutional, the other provisions unaffected thereby shall remain valid and subsisting.

SECTION 5. Repealing Clause. All orders, proclamations, rules, regulations, or parts thereof, which are inconsistent with any of the provisions of this Order are hereby repealed or modified accordingly.

SECTION 6. Effectivity. This Order shall take effect immediately.

DONE, in the City of Manila, this 3rd day of March, in the year of Our Lord, Two Thousand and Fourteen.

(Sgd.) BENIGNO S. AQUINO III

By the President:

(Sgd.) PAQUITO N. OCHOA, JR.

Executive Secretary

Source: **Malacañang Records Office**

Office of the President of the Philippines. (2014). *Administrative Order No. 41: Creating an inter-agency committee for the formulation and implementation of the guidelines on giving governmental assistance to Overseas Filipino Workers in distress*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 42
CREATING AN INTER-AGENCY COMMITTEE FOR THE FORMULATION
AND IMPLEMENTATION OF A NATIONAL PLAN TO COMBAT
ANTIMICROBIAL RESISTANCE IN THE PHILIPPINES

WHEREAS, antimicrobial resistance (AMR) has been identified by the World Health Organization (WHO) and the World Organization on Animal Health, as well as other policy-makers, scientists, professionals, and civil society groups, as a global threat to humankind and animal health because it reduces the effectiveness of antimicrobial medicines;

WHEREAS, AMR has serious health and economic consequences, such as increased mortality, prolonged illness, increased cost of health care, and adverse impact on trade and foreign affairs;

WHEREAS, there is a need to ensure efficient government response to control AMR through the formulation, adoption, and implementation of a comprehensive national plan that would integrate, coordinate, and develop sustainable and collaborative systems and mechanisms to combat AMR in the Philippines;

WHEREAS, the creation of an inter-agency committee to formulate and implement the plan can rationalize, harmonize, streamline, integrate, and unify the efforts of government agencies to address the AMR problem; and

WHEREAS, the Philippines has committed to the WHO Six-Point Health Policy Agenda as a response to the efforts to control and prevent AMR.

NOW, THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. Creation and Composition. The Inter-Agency Committee (hereinafter referred to as the Committee) is hereby created, to be composed of representatives from the following:

| | |
|------------|---|
| Co-Chairs: | Department of Health (DOH) Department of Agriculture (DA) |
| Members: | Department of Science and Technology (DOST) Department of the Interior and Local Government (DILG) Department of Trade and Industry (DTI) |

DOH shall provide secretariat support to the Committee.

The Committee may call upon any department, bureau, office, agency, or instrumentality of the government, and request the local government units and private sector for assistance as the circumstances and exigencies may require.

The duly authorized representatives of the member-agencies of the Committee shall have a rank not lower than Assistant Secretary.

SECTION 2. Functions. The Committee shall have the following functions:

- a) Formulate, develop, implement, and oversee the national plan for the prevention and control of AMR;
- b) Collaborate and coordinate with other agencies of the Executive branch and private and non-government sectors as may be necessary;
- c) Promulgate guidelines, rules and regulations, as well as possible penalties and sanctions for violations in accordance with existing laws, as may be necessary, related, incidental, or consistent with the purpose, intent, and objective of this Order;
- d) Submit to the Office of the President regular status reports on the implementation of the national plan; and
- e) Perform such other functions and activities as may be necessary to carry out the provisions of this Order, or as the President may direct.

SECTION 3. Development of National Plan. A comprehensive and sustainable national plan to combat AMR in the country shall be developed which will include, but not be limited to the following:

- a) Establishment of short and long term programs to address the different aspects of response to AMR, including advocacy, management of AMR and the regulation of antimicrobial use;
- b) Strengthening the surveillance system and laboratory detection capacity for AMR and its use in humans and animals;
- c) Ensuring accessibility, affordability, availability, and quality of antimicrobial drugs for humans, as well as their rational use in humans, food producing animals, and aquaculture;
- d) Guaranteeing that antimicrobial agents are prescribed, dispensed, promoted, advertised and used according to the licensed indication;
- e) Development of relevant and utilizable essential medicines list for human and veterinary use;
- f) Institutionalization of infection prevention and control in healthcare and veterinary facilities and the community through training and education; and
- g) Conduct of research towards the development of new antimicrobials and innovative technologies to improve diagnosis and treatment.

SECTION 4. Funding. The member-agencies of the Committee are authorized to charge against their current appropriations such amounts as may be necessary for the implementation of this Order, subject to the budgetary, accounting and auditing rules and regulations. Subsequent funding requirements shall be incorporated in the annual budget proposals of the respective member-agencies through the General Appropriations Act (GAA). Additional funds and possible fund sources as may be necessary for the implementation of this Order shall be identified and provided for by the DBM.

SECTION 5. Separability Clause. Should any provision of this Order be declared invalid or unconstitutional, the other provisions unaffected thereby shall remain valid and subsisting.

SECTION 6. Repealing Clause. All orders, proclamations, rules, regulations, or parts thereof, which are inconsistent with any of the provisions of this Order are hereby repealed or modified accordingly.

SECTION 7. Effectivity. This Order shall take effect immediately.

DONE, in the City of Manila, this 10th day of April, in the year of Our Lord, Two Thousand and Fourteen.

(Sgd.) BENIGNO S. AQUINO III

By the President:

(Sgd.) PAQUITO N. OCHOA, JR.

Executive Secretary

Source: **Malacañang Records Office**

Office of the President of the Philippines. (2014). *Administrative Order No. 42: Creating an inter-agency committee for the formulation and implementation of a national plan to combat antimicrobial resistance in the Philippines*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 43
INSTITUTIONALIZING THE INTER-AGENCY REVIEW PANEL
OF THE INTERNATIONAL COMMITMENTS FUND (ICF)

WHEREAS, Philippine contributions to international organizations and commitments to hosting of international conferences are sourced from the International Commitments Fund (ICF) as administered by the Department of Foreign Affairs (DFA) and the Department of Budget and Management (DBM);

WHEREAS, the ICF is part of the annual General Appropriations Act (GAA) passed by Congress and approved by the President;

WHEREAS, DFA and DBM Joint Circular 1-90 (s. 1990) and Memorandum Circular No. 194 (s. 2010) provide for the guidelines in accessing the ICF;

WHEREAS, to optimize the utilization of scarce government funds, maximize benefits vis-à-vis costs, and ensure proper administration of the ICF, an Ad-Hoc Inter-Agency ICF Review Panel composed of the Department of Foreign Affairs (DFA) as Chairman, Department of Budget and Management (DBM) as Co-Chairman, and Department of Finance (DOF), National Economic and Development Authority (NEDA), and the Office of the President (OP) as Members, was constituted by the DFA and the DBM in 2002;

WHEREAS, the President, under Section 17, Article VII of the Constitution, has control over executive departments, bureaus and offices, and the continuing authority, under the Administrative Code of 1987, to reorganize the administrative structure of the Executive Branch of Government;

NOW, THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by the Constitution and by law, do hereby order the following:

SECTION 1. Creation and Composition of the ICF Review Panel. The ICF Review Panel is hereby created, to be composed of the representatives from the following:

| | |
|-----------------|---|
| Chairperson: | Department of Foreign Affairs |
| Co-chairperson: | Department of Budget and Management |
| Members: | Department of Finance |
| | National Economic and Development Authority |
| | Office of the Executive Secretary |

The duly authorized representatives of the ICF Review Panel shall have a rank not lower than Assistant Secretary.

SECTION 2. Functions of the ICF Review Panel. The ICF Review Panel shall have the following functions:

-
- a) Evaluate the allocation of funds for Philippine membership in and contributions to international organizations;
 - b) Review requests for hosting of international conferences in the Philippines and their funding requirements;
 - c) Conduct consultations with the focal agencies in aid of its review and evaluation tasks;
 - d) Prepare, on an annual basis, the ICF budget proposal, which contains both the commitments for contribution to international organizations and hosting of international conferences;
 - e) Recommend the following to the OP:
 - i. Membership in international organization;
 - ii. Contributions to offices of international organizations based in the Philippines;
 - iii. Hosting of international conferences; and
 - iv. Annual ICF budget; and
 - f) Formulate new or revise existing policies and guidelines to facilitate orderly and efficient implementation of the ICF.

SECTION 3. ICF Review Panel Secretariat. The ICF Secretariat functions shall be jointly performed by the Office of the United Nations and other International Organizations (UNIO) and the Office of Fiscal Management (OFM) under the DFA. Its functions include, but are not limited to, the following:

- a) Convene regular ICF Review Panel meetings and prepare the report/s for circulation to the Members;
 - b) Consolidate the annual ICF budget proposal and prepare the endorsement letter to DBM;
 - c) Consolidate proposals for hosting of international conferences and prepare the endorsement letter to OP;
 - d) Ensure compliance by focal agencies, Foreign Service Posts, and offices within the DFA to ICF rules and regulations;
 - e) Defend the ICF budget during the hearings called by the House of Representatives and the Senate;
 - f) Circulate letters to focal agencies, Foreign Service Posts, and offices within the DFA requesting for the submission of inputs on maintaining membership contributions, acceptance of new contributions, increases in the amount of membership contributions, and withdrawal/ discontinuation of contributions, in preparation for the ICF budget review of the concerned fiscal year;
 - g) Circulate letters to focal agencies and offices within the DFA requesting submission of proposals for hosting international conferences for inclusion in the ICF budget of the concerned fiscal year;
 - h) Consolidate all submitted inputs for the budget preparation of the concerned fiscal year;
 - i) Disseminate information to focal agencies and offices within the DFA of the approved/ disapproved membership contributions and hosting of international conferences;
 - j) Prepare monthly cash program of payment of membership contributions to international organizations;
 - k) Prepare request for DBM's release of approved ICF funds;
-

- l) Facilitate timely payment of membership contributions to international organizations and hosting of approved international conferences;
- m) Monitor payment of contributions to international organizations and hosting of approved international conferences; and
- n) Perform other tasks that the ICF Review Panel may require.

SECTION 4. Funding. The funds necessary for the implementation of this Order shall be shouldered by the member agencies and chargeable against their existing budget.

SECTION 5. Separability. Should any provision of this Order be declared invalid or unconstitutional, the other provisions unaffected thereby shall remain valid and subsisting.

SECTION 6. Repealing Clause. All orders, proclamations, rules, regulations, or parts thereof, which are inconsistent with any of the provisions of this Order are hereby repealed or modified accordingly.

SECTION 7. Effectivity. This Order shall take effect immediately.

DONE, in the City of Manila, this 2nd day of July, in the year of our Lord, Two Thousand and Fourteen.

(Sgd.) **BENIGNO S. AQUINO III**

By the President:

(Sgd.) **PAQUITO N. OCHOA, JR.**

Executive Secretary

Source: Malacañang Records Office

Office of the President of the Philippines. (2014). *Administrative Order No. 43: Institutionalizing the inter-agency review panel of the International Commitments Fund (ICF)*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 44

**STREAMLINING THE PROCESS OF ISSUANCE OF PERMITS, CERTIFICATIONS,
CLEARANCES AND LICENSES FOR HOUSING AND RESETTLEMENT PROJECTS IN
YOLANDA-AFFECTED AREAS, DIRECTING ALL GOVERNMENT AGENCIES CONCERNED
TO OBSERVE THE SAME AND IMPOSING SANCTIONS FOR NON-COMPLIANCE**

WHEREAS, Typhoon Yolanda (international codename: Haiyan) caused widespread destruction, substantial damage and death in several areas, including the provinces of Leyte, Southern Leyte, Samar, Eastern Samar, Biliran, Negros Occidental, Cebu, Capiz, Aklan, Antique, Iloilo, Masbate, Palawan and Dinagat Islands, leaving many Filipinos homeless;

WHEREAS, in line with the “Build Back Better” Principle adopted by the Government in the reconstruction and rehabilitation of Yolanda-affected areas, as well as the redevelopment thrust of the Government, there is a need to ensure the development of housing and resettlement sites that are safe and resilient from disasters due to hydro-meteorological and geologic hazards;

WHEREAS, the provision of safe shelter is a basic human need, thus, it is imperative for the Government to expedite the identification, construction and development of housing and resettlement sites for families whose houses were damaged by Typhoon Yolanda;

WHEREAS, the Presidential Assistant for Rehabilitation and Recovery (PARR) for Yolanda, mandated under Memorandum Order (MO) No. 62 (s. 2013) to be the over-all manager and coordinator of rehabilitation, recovery, and reconstruction efforts of government departments, agencies and instrumentalities in the affected areas, has adopted a Cluster Approach in the preparation of Yolanda reconstruction and rehabilitation plans;

WHEREAS, MO 62 directed all departments, bureaus, offices, agencies, or instrumentalities of the government, including government –owned or –controlled corporations (GOCCs) and government financial institutions (GFIs), to render full assistance and cooperation to the PARR as may be required to carry out his functions. local government units (LGUs) and the private sector are also encouraged to give assistance to the PARR as the circumstances may require; and

WHEREAS, the Resettlement Cluster has determined the need to streamline, coordinate and fast track the processes and requirements for the issuance of permits, certifications, clearances and licenses for housing and resettlement projects in the Yolanda-affected areas by concerned national and local government agencies.

NOW, THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. Designation of Agency Representatives. The following agencies are hereby directed to designate responsible officers for each concerned province and, to the extent allowed by law, delegate to them sufficient authority to facilitate the processing and issuance of necessary permits, certifications, clearances and licenses for housing and resettlement projects in the heavily-hit provinces having municipalities within the 50-kilometer radius of Typhoon Yolanda as identified by PARR:

- a. Housing and Urban Development Coordinating Council (HUDCC);
- b. National Housing Authority (NHA);
- c. Housing and Land Use Regulatory Board (HLURB);
- d. Department of Environment and Natural Resources (DENR);
- e. Mines and Geosciences Bureau (MGB);
- f. Environmental Management Bureau (EMB);
- g. Department of Agriculture (DA);
- h. Department of Agrarian Reform (DAR);
- i. Department of Science and Technology (DOST);
- j. Land Registration Authority (LRA);
- k. Department of Interior and Local Government (DILG); and
- l. Other agencies as may be identified by HUDCC.

SECTION 2. Approval Process. A two-step approval process shall be implemented by concerned agencies to expedite the issuance of necessary clearances, certifications, permits or licenses for the housing and resettlement projects in Yolanda-affected areas, as follows:

- a. Each dedicated Agency Representative shall assist the NHA and the concerned LGU in facilitating provision of necessary information needed by the agency or its designated signatory to issue the clearance, certification, or license required for the housing/resettlement project. The agency representative shall directly endorse the completed application or report to the agency head or his designated signatory for signature/approval.
- b. The agency focal person in the Resettlement Cluster shall oversee the timely issuance of the aforesaid certification, permit, clearance or license by the head of agency or its designated signatory and prepare a report to the PARR and the Resettlement Cluster on the actions taken by such agency.
- c. The DILG shall ensure participation of concerned LGUs in the implementation of this Order.

SECTION 3. Time Periods. The head of agencies, or their designated signatory, and LGUs shall dispose of housing-related certification, clearance, permit or license within the time periods prescribed below:

| Agency | Permit/ Clearance/ Certification/ License | Timeline (working days) |
|--|--|----------------------------|
| a. Mines and Geosciences Bureau (MGB) | Geohazard Report | 2 days |
| b. Philippine Institute of Volcanology and Seismology (PHIVOLCS) | PHIVOLCS Assessment | 2 days |
| c. Department of Science and Technology (DOST) | DOST Assessment | 2 days |
| d. Housing and Land Use Regulatory Board (HLURB) or Local Zoning Administrator | Zoning Certification | 2 days |
| e. Municipal Agrarian Reform Office | MARO clearance | 2 days |
| f. Municipal/City Council | Sanggunian Resolution Approving Land Reclassification | 10 days |
| g. National Irrigation Administration (NIA) | Irrigation Clearance Certification | 2 days |
| h. Sugar Regulatory Authority (SRA) | SRA Clearance Certification | 2 days |

| Agency | Permit/ Clearance/ Certification/ License | Timeline (working days) |
|---|--|----------------------------|
| i. Philippine Coconut Authority (PCA) | PCA Clearance Certification | 2 days |
| j. Department of Environment and Natural Resources | Certification that site is outside National Integrated Protected Area System | 3 days |
| k. Department of Environment and Natural Resources (DENR) | Approval of subdivision plans | 10 days |
| l. Department of Agriculture (DA) | Certification of Eligibility for Conversion for Agricultural Lands | 10 days |
| m. Department of Agrarian Reform (DAR) | Order of Land Conversion | 10 days |
| n. Environmental Management Bureau (EMB) | Environmental Compliance Certificate | 10 days |
| o. Local Government Unit (LGU) | Development Permits | 15 days |
| p. Bureau of Internal Revenue (BIR) | Certificate of Tax Exemption for Socialized Housing Projects | 30 days |

SECTION 4. HUDCC as Lead Agency. HUDCC, as chair of the Resettlement Cluster, is hereby designated as lead agency in the implementation of the streamlined approval process as described in this Order.

SECTION 5. Support of Government Agencies. All departments, agencies and instrumentalities of the government, including government-owned and controlled corporations, are directed to provide support and assistance required in the implementation of this Order.

SECTION 6. Funding. The concerned agencies are authorized to charge against their current appropriations such amounts as may be necessary for the implementation of this Order, subject to the budgetary, accounting and auditing rules and regulations. Additional funds and possible fund sources as may be necessary for the implementation of this Order shall be identified by the Department of Budget and Management.

SECTION 7. Exemption from Fees. Pursuant to Section 19 and 20 of Republic Act No. 7279, all socialized housing and resettlement projects shall be exempt from the required fees and charges for the issuance of clearances, certifications, permits or licenses with the exception of documentary stamp tax (DST) when one party is exempt, the other party is liable thereof pursuant to Section 173 of the National Internal Revenue Code. As such, the BIR shall facilitate the issuance of a Certificate of Tax Exemption for all socialized housing and resettlement projects to be endorsed by the Resettlement Cluster.

SECTION 8. Reports. HUDCC shall submit reports to the President, through the PARR, every quarter or as often as may be required by the President, regarding the implementation of this Order.

SECTION 9. Implementing Rules and Regulations (IRR). The Resettlement Cluster shall issue such rules and regulations, including specific guidelines, flow charts and timelines, as may be necessary to implement this Order.

SECTION 10. Sanctions. In case the responsible officers of the concerned agencies fail or refuse to comply with the provisions of this Order and its IRR, said officers shall, in accordance with civil service laws, rules and regulations including Civil Service Commission Resolution No. 11-01502, be liable for administrative sanctions as may be provided in the IRR of this Order.

SECTION 11. Separability Clause. Should any provision of this Order be declared invalid or unconstitutional, the other provisions unaffected thereby shall remain valid and subsisting.

SECTION 12. Repealing Clause. All issuances, orders, rules and regulations, or parts thereof, which are inconsistent with this Order are hereby repealed, amended or modified accordingly.

SECTION 13. Effectivity Clause. This Order shall take effect immediately upon publication in a newspaper of general circulation. The Order shall be effective for a period of three (3) years.

DONE, in the City of Manila, this 28th of October, in the year of our Lord, Two Thousand and Fourteen.

(Sgd.) **BENIGNO S. AQUINO III**

By the President:

(Sgd.) **PAQUITO N. OCHOA, JR.**

Executive Secretary

Source: Malacañang Records Office

Office of the President of the Philippines. (2014). *Administrative Order No. 44: Streamlining the process of issuance of permits, certifications, clearances and licenses for housing and resettlement projects in Yolanda-affected areas, directing all government agencies concerned to observe the same and imposing sanctions for non-compliance*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 45
REVOKING LETTER OF INSTRUCTION NO. 1479, SERIES OF 1985

WHEREAS, Letter of Instruction No. 1479, issued 11 September 1985, prohibited the use and importation of airline tickets issued outside the Philippines for international air transportation of passengers originating in the Philippines; and

WHEREAS, technological advances as well as changes in related laws have rendered the ban on the importation of such airline tickets obsolete and inconsistent with promotion and facilitation of travel.

NOW, THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by law, do hereby revoke Letter of Instruction No. 1479 issued 11 September 1985.

This Administrative Order shall take effect immediately upon its publication in a newspaper of general circulation.

Done, in the City of Manila, this 28th day of November, in the year of our Lord, Two Thousand and Fourteen.

(Sgd.) **BENIGNO S. AQUINO III**

By the President:
(Sgd.) **PAQUITO N. OCHOA, JR.**
Executive Secretary

Source: **Malacañang Records Office**

Office of the President of the Philippines. (2014). *Administrative Order No. 45: Revoking Letter of Instruction No. 1479, series of 1985*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 46
DIRECTING ALL HEADS OF DEPARTMENTS AND AGENCIES TO IMPLEMENT MEASURES
TO FACILITATE BUDGET EXECUTION FOR FISCAL YEAR (FY) 2015

WHEREAS, under the continuing policy of this Administration to treat the General Appropriations Act (GAA) as Release Document (GAARD), most agencies have practically received almost all the allotments for their respective appropriations for the year, on the day the GAA took effect;

WHEREAS, there is a need to facilitate the implementation of programs and projects and therefore, realize the intended economic and social goals of the government for FY 2015 and subsequent years; and

WHEREAS, it is now necessary to implement measures to improve the ability of departments to utilize their budgets and implement programs and projects in a timely manner.

NOW, THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by the Constitution and law, do hereby order:

SECTION 1. Coverage. All departments and agencies of the Executive Department, including government-owned or –controlled corporations, are directed to implement the measures identified in this Order to ensure the prompt execution of the National Government Budget for FY 2015.

SECTION 2. Prompt Budget Execution Measures. Upon the effectivity of this Order, agencies shall implement specific measures to improve the planning and execution of activities of departments and agencies:

- a. Complete the disaggregation of project listings and the submission of documentary requirements for allotment release (e.g. network plans, geo-tagged photos, implementation guidelines), by end of April 2015; and
- b. Submit to the Department of Budget and Management (DBM), copy furnished the Office of the Cabinet Secretary (OCS), an implementation plan for the programs and projects in the FY2015 GAA, detailing quarterly financial and physical plans and targets using the prescribed forms under National Budget Circular (NBC) No. 555 (s. 2014).

SECTION 3. Procurement Measures. Departments and agencies shall adopt the following measures to speed up the conduct of procurement procedures:

- a. Assign full-time support staff to their respective Bids and Awards Committee (BAC) Secretariats, and require BAC members and Technical Working Groups to give utmost priority to procurement assignments over all other duties and responsibilities until the requirements for the said assignments are completed;

-
- b. Increase the number of BACs in big departments where the number and the complexity of items to be procured so warrant, such as, but not limited to, the Department of Transportation and Communications, Department of Public Works and Highways, Department of Education, Department of Health, and Department of Social Welfare and Development;
 - c. Coordinate with the DBM to ensure that the needed personnel and resources are provided for these organizational adjustments;
 - d. Comply with the procurement timelines as specified in Annex C of the Revised Implementing Rules and Regulations of Republic Act No. 9184, or the “Government Procurement Reform Act;” and,
 - e. Submit their respective Annual Procurement Plan (APP) based on the approved budget in the GAA to the Government Procurement Policy Board (GPPB) and its Technical Support Office (TSO), within the first month of the year. For those who have not submitted, to comply before the end of April.

SECTION 4. Full-time Delivery Unit. Subject to existing laws and regulations on designation, departments and agencies shall designate a full-time responsible officer, with a rank not lower than an Undersecretary, and personnel who shall monitor program and project implementation, and perform the following additional functions:

- a. Ensure execution and delivery of services, outputs, and outcomes according to the program of implementation;
- b. Identify by the end of the first quarter, agency programs and projects with historical trends of low disbursement rates and those with anticipated delays;
- c. Come up with an agency delivery and execution strategy to troubleshoot the anticipated bottlenecks and delays of these programs and projects;
- d. Work closely with the DBM for quarterly monitoring and evaluation of project execution to facilitate remedial measures.

SECTION 5. Reporting. Consistent with the DBM and Commission on Audit Joint Circular No. 1 (s. 2014) on the Budget and Financial Accountability Reports, departments and agencies are required, at the end of every quarter, to submit reports on the following to the DBM, copy furnished the OCS:

- a. Progress of program and project implementation against targets and implementation plans;
- b. Problems/issues encountered and measures adopted to address the same; and
- c. Catch-up plans and alternative modes of implementation, if applicable, to enable departments and agencies to meet their programmed implementation.

SECTION 6. Repeal. All issuances, orders, rules and regulations, or parts thereof, which are inconsistent with any of the provisions of this Order are hereby repealed or modified accordingly.

SECTION 7. Separability. Should any provision of this Order be declared invalid or unconstitutional, the other provisions unaffected thereby shall remain valid and subsisting.

SECTION 8. Effectivity. This Order shall take effect immediately.

DONE, in the City of Manila this 30th day of March, in the Year of our Lord, Two Thousand and Fifteen.

(Sgd.) BENIGNO S. AQUINO III

By authority of the President:
(Sgd.) PAQUITO N. OCHOA, JR.
Executive Secretary

Source: **Malacañang Records Office**

Office of the President of the Philippines. (2015). *Administrative Order No. 46: Directing all heads of departments and agencies to implement measures to facilitate budget execution for Fiscal Year (FY) 2015*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 47
CREATING AN INTER-AGENCY TASK FORCE ON
ARSENIC RISK REDUCTION AND MANAGEMENT

WHEREAS, Article II, Section 15 of the Constitution provides that the State shall protect and promote the right to health of the people and instill health consciousness among them;

WHEREAS, cognizant of the various health risks resulting from arsenic contamination of groundwater, the State has undertaken precautionary measures to avert serious deterioration of public health;

WHEREAS, there is further need to ensure the full coordination and implementation of all government agencies in order to bring to fore measures to address arsenic exposure both at the national and local levels;

WHEREAS, by virtue of Executive Order No. 62 (s. 2011), the Department of Public Works and Highways was designated as lead agency to address all issues and concern of the water sector.

NOW, THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. Creation of Task Force. An Inter-Agency Task Force on Arsenic Risk Management is hereby constituted to be composed of representatives of the following agencies:

Lead Agency : Department of Public Works and Highways
Members : Department of Health
Department of Science and Technology
Department of Environment and Natural Resources
Department of the Interior and Local Government
Department of Budget and Management
Local Water Utilities Administration
Presidential Communications Operations Office

The Task Force may call upon any department, bureau, office, agency, or instrumentality of the government, including Government-Owned or -Controlled Corporations (GOCCs), local government units (LGUs), non-government organizations (NGOs) and the private sector for assistance as the circumstances and exigencies may require.

SECTION 2. Functions. The Task Force shall perform the following functions:

- a. Conduct risk mapping, assessment and planning that will provide information, tools and support to communities vulnerable to arsenic health risks;

- b. Formulate an Action Plan that shall primarily include access to safe water, assistance to affected and at-risk individuals, and preventive and remedial measures, among others, towards minimizing arsenic-related mortality and morbidity;
- c. Engage the technical assistance of local and foreign institutions;
- d. Implement, through the concerned member agencies, and oversee the effective and timely implementation of this Order; and
- e. Submit reports to the President on a regular basis.

SECTION 3. Funding. The member agencies of the Task Force are authorized to charge against their current appropriations such amounts as may be necessary for the implementation of this Order, subject to applicable laws, rules and regulations. Subsequent funding requirements shall be incorporated in the annual budget proposals of the respective member agencies through the General Appropriations Act.

SECTION 4. Separability. If any provision of this Order be declared invalid or unconstitutional, the other provisions unaffected thereby shall remain valid and subsisting.

SECTION 5. Repeal. All orders, proclamations, rules, regulations, or parts thereof, which are inconsistent with any of the provisions of this Order are hereby repealed or modified accordingly.

SECTION 6. Effectivity. This Order shall take effect immediately upon publication.

DONE, in the City of Manila, this 26th day of August, in the year of Our Lord, Two Thousand and Fifteen.

(Sgd.) BENIGNO S. AQUINO III

By the President:

(Sgd.) PAQUITO N. OCHOA, JR.

Executive Secretary

Source: **Malacañang Records Office**

Office of the President of the Philippines. (2015). *Administrative Order No. 47: Creating an inter-agency task force on arsenic risk reduction and management*. Manila: Malacañang Records Office.

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 48
CREATING THE NATIONAL ORGANIZING COUNCIL FOR THE PHILIPPINES’
HOSTING OF THE ASSOCIATION OF SOUTHEAST ASIAN NATIONS (ASEAN) IN 2017,
AND PRESCRIBING ITS AUTHORITY AND FUNCTIONS

WHEREAS, the Philippines is one of the founding members of ASEAN and a signatory to the ASEAN Charter which entered into force on 15 December 2008;

WHEREAS, ASEAN, is committed to intensifying community building through enhanced regional cooperation and integration, in particular by establishing an ASEAN Community comprising the ASEAN Security Community, the ASEAN Economic Community and the ASEAN Socio-Cultural Community, as provided for in the Bali Declaration of ASEAN Concord II;

WHEREAS, pursuant to Chapter X, Article 31 of the ASEAN Charter, the Philippines will assume its chairing of ASEAN in 2017, which will coincide with the 50th founding anniversary of ASEAN;

WHEREAS, the Philippine Council for Regional Cooperation (PCRC) was created by the President under Administrative Order (AO) No. 20 (s.2011), to upgrade and reinforce inter-agency coordination in the formulation and consolidation of positions and strategies of the Philippines as it participates in ASEAN and all other regional and inter-regional organizations and fora;

WHEREAS, there is a need to constitute a separate National Organizing Council to manage and supervise all tasks and activities related to the Philippines’ hosting of the major ASEAN meetings;

WHEREAS, Section 17, Article VII of the 1987 Constitution provides that the President shall have control over all the executive departments, bureaus, and offices and ensure that the laws be faithfully executed;

WHEREAS, under Section 31, Chapter 10, Title III, Book III of the Administrative Code of 1987, the President has the continuing authority to reorganize the administrative structure of the Office of the President; and

WHEREAS, under Section 89 of Republic Act No. 10717 or the “General Appropriations Act of 2016”, the President is authorized to create new offices and modify the existing organizational structure of the agencies in the executive branch, as well as create new positions or modify existing ones whenever public interest so requires.

NOW, THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by the Constitution and law, do hereby order:

SECTION 1. Composition. An ASEAN-NOC is hereby constituted, composed of the following members:

| | |
|--------------------|--|
| Chairperson | : Executive Secretary |
| Vice Chairpersons: | Secretary of Foreign Affairs (for the ASEAN Political Security Community) Secretary of Trade and Industry (for the ASEAN Economic Community) Secretary of Social Welfare and Development (for the ASEAN Socio-Cultural Community) |
| Members | : Secretary of Interior and Local Government Secretary of National Defense Secretary of Public Works and Highways Secretary of Transportation and Communication Secretary of Tourism Secretary of Budget and Management Secretary of the Presidential Communications Operations Office |

The Chief Executives of Local Government Units (LGUs) selected to serve as the site of the ASEAN 2017 meetings may be invited as Special Members of the ASEAN-NOC and the ASEAN 2017 Committees.

The ASEAN-NOC Chairperson and the ASEAN 2017 Committee Heads may require the participation of the heads of other departments and/or agencies, government-owned or –controlled corporations (GOCCs), and invite LGUs, representatives from the private sector, the academe, and the civil society, as may be deemed necessary.

SECTION 2. Authority and Functions of the ASEAN-NOC. In pursuit of its objectives and subject to existing laws, the ASEAN-NOC shall have the following authority and functions:

- a. Approve and recommend to the President a Master Plan for the Philippines' hosting of the ASEAN in 2017, including an estimated budget for the hosting of the ASEAN meetings and necessary communication mechanisms to ensure efficient and effective coordination among member agencies;
- b. Issue such administrative guidelines and instructions as may be necessary to achieve the objectives of this Order;
- c. Submit periodic reports to the President throughout the duration of the ASEAN 2017 hosting; and
- d. Perform any and all acts and functions as may be deemed appropriate and necessary to ensure the proper functioning of the ASEAN-NOC, the Executive Committee, and the Committees, to advance the purposes of this AO, and to ensure the successful hosting of ASEAN in 2017.

SECTION 3. Meetings of the ASEAN-NOC. The ASEAN-NOC Chairperson, or his duly appointed representative, shall convene the meetings of the ASEAN-NOC regularly and as often as may be necessary to ensure proper coordination and implementation of the 2017 Hosting Master Plan and the individual Work Plans of its Committees.

SECTION 4. Executive Committee. An Executive Committee (hereinafter referred to as the EXECOM) shall be established to ensure that the programs, projects, and activities to be undertaken in the preparation for the Philippines' hosting of ASEAN in 2017 shall run continuously, smoothly, efficiently, and effectively.

The EXECOM shall be composed of representatives, with a rank not lower than Assistant Secretary, from the following agencies: the Department of Foreign Affairs (DFA), Department of Trade and Industry (DTI), Department of Social Welfare and Development (DSWD), the Department of Budget and Management (DBM), the Department of Public Works and Highways (DPWH), the Department of the Interior and Local Government (DILG), the Department of National Defense

(DND), the Department of Finance (DOF), the Department of Environment and Natural Resources (DENR), the Department of Transportation and Communications (DOTC), the Department of Tourism (DOT), the National Commission for Culture and the Arts (NCCA), the Office of the Executive Secretary (OES), the Office of the Cabinet Secretary (OCS), the Presidential Management Staff (PMS), the Office of the National Security Adviser, the Presidential Communications Operations Office (PCOO), the Presidential Communications Development and Strategic Planning Office (PCDSPO), the Office of Presidential Protocol, and others as may be deemed necessary by the ASEAN-NOC Chairperson.

SECTION 5. Authority and Functions of the EXECOM. The EXECOM shall perform and act, by majority vote of all its members, on such specific matters not otherwise within the exclusive competence of the ASEAN-NOC and as may be delegated to it, such as:

- a. Manage the implementation and execution of the Master Plan upon approval by the President and supervise and monitor all activities related thereto;
- b. Call upon any official, employee, agency or instrumentality of the national or local governments for any assistance that may be necessary to carry out the purposes of this AO and to implement the Master Plan;
- c. Recommend to the ASEAN-NOC any necessary and proper modifications or improvements to the Master Plan to ensure the successful hosting of ASEAN 2017;
- d. Issue implementing rules and instructions necessary and appropriate to effectively execute the Master Plan; and
- e. Submit periodic reports to the ASEAN-NOC Chairperson throughout the duration of the ASEAN 2017 Hosting.

SECTION 6. Office of the Senior Officials for Substantive Matters. The Office of the Senior Officials for Substantive Matters shall be chaired by the Department of Foreign Affairs (DFA) Senior Officials Meeting (SOM) Leader and co-chaired by the Department of Trade and Industry (DTI) Senior Economic Officials Meeting (SEOM) Leader and the Department of Social Welfare and Development (DSWD) Senior Officials Committee for the ASEAN Socio-Cultural Committee (SOCA) Leader. It shall formulate and advance the agenda, substantive theme, priorities, strategies and activities of the Philippines as Chair of ASEAN in 2017.

The membership of the Office of the Senior Officials for Substantive Matters shall be comprised of the agencies of the ASEAN Matters Technical Board (AMTB) of the Philippine Council for Regional Cooperation (PCRC) created under AO No. 20 (s. 2011). The DFA's ASEAN Philippines National Secretariat, headed by its Director-General, shall serve as the secretariat of the Office of the Senior Officials for Substantive Matters.

SECTION 7. Office of the Director-General for Operations. There shall be an Office of the Director-General for Operations (ODGO), created under the Office of the ASEAN-NOC Chairperson, which shall serve as the full-time, day-to-day operations arm of the ASEAN-NOC and as Secretariat of the ASEAN-NOC. It shall be headed by a Director-General who shall serve as the Head of the EXECOM. The ODGO shall be composed of a Core Staff, contracted for the duration of the preparations, event proper and conclusion of the chairing of ASEAN in 2017, and complemented by personnel detailed from the member agencies of the EXECOM. The Director-General is hereby authorized to organize and hire the required staff complement for the Secretariat.

The Director-General shall be appointed by the President upon the recommendation of the ASEAN-NOC Chairperson. The Director-General shall have the rank of an Undersecretary and shall

hold office for the duration of the preparations, event proper and conclusion of the hosting of ASEAN in 2017.

The funding requirements of the ODGO for fiscal years 2016 and 2017 shall be determined by the ASEAN-NOC Chairperson in consultation with DBM, and sourced from the Contingent Fund and such other sources as may be identified by DBM, subject to existing budgetary rules and regulations.

SECTION 8. ASEAN-NOC Committees. ASEAN-NOC Committees are hereby established to assist the ASEAN-NOC in the pursuit of its objectives.

The ASEAN-NOC Committees shall be chaired by Secretaries or their duly designated Undersecretaries. The Committee members may be represented by Undersecretaries or Assistant Secretaries duly designated by their respective Heads of departments/agencies. The ODGO shall be represented in all the Committees. The composition of the ASEAN-NOC Committees is enumerated in Annex A.

The ASEAN-NOC Committees shall be as follows:

- a) **Committee on Security, Peace and Order, Emergency Preparedness and Response.** The Security, Peace and Order, and Emergency Preparedness and Response Committee shall: a) be chaired by DILG; and b) oversee as well as direct the overall security preparations, peace and order, and emergency preparedness and response, for all ASEAN 2017 Meetings hosted by the Philippines.
- b) **Committee on Infrastructure.** The Infrastructure Committee shall: a) be chaired by DPWH; b) direct the overall improvement and maintenance of all Conference facilities and critical infrastructure, such as roads, bridges, ports, airports, including the availability of energy services (*i.e.* oil and electric power); and c) ensure their readiness for the ASEAN 2017 hosting.
- c) **Committee on Transport and Telecommunications.** The Transport and Telecommunications Committee shall: a) be chaired by DOTC; and b) ensure the availability, efficiency, and security, in coordination with the Security Committee, of all transportation and telecommunications requirements for the ASEAN 2017 hosting and facilitate the safe and secure movement of persons, cargo, and equipment in all the activities of the ASEAN 2017 hosting.
- d) **Committee on Tourism Hospitality, Tours, Social Events and Site Enhancement.** The Tourism Hospitality, Tours, Social Events, and Site Enhancement Committee shall: a) be chaired by DOT; b) plan, execute and supervise all cultural events including dinner shows and tours; c) supervise welcome receptions at the ports of entry and social events and the enhancement of the sites that will be affected by the Philippine hosting; and d) in cooperation with the concerned local government units, plan, execute and supervise the enhancement of the sites that will be affected by the Philippines' hosting.
- e) **Committee on Finance, Budget and Procurement.** The Finance, Budget and Procurement Committee shall: a) be chaired by DBM; b) ensure the approval and timely release of the budget; c) address the procurement requirements coming from the various Committees for all activities and improvements needed for the ASEAN 2017 hosting, from the issuance of the AO to the successful conclusion of ASEAN 2017; and d) coordinate with all Committees for their financial and procurement requirements.
- f) **Committee on Business and Investment Promotion.** The Business and Investment Promotion Committee shall be: a) chaired by DTI; b) responsible for engaging the international business community, investors, governments, and other parties; and c) organize as well as supervise

potential business and investment-related activities, including trade expositions and missions, investment roadshows, and other promotional activities.

- g) **Committee on Media Affairs and Strategic Communications.** The Media Affairs Committee shall: a) be chaired by the PCOO; b) ensure the proper management of public information regarding the chairing of ASEAN in 2017, including the provision of facilities for media and coverage of public events; and c) formulate communication plans and craft strategic messages for dissemination to the public.

The ASEAN-NOC Committees shall ensure communication, coordination, and cooperation with each other in the performance of their functions. Secretariat support for the individual ASEAN-NOC Committees shall be provided by the respective agencies of the Committee Chairs.

SECTION 9. ASEAN Hosting Master Plan. The ASEAN-NOC shall approve and recommend to the President a Master Plan for the Philippines' hosting of ASEAN in 2017, including an estimated budget for the proper hosting of the ASEAN meetings, within thirty (30) days from the issuance of this Order.

The ASEAN 2017 Committees shall formulate and submit to the ASEAN-NOC their respective Work and Financial/Budget Plans and timelines within fifteen (15) days from the issuance of this Order.

Upon approval of the Master Plan, the ASEAN 2017 Committees shall immediately implement the specific tasks and activities identified therein and shall provide regular reports and updates to the EXECOM.

SECTION 10. Human Resources and Focal Points. All departments, agencies, GOCCs, and other instrumentalities identified in this Order and/ or those whose participation is deemed necessary by the ASEAN-NOC or any of its Committees shall ensure the proper allocation of human resources devoted to the ASEAN 2017 hosting.

Each of the government agencies involved shall designate an internal ASEAN Hosting Team and a Focal Point, which shall be the point-of-contact for all communications and coordination related to the ASEAN hosting. Each team will submit regular reports on the status of their agency's activities, or as required by the Committee Chairpersons.

SECTION 11. Funding. Financial requirements that may be needed by the ASEAN-NOC for Fiscal year (FY) 2016 shall be charged against the General Fund of the DFA, in accordance with the General Provisions of the FY 2016 General Appropriations Act (GAA), Republic Act No. 10717.

For FY 2017, the necessary provision for the ASEAN-NOC shall be incorporated in the General Fund of the agency that has general supervision over the ASEAN-NOC.

For FYs 2016 and 2017, the necessary provision for related commitments to hosting of international conferences/meetings by the host/participating agencies shall be incorporated in their respective budgets under the corresponding annual GAAs.

SECTION 12. Administrative Guidelines and Orders. The ASEAN-NOC and/or the EXECOM shall issue the necessary administrative and implementing rules and guidelines within its mandate and authority as granted under this Order.

SECTION 13. Separability. If any provision of this Order is declared invalid or unconstitutional, the other provisions unaffected thereby shall remain valid and subsisting.

SECTION 14. Repeal. All issuances, orders, rules and regulations or parts thereof which are inconsistent with the provisions of this Order are hereby revoked and/or modified accordingly.

SECTION 15. Sunset. The ASEAN-NOC and its Committees shall only convene meetings related to the hosting of the ASEAN 2017 Meetings. Except for the purposes of the settlement of obligations and other commitments to third persons incurred during the effectivity of this AO in preparation for

the ASEAN hosting, and for purposes of winding-up its operations, the ASEAN-NOC, EXECOM, ODGO, ASEAN 2017 Committees and all other bodies as may be established pursuant to this AO, including the authority and functions of the Chairperson and the member-agencies herein, shall be *functus officio* within thirty (30) calendar days from the conclusion of the ASEAN 2017, and in any case not later than 30 January 2018.

SECTION 16. Effectivity. This Order shall take effect immediately, upon its publication in a newspaper of general circulation, and shall remain in full force and effect until 30 January 2018.

Done, in the City of Manila, this 4th day of February, in the year of our Lord, Two thousand and Sixteen.

(Sgd.) **BENIGNO S. AQUINO III**

By the President:

(Sgd.) **PAQUITO N. OCHOA, JR.**

Executive Secretary

Reference: Annex A

Source: **Malacañang Records Office**

Office of the President of the Philippines. (2016). *Administrative Order No. 48: Creating the National Organizing Council for the Philippines' hosting of the Association of Southeast Asian Nations (ASEAN) in 2017, and prescribing its authority and functions*. Manila: Malacañang Records Office.



President Benigno S. Aquino III welcomes U.S. President Barack Obama during the bilateral meeting at the Sofitel Philippine Plaza Hotel on November 18, 2015, at the sidelines of the APEC Economic Leaders' Meeting.

